



**MINUTES OF THE 872nd MEETING OF BUDOOCK PARISH COUNCIL,  
HELD AT BUDOOCK VILLAGE LOWER HALL, ON MONDAY 26<sup>th</sup> MAY 2014**

**PRESENT:** Cllrs Bastin, Mrs Clark, Fairbank (Chairman), Gibson and Hart.

**IN ATTENDANCE:** Mrs L Iddon, Clerk.

The Chairman explained the safety procedures.

**C.3779 TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and approved from Cllrs Hennell and Mrs Perham. Apologies also received from Cllr Hatton.

**C.3780 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

None declared.

**C.3781 TO APPROVE REQUESTS FOR DISPENSATIONS FROM MEMBERS**

There were no requests from members for dispensations.

**C.3782 TO RECEIVE A REPORT FROM THE POLICE**

The Clerk spoke to the report received from the police, produced by PCSO Bill Wood:

“Since the last report in April 2014 there have been two crimes reported in the Budoock Parish:-

A burglary at a building site in Bickland Water Road and a report of theft from a house renovation in the village.

During the last month there have been four calls to police:-

2 Reports of Road Traffic Collisions, (1 at Hillhead and the other at Lamanva); an abandoned call from a property in Bickland Industrial Estate, and a report of a missing person from Roscarrack House”

**C.3783 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL WARD MEMBER**

No report was available.

**C.3784 PUBLIC COMMENTS ON ITEMS ON THE AGENDA**

There were no members of the public present at the meeting.

**C.3785 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 28th APRIL 2014 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Bastin and seconded by Cllr Mrs Clark and:

**RESOLVED** that the minutes of the Council meeting held on the 28<sup>th</sup> April 2014 are received and approved.

On a vote being taken the matter was approved with 4 votes for and one abstention.

**C.3786 TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON THE 6<sup>th</sup> MAY 2014 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Bastin and seconded by Cllr Mrs Clark and:

**RESOLVED** that the minutes of the Annual Parish Meeting held on the 6<sup>th</sup> May 2014 are received and approved.

On a vote being taken these were approved unanimously.

**C.3787 TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THE 6<sup>th</sup> MAY 2014 AND THE CHAIRMAN TO SIGN THEM**

It was agreed that the amount in Paragraph C.3775 should read £2,700 rather than £2,500. This was duly amended and initialled by the Chairman.

It was then proposed by Cllr Mrs Clark and seconded by Cllr Bastin and:

**RESOLVED** that the minutes of the Annual Parish Council Meeting held on 6<sup>th</sup> May 2014 are received and approved with the above amendment.

On a vote being taken this was unanimously approved.

**C.3788 TO RECEIVE AND APPROVE THE MINUTES OF THE PLANNING MEETING HELD ON THE 9<sup>th</sup> MAY 2014 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Hart and seconded by Cllr Bastin and:

**RESOLVED** that the minutes of the Planning Meeting held on 9<sup>th</sup> May 2014 are received and approved.

On a vote being taken this was unanimously approved.

**C.3789 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA, (for information only)**

There were no matters arising.

**C.3790 TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTS AND GOVERNANCE STATEMENTS FOR THE YEAR ENDING 31<sup>ST</sup> MARCH**

It was proposed by Cllr Bastin and seconded by Cllr Gibson and:

**RESOLVED** that the Annual Accounts for the year ending 31<sup>st</sup> March 2014 are approved and the Governance statement is completed question by question and agreed.

On a vote being taken this was unanimously approved.

**C.3791 TO APPROVE PAYMENT FOR THE CLERK TO ATTEND THE 'WORKING WITH YOUR COUNCIL' COURSE.**

It was proposed by Cllr Bastin and approved by Cllr Clark and:

**RESOLVED** to approve the payment for the Clerk to attend the 'Working with your Council' course.

On a vote being taken this was approved unanimously.

**C.3792 TO RECEIVE FEEDBACK REGARDING SALT STORAGE AND DISTRIBUTION**

Cllr Hennell recently met with Mr and Mrs Mann and feedback on this was read was given as follows:

- Mr and Mrs Mann are happy to store salt and the Lamanva box free of charge.
- They cannot 'top up boxes on demand' as they are on call during icy periods. They can top up boxes once a year for a charge of £20 per box.
- They are happy for the Council to organise their own pickup of salt from their yard.

A discussion took place on the above feedback.  
It was proposed by Cllr Mrs Clark and seconded by Cllr Bastin and:

**RESOLVED** that the Clerk will confirm how many salt bins there are in the Parish and write to Mr and Mrs Mann to suggest that we will contact them each autumn letting them know which bins need replenishing and subsequently paying £20 for each bin that required replenishment.

On a vote being taken this was agreed unanimously.

**C.3793 TO CONSIDER AND APPROVE INSURANCE RENEWAL PAYMENT**

When the Insurance was taken out last year, it was agreed to continue with the company for a year period.

It was proposed by Cllr Gibson and seconded by Cllr Bastin and:

**RESOLVED** that the renewal payment of £609.07 for the Council's Insurance is approved and paid.

On a vote being taken this was agreed unanimously.

**C.3794 TO RECEIVE FEEDBACK FROM RECENT AUDIT AND ACCOUNTING TRAINING, AND ON THE INTERNAL AUDIT.**

The Council was given feedback on the recent training by Cllr Hart and on the Internal Audit by Cllr Fairbank and the Clerk.

**C.3795 TO RECEIVE FEEDBACK ON THE COMMUNITY NETWORK MEETING OF 13<sup>TH</sup> MAY 2014**

Cllr Hennell attended this meeting and feedback from him was read out in his absence. Minutes will be issued in due course. The next meeting is scheduled to take place in September at Ponsanooth. Cllr Hennell will be unable to attend this one, but Cllr Bastin confirmed he would go.

**C.3796 TO AGREE PROCEDURE FOR APPROVAL OF MONTHLY DIRECT DEBIT TO BT**

The BT bill for phone and internet use is paid by Direct Debit in order to get 'One Bill' and consequently the best rates. Formal approval needs to be agreed for this procedure.

It was proposed by Cllr Fairbank and seconded by Cllr Hart and:

**RESOLVED** that the Council approves the monthly payment of the BT bill by Direct Debit.

On a vote being taken this was unanimously agreed.

**C.3797 TO CONSIDER AND APPOINT A STAFFING COMMITTEE FOR THE YEAR 2014/2015**

It was proposed by Cllr Gibson and seconded by Cllr Fairbank and:

**RESOLVED** that a Staffing Committee be set up comprising of Cllrs Bastin, Hart and Hennell.

On a vote being taken this was agreed unanimously

**C.3798 TO CONSIDER AND APPROVE THE PAYMENT THE CHAIRMAN'S ALLOWANCE FOR THE YEAR 2014/2015**

It was proposed by Cllr Gibson and seconded by Cllr Hart and:

**RESOLVED** that the Chairman's allowance of £75 be paid to the retiring Chairman for the Year 2013/2014.

On a vote being taken this was fully supported by all voting Cllrs. (Retiring Chairman did not vote on this).

**C.3799 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE**

The following Correspondence was received:

- Free Remembrance Trees from The Woodland Trust to commemorate the First World War– *contents noted by Councillors, who liked this idea but the Parish does not have enough community land to take advantage of the offer.*
- Neighbourhood Planning Information. - *noted by Councillors.*
- Cornwall Council and CALC updates – *updates read out by clerk on forthcoming Consultations and Training courses – all noted by Councillors.*

**C.3800 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

**PA14/01535 - REFUSED** - Mr Peter Risley – Penmorvah Manor Hotel, Penjerrick Hill, Budock Water. – Construction of dwelling and associated works.

**PA14/02664 APPROVED** – Mrs Shirley Sallis – Chy Mellyn, Budock Water - Erection of detached dwelling.

**PA14/03029 – No objections (OHL/OHE/HG apps)** - Mr Martin Bray – Treganoon, Lamanva - Diversion of existing 33Kv overhead lines and poles.

**PA14/03355 – APPROVED** – Mr Adam Smith – Craignish, Maenporth – Alterations and erection of extension and external walkway.

**PA14/03371 – APPROVED** – Mr and Mrs James Houghton – 3 Nangitha Close, Budock Water – Conversion of internal garage to playroom and utility.

**PA14/03420 – APPROVED** – Mr and Mrs P Brown – Lowenva, Budock Water – Kitchen extension.

**PA14/04130 – Closed – advice given/ app submitted** – Ms K Chater – Chalet Park Office, Pendra Loweth, Maen Valley – Request for Confirmation on occupancy conditions in relation to the one hundred and thirty one holiday cottages.

**C.3801 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

**PA14/04117** – Proposed detached garage and forecourt – Sparnon, School Lane, Budock Water – Mrs J Hopkins and Mr D Muirhead.

A discussion took place on this proposal and

It was proposed by Cllr Bastin and seconded by Cllr Gibson and:

**RESOLVED** that the Council has no objections to this applications, but have some reservations concerning the loss of trees and shrubs.

On a vote being taken, this resolution were agreed unanimously.

**C.3802 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL**

No Enforcement Complaints received this month.

**C.3803 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

**i. Footpaths & Rights of Way**

- a) Update given on Footpath Leaflet. All preparation work has been completed, quotes obtained and forms about to be submitted to apply for a Community Grant towards the production cost.
- b) Noted that the stile at the end on Menehay Drive/Bickland Water Road has now been cleared.
- c) Due to tree felling on the adjacent land the surface of the footpath between Trehane and Budock Church has been affected. Cllr Bastin reported that this has now been 2/3rds reinstated and he will be ascertaining from the landowner when the works will be completed.

**ii. Budock Village Hall**

The AGM was held on Tuesday April 29<sup>th</sup> 2014. The planned renovation works to the hall have now started.

**iii. Treverva Village Hall**

No report this month.

**iv. Playing Field**

The next Committee Meeting is scheduled for 27<sup>th</sup> May. A Joint Playing Field/Carnival Committee has been set up to celebrate the 50<sup>th</sup> Anniversary of the Playing Field and to mark the 100<sup>th</sup> Anniversary of World War 1. On 2<sup>nd</sup> August there will be a Fun Day and BBQ on the Playing Field and an Exhibition of WW1 memorabilia in the Village Hall, along with stalls, and refreshments. The Carnival is scheduled for the end of August.

**v. Over 60's Club**

Next outing is to Dartmouth on 3<sup>rd</sup> June.

**C.3804 TO RECEIVE A STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING**

It was proposed by Cllr Mrs Clark and seconded by Cllr Bastin and:

**RESOLVED** that the statement of payments, receipts and bank reconciliations, since the last meeting are received.

On a vote being taken the matter was approved unanimously.

**C.3805 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY 2014**

It was noted that the December 2013 Payment of Accounts were inadvertently not formally approved as there was no meeting in that month.

It was proposed by Cllr Hart and seconded by Cllr Gibson and:

**RESOLVED** that accounts totalling £4,487.33 for the month of May 2014, are approved for payment. Also that the accounts totalling £1,823.29 for the month of December 2013, are approved for payment.

On a vote being taken the matter was approved unanimously.

**C.3806 DATE AND TIME OF NEXT MEETING**

The next meeting will take place at 7.30pm on Monday 30th June at Treverva Village Hall.

**C.3807 COMMENTS FROM THE PUBLIC**

There were no members of the public present for this agenda item.

There being no further business the meeting closed at 9.04pm

Signed: .....30th June 2014

Chairman