



**MINUTES OF THE 865TH MEETING OF BUDOOCK PARISH COUNCIL,
HELD AT TREVERVA VILLAGE HALL, ON MONDAY 28TH OCTOBER 2013**

PRESENT: Cllrs Mrs Clark, Fairbank (Acting Chairman), Gibson, Hart, Hennell, and Mrs Perham.

IN ATTENDANCE: Mrs L Iddon, Clerk; Cllr N Hatton, Mrs Kirsty Smith (Cornwall Planning) and five members of the public.

The Chairman explained the safety procedures.

C.3619 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies received from Cllrs Bastin and McCabe.

C.3620 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTEREST AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Fairbank declared in interest in Agenda Item 15ii. Cllr Hennell will act as Chairman for this item.

C.3621 TO APPROVE REQUESTS FOR DISPENSATIONS FROM MEMBERS

There were no requests from members for dispensations.

C.3622 TO RECEIVE A REPORT FROM THE POLICE

The Clerk spoke to the report received from the police, produced by PCSO Bill Wood.

Since the last report in September 2013 there have been three crimes reported in the parish: - A report of criminal damage to a padlock on a farm gate at Eglos. A burglary at Roscarrack where a pedal cycle and go kart were stolen from an insecure shed, (the pedal cycle has since been recovered), and there was a domestic incident in Coronation Cottages.

There have been five calls to police during the period:-

- 1 report of a tree in the road at Kergilliack
- 1 vehicle obstruction at Kergilliack
- 1 report of a drink driver in Trelowarren Terrace
- 1 domestic incident.
- 1 sudden death.

On a final note PCSO Gardiner has left his post to start training as a Police Officer, In the interim I have now been asked to cover for Ben, I have been a PCSO for seven years in Falmouth covering the town centre area so a rural beat hopefully will be a pleasant change.

C.3622.1 The Clerk informed the meeting that PCSO Wood had called into the Parish Council Office and introduced himself. Due to his shift pattern he will be unable to attend our next meeting, but hopes he will be along to a meeting in the New Year.

C.3623 TO MEET WITH KIRSTY SMITH, PLANNING FRIENDLY LIAISON OFFICER (FLO) FOR BUDOCK PARISH COUNCIL

Kirsty Smith, our Planning 'Friendly Liaison Officer' (FLO) introduced herself to the Council and explained her job as a member of the Householder Team, and the procedures followed by the Planning Team. She also answered questions from the Councillors.

The main points covered were as follows:-

- Currently a 6 week turnaround for 'Comments' on an Application.
- Parish Council need to take into account how the Application will affect their Parish.
- Currently just immediate neighbours on same side of road get sent notice of a proposed application.
- Planning team take into account whether neighbours will be overlooked from upstairs windows/balconies. (Consider whether privacy screens can be erected when ground floor windows overlook).
- The current government remit is that sustainable building must be allowed. Additions to a current dwelling are considered sustainable; although plans have to be amended and resubmitted to take account of any 'overlooking'.
- Pre Applications currently cost £30 + VAT. Often Full Planning Permission is not needed and so costs can be considerably saved by the submission of a Pre App.
- Planners must follow the Local Plan (Draft Local Plan currently being used) – discussions on Local Plans took place.
- The Parish Council can register on the planning web site to receive notification of all planning issues relevant to their parish – details on the procedure to set this up will be sent to the Clerk.
- It is acceptable for the Parish Council to e-mail the relevant Planning Officer for a Report on an Application.

Kirsty Smith left the meeting at 8.00pm

C.3624 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL WARD MEMBER

Further items relating to the Local Plan were discussed. Currently 12 Advisory Committees working on this, matching the Cabinet posts. It is an 'emerging' plan.

The identified housing need has been increased by the newly elected Council from 42,000 to 47,000 houses.

In our Community Network Area 2,600 houses have been proposed as needed in Falmouth and Penryn, with 500 in the surrounding parishes. So far 450 have been built in Falmouth/Penryn, with a further 770 currently started or with permission granted. In the rural area 80 have been built and 81 are in the process of being built.

Until the Local Plan is approved there is very little to prevent new developments.

Parish Councils are being encouraged to develop an Emergency Plan – basically this can just be a list of contacts within the parish who would be available to assist in an emergency situation. Mawnan and Constantine Parish Councils have already developed theirs. Cornwall Council has an Emergency Planning section, contactable on 01872 326546. This number is manned in periods of flooding and severe weather etc; along with representatives from all the County's Emergency Services and other relevant authorities.

The complaints regarding the problems caused by the picking up/dropping off of children from the school buses in the Treverva area are ongoing.

C.3625 COMMENTS FROM THE PUBLIC (Agenda item 22 – bought forward)

Three representatives from Clarity Renewables requested to update the Council on their 2 Planning Applications that are ongoing and to which the Parish Council have already objected; 1 at Tregonhay and 1 at Higher Kergilliack.

They gave an update on the amendments to the original Application - the size of the turbines will be reduced and their position will be slightly moved at Tregonhay to take into account the proximity to the public footpath.

They emphasised that they would make a Community Benefit Payment of £7,000 per megawatt of energy produced to the relevant parishes. Local residents would also be given a chance to invest in the turbines.

Two other members of the public questioned the Clarity Renewables representatives on issues relevant to them personally. Clarity Renewables will be amending their original application, not submitting a new one. Clarity Renewables have an Agenda slot for further discussions at the next Mabe Parish Council meeting.

All the members of the public left the meeting at 8.30pm

Cllr Hatton left the meeting at 8.35pm

C.3626 PUBLIC COMMENTS ON ITEMS ON THE AGENDA
There were no public comments on items on the agenda.

C.3627 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 30TH SEPTEMBER 2013 AND THE CHAIRMAN TO SIGN THEM
It was proposed by Cllr Hart and seconded by Cllr Mrs Clark and:

RESOLVED that the minutes of the Council meeting held on the 30th September 2013 are received and approved with the following amendments to minute C.3609 with the words 'labour' and 'materials' juxtaposed.

On a vote being taken the matter was approved unanimously.

C.3628 TO RECEIVE AND APPROVE THE MINUTES OF THE TWO PLANNING MEETINGS HELD IN AUGUST AND OCTOBER, AND THE CHAIRMAN TO SIGN THEM
The approval of the minutes of the Planning Meeting held on 11th October 2013 were deferred until the next meeting.

It was proposed by Cllr Hart and seconded by Cllr Hennell and:

RESOLVED that the minutes of the planning meeting held on the 14th August 2013 are received and approved.

On a vote being taken the matter was approved unanimously.

C.3629 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA, FOR INFORMATION ONLY
Agreed Clerk to chase up with our FLO (Friendly Liaison Officer) whether there are currently any Enforcement issues with regard to the ground works being carried out on land adjacent to Roseladen.

C.3630 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE
The following correspondence was received:

- Update on Scrap Metal Dealers Act 2013 – *contents noted by Councillors.*
- Services offered by The Conservation Volunteers (TCV) - *contents noted by Councillors.*
- Stickers available to purchase regarding Dog Fouling - *contents noted by Councillors.*
- Government Transport Queen – Update given on further information that has been obtained on the sinking of this vessel and loss of 195 lives, (mostly women children and sick /injured

soldiers) in 1864, since the last meeting. *Clerk to contact Mylor and St Gluvias Clerk to see if their Councils plan any recognition of the 150th Anniversary of this tragedy. Information also to be passed to the Vicar of Budock.*

- Requirement for Wreath for Remembrance Sunday – *Clerk to check with Trevor McCabe whether he is ordering one - if not to request one from Constantine British Legion and inform them of the change of Clerk and address for our Council.*

C.3631 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

Noted.

C.3632 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL

None received this month.

C.3633 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING

The following planning decisions had been received from Cornwall Council:

i. PA13/09021 – Felling of Macrocarpa tree - Mr R Stacey, Trehane, Budock Water, TR11 5BZ

It was proposed by Cllr Gibson, seconded by Cllr Hart and:

C.3633.1 RESOLVED that Budock Parish Council will support the report made by the Tree Officer on this application.

On a vote being taken the matter was approved unanimously.

ii. PA13/08075 – Alteration and retention of existing garage and store – Mr R Stacey, Trehane, Budock Water, TR11 5BZ.

It was proposed by Cllr Gibson, seconded by Cllr Hennell and:

C.3633.2 RESOLVED that the council agreed they had 'No Comment' on this application.

On a vote being taken the matter was approved unanimously.

Cllr Fairbank left the room at 9pm while the Application below was discussed – Cllr Hennell acted as Chairman.

iii. PA13/09514 – Proposed garden room, veranda and extension – Mr and Mrs Vitai, Fernwood, Merry Meet Lane, Budock Water.

It was proposed by Cllr Hennell, seconded by Cllr Mrs Clark and:

C.3633.3 RESOLVED that the council agreed they had 'No Comment' on this application.

On a vote being taken the matter was approved unanimously.

Cllr Fairbank returned to the meeting at 9.05pm and resumed as Chairman.

C.3634 TO DISCUSS AND ACCEPT OUR GRIEVANCE AND DISCIPLINARY POLICY

On producing the Clerk's Contract of Employment it was discovered that the NALC document for guidance on Grievance and Disciplinary Policy is 17 pages long. The Chairman suggested that a Committee should be set up to deal with any of these issues as appropriate, if and when they arose.

It was proposed by Cllr Hennell, seconded by Cllr Mrs Perham and:

RESOLVED that the council will comply with the NALC Policy LTN 22 on this issue, and form the relevant sub-committees when required.

On a vote being taken the matter was approved unanimously.

C.3635 TO DISCUSS OPERATION OF NETWORK PANELS

Considerable discussion took place on this document. It was noted that the period of time for replies has now been extended.

It was proposed by Cllr Gibson, seconded by Cllr Hart and:

RESOLVED that the Council would make no response to this document.

On a vote being taken the matter was approved unanimously.

C.3636 REPORTS FROM COMMITTEES AND REPRESENTATIVES

i. Footpaths and Rights of Way

Cllr Mrs Perham reported that the track at Trewoon, on the new diversion has now been cut very well.

ii. Budock Village Hall

Cllr Gibson reported that there was nothing to report since the last meeting. A reminder was given that The Lemonairs will be performing in the Hall for Budock Feast Night – on 19th November.

iii. Treverva Village Hall

Cllr Hennell reported that the AGM had taken place the previous week. The Council were thanked for covering the cost of Fire Extinguishers for the hall. The same Committee was re-elected and the finances are in a good state. 100 Club membership is due for renewal.

iv. Playing Field

Cllr Fairbank reported that at the Playing Field Committee AGM last week, the Chairman, Secretary and Treasurer all stood down and no volunteers came forward to replace them. There is to be another meeting on 20th November to try to resolve this, and the current Treasurer and Secretary have agreed to carry on until the end of the year if no volunteers can be found.

As the Parish Council are Custodian Trustees of the Playing Field, the situation could arise whereby they have to take over the administration of the Playing Field.

If no volunteers come forward on 20th November, then one possible solution is that a 'Friends of the Playing Field' could be formed, who would be responsible for all fund raising, safety checks and litter picking; with the Parish Council being responsible for the Financial and Administration side. The current Treasurer has agreed to keep the Parish Council updated with any developments.

v. Over 60's Club

Cllr Mrs Clark reported that the AGM has just taken place and the same Committee re-elected.

C.3637 TO RECEIVE A STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING

It was proposed by Cllr Gibson and seconded by Cllr Hart and:

RESOLVED that the statement of payments, receipts and bank reconciliations, since the last meeting are received.

On a vote being taken the matter was approved unanimously.

C.3638 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF OCTOBER 2013

It was proposed by Cllr Gibson and seconded by Cllr Hart and:

RESOLVED that accounts totalling £2,560.25 for the month of October 2013, are approved for payment.

On a vote being taken the matter was approved unanimously.

C.3639 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Monday 25th November 2013, commencing at 7.30pm in Budock Village Hall.

There being no further business the meeting closed at 9.35pm

Signed:25th November 2013

Chairman