



DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

MINUTES OF THE 883rd MEETING OF BUDOOCK PARISH COUNCIL HELD AT TREVERVA VILLAGE HALL ON MONDAY 29th JUNE 2015

PRESENT: Cllrs Bastin (from 8.05pm), Bennett, Mrs Clark, Fairbank (Chairman), Geraty, Gibson, Hart, Hennell, Heritage and Mrs Perham.

IN ATTENDANCE: Mrs L Iddon, Clerk;

The Chairman explained the safety procedures.

15-43 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
Apologies on his possible late arrival received from Cllr Bastin.

15-44 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
None declared.

15-45 TO APPROVE REQUESTS FOR DISPENSATIONS FROM MEMBERS
There were no requests for dispensations.

15-46 PUBLIC PARTICIPATION
No members of the public present.

15-47 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 18th MAY 2015 AND THE CHAIRMAN TO SIGN THEM
It was proposed by Cllr Hart and seconded by Cllr Mrs Clark and:

RESOLVED that the minutes of the Council Meeting held on the 18th May 2015 are received and approved.

On a vote being taken this was unanimously approved.

15-48 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

- The Clerk reported that the additional information required for the website under the Transparency Code was now with our website manager. There would be an additional cost for this work – Council agreed with this.
- Grant Thornton has approved our Annual Return, with only a couple of very minor issues raised.
- Penryn Town Clerk has informed us that it is expected that the public consultation for the Walker Developments planning application will take place in August, with a planning submission in September.

15-49 CLERK TO CONFIRM MEETING DATES FOR MARCH & MAY 2016 DUE TO BANK HOLIDAYS
As the last Monday in March 2016 is Easter Monday, then the March Meeting will take place on March 21st 2016; and the May Annual Parish Council Meeting and Annual Parish Meeting will take place on May 23rd 2016. Councillors were in agreement with this.

15-50 TO AGREE THE PURCHASE OF DIGITAL RECORDER AND ACCESSORIES IN RELATION TO RECENTLY PURCHASED PROJECTOR
Clerk reported she has now sourced a suitable Digital recorder. Also she will be purchasing other accessories in connection with the recently purchased projector.

15-51 TO CONSIDER THE PARISH COUNCIL FUNDING FUTURE ITEMS OF CAPITAL EXPENDITURE FOR THE TWO VILLAGE HALLS

Both Budock and Treverva Village Halls are main assets of Budock Parish Council, and the Council is the Custodian Trustee. Cllr Gibson gave the meeting an update on work that needs to be done to the fabric of Budock Village Hall.

It was proposed by Cllr Gibson and seconded by Cllr Bennett and:

RESOLVED that Budock Parish Council funds any future items of Capital Expenditure relating to Budock and Treverva Village Halls.

On a vote being taken this was unanimously approved.

15-52 TO CONSIDER ASSISTING THE PLAYING FIELD COMMITTEE WITH ONGOING ESSENTIAL EXPENDITURE

Cllr Hart updated the Parish Council on the current situation with regard to Budock Playing Field. An annual sum of £1,300 is needed to cover their insurance and an annual safety inspection/report. For the last two years this amount has not been raised by the various events held by the Playing Field committee. The Playing Field committee have suggested that if the Parish Council were to meet the insurance and inspection costs, then they could concentrate their fundraising on maintaining the current equipment and adding to it.

One suggestion made in the following discussion was that perhaps all insurances for the Parish Council and its assets could be done in one policy.

It was proposed by Cllr Hennell and seconded by Cllr Geraty and:

RESOLVED that the Parish Council will consider assisting the Playing Field with ongoing expenditure.

On a vote being taken this was unanimously approved.

15-53 TO CONSIDER THE TERMS OF REFERENCE AND REVIEW THE COMPOSITION OF THE STAFFING COMMITTEE

As Cllr Bastin is now a Divisional County Councillor, with considerably more commitments, the possibility of replacing him on the Staffing Committee was discussed. The Terms of Reference will be discussed at a later date.

Cllr Bastin joined the meeting at 8.05pm

It was proposed by Cllr Fairbank and seconded by Cllr Gibson and:

RESOLVED that Cllr Heritage will replace Cllr Bastin on the Staffing committee.

On a vote being taken this was agreed unanimously.

15-54 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

- Student Accommodation - With the University of Falmouth having a target of 8,000 students by 2020, there is a possibility there will be more demand for student accommodation within the parish, particularly as Falmouth Town Council are pressing forward with its Article 4 plans.
- Neighbourhood Plans – new push for these to be produced. These can be produced in parish clusters and can just include the key areas the Parish considers of importance.
- Falmouth are working on a Neighbourhood Plan, but concerns expressed as nearby Parishes have not been consulted.
- Cornwall's Local Plan currently on hold – Cornwall Council has been asked by the Secretary of State to review it and upwardly increase the proposed housing numbers, (currently 47,500), to take account of the pressure from second home and affordable home needs. Economic growth targets need expanding and a clear view is required on engagement with Traveller and Gypsy needs.
- The Case for Cornwall is still under review.
- New document on Wind Turbines states that account must be taken on the views of the public in the area of the proposed turbine.

- Cornwall Council would like to see a figure of 40% of all homes on developments of over 10 properties, being affordable.

15-55 TO CONSIDER WHICH BODY WILL BE RESPONSIBLE FOR THE PURCHASE, ERECTION AND DISPOSAL OF BUDOCK VILLAGE CHRISTMAS TREE

Discussion took place on the past arrangements. Main concern if another body takes on the responsibility is the Insurance cover. It was agreed that the Clerk will look into the Insurance cost implications if the Parish Council arrange the erection of the Christmas tree. The matter will be readdressed later in the year.

15-56 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – (for information only)

The following correspondence was received:-

- CALC Updates
- St Budoc Sailing Project
- Case for Cornwall updates
- Cornwall Council's Permitted Development Changes
- AONB survey – *Chairman to look at in conjunction with the Clerk*
- Devon & Cornwall Police Survey – *completed on behalf of the Parish Council by Cllr Hart in conjunction with the Clerk*

15-57 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

Following decisions noted:-

PA15/02675 Disch of cond not all conditions agreed - Midas Commercial Developments Ltd - Land Adjacent to Bickland Industrial Park Bickland Water Road Falmouth Cornwall - Submission of details to discharge conditions 3, 4, 5, 6, 10, 14, 17, 20 and 22 attached to decision notice PA11/09595

PA15/04172 APPROVED - Mr Christopher Fuller - Meadow Cottage Penjerrick Hill Budock Water - Alterations and extension to dwelling.

PA15/04235 – REFUSED - Mr Lampshire - Site Adjacent to Roscarrack Cottage, Roscarrack Road, Budock Water - Conversion of existing stables into dwelling and erection of new timber stable block.

15-58 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

Cllr Bastin abstained from discussing or voting on any of the following Planning Applications. He will seek advice from Cornwall Council's Legal Department on his position on this, now he is a County Councillor.

i) PA15/04375 – Construction of a wooden single storey hut, in garden – Rosemerryn House, Rosemerryn – Dr Trounce

It was proposed by Cllr Perham and seconded by Cllr Geraty and:

RESOLVED that Budock Parish Council supports this application.

On a vote being taken this was approved.

ii) PA15/05138 – Proposed conservatory – The Coach House, Menehay Farm – Mr A Pearce

It was proposed by Cllr Gibson and seconded by Cllr Heritage and:

RESOLVED that Budock Parish Council supports this application.

On a vote being taken this was approved.

iii) PA14/05274 Removal of oak tree branches – Oakfield House, Trewen Road, Budock Water

It was proposed by Cllr Geraty and seconded by Cllr Hart and:

RESOLVED that Budock Parish Council has no objections to this application

On a vote being taken this was approved.

15-59 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL

Following Complaint noted:-

ENF/01099 – Alleged construction of hardstanding with wooden structure to front of property – Milbert, Crill Corner, Budock Water.

Update given by the Clerk on Enforcement actions relating to Pendra Loweth – Currently ongoing.

15-60 REPORTS FROM COMMITTEES AND REPRESENTATIVES

i. Footpaths & Rights of Way –

- A 'Coming into Force of a Public Path Order' has been received in relation to the diversion of Bridleway 14 – Land at Rosemerryn House.
- Public footpaths in the Parish are currently having their first cut.
- Overgrown vegetation obstructing vision where Bickland Hill joins Bickland Water has been reported and followed up – Cllr Bastin requested to also follow it up.
- Clerk still chasing up previously reported issues
- Cornwall Council are asking for it to be reported when paths are not reinstated after the planting of crops (14 days) – and Enforcement action is being instigated.

ii. Budock Village Hall – Nothing to report

iii. Treverva Village Hall – Hoping to carry out works in the kitchen and WC at a cost of approximately £250; also a faulty window at a cost of around £277. Costs will be met by Parish council as agreed in **Minute 15-51**. Coffee mornings take place, to coincide with Mobile Library visits, and a Quiz is taking place on Saturday 4th July.

iv. Playing Field – Nothing to report

v. Over 60's Club – A visit to St Ives is arranged for 21st July and a Tea Party is also being held in July.

15-61 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING

These were received.

It was noted that a 2nd deposit account has now been applied for, solely for our 'Earmarked Reserves'

15-62 TO APPROVE THE PAYMENT OF ACCOUNTS SINCE THE LAST MEETING

It was proposed by Cllr Hennell and seconded by Cllr Mrs Clark and: -

RESOLVED that accounts totalling **£1,431.29** since the last meeting, are approved for payment.

On a vote being taken the matter was unanimously approved.

15-63 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.

Clerk has had her two monthly financial check – carried out by Cllrs Hennell and Heritage – no issues found.

A Planning Meeting will be needed in the next two weeks.

Clerk has completed a questionnaire regarding Boslowick Post Office merging with McColls in the future. This will mean that Post Office services will open 07.00 to 22.00 seven days a week.

15-64 TO RECEIVE A REPORT FROM THE POLICE

As PSCO Fuller was unable to attend, the Clerk gave a summary of recorded crime in Budock Parish in May 2015 - see attached information.

Cllrs not happy with the new format of the monthly Police Report.

15-65 DATE AND TIME OF NEXT MEETING

This will be held at 7.30pm, on Monday 27th July 2015, at Budock Village Hall.

There being no further business the meeting closed at 9.18pm

Signed:27th July 2015

Chairman