



**MINUTES OF THE 797th MEETING OF BUDOOCK PARISH COUNCIL,
HELD AT BUDOOCK VILLAGE HALL, ON MONDAY 25th JUNE 2007**

PRESENT : Cllrs P Fairbank (Vice-Chairman) in the Chair, Bastin (arrived late), Tim McCabe (arrived late), Mrs J Pengelly, Miss R Pengelly.

There were no comments from the public, on matters on the agenda.

C2588 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs M Fryer & Trevor McCabe, D Cllr Mrs Fryer & Community PC Cormack. Cllrs Bastin & Tim McCabe, and C Cllr Hatton sent apologies for arriving late.

C2589 DECLARATIONS OF INTEREST

a) In Items on the Agenda

There were no declarations of interest in items on the agenda.

b) Of gifts of a value of more than £25

There were no declarations of gifts of a value of more than £25.

C2590 TO CONFIRM MINUTES OF PREVIOUS MEETINGS

a) Meeting of Parish Council, 4th June 2007

Item C2584 (d) – Should read **continued to be used, but is still seeking more bookings. The hall committee is also seeking new members.**

Item C2585 – The third bullet point should include details of the footpaths with the stile and overhanging tree problems.

Item C2587 – Should read **Budoock** Parish Council.

It was proposed by Cllr Fairbank, seconded by Cllr Miss R Pengelly and

RESOLVED that the Minutes of the Council Meeting held on 4th June 2007 be approved as a true record and duly signed, subject to the above amendments.

C2591 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

a) Minute C2584 – Footpath Problems

The Clerk stated that the stile issues on Footpaths 2, 4 and 9 had been passed to the Footpaths Contractor for him to resolve, and that he had not yet progressed the overhanging tree issue on Footpath 22.

b) June Correspondence Item – Bus Shelter Grants

The Clerk reported that he was continuing to investigate the possibility of a grant to erect a bus shelter opposite Budoock Water Post Office.

C2592 AGENDA ITEMS

a) Nominations as Co-opted Members of the Council

Prior to discussion of this item, the Clerk stated that he had been advised by the District Council's Returning Officer that the definition of precisely when new co-opted members

became councillors was a grey area, as they needed to complete and return Declarations of Acceptance of Office.

It was proposed by Cllr Fairbank, seconded by Cllr Miss R Pengelly and

RESOLVED that consideration of this item be delayed until later in the meeting, with it becoming the final main agenda item.

b) To consider the creation of a Parish Plan

Mr Perran Tremewan, Community Planning Officer with the Cornwall Rural Community Council (CRCC) was present at the meeting, and led a discussion about the possibility of developing a Parish Plan for Budock. Mr Tremewan detailed a method for creating a Parish Plan, the likely funding available (which would be unlikely to be 100%), and the sort of assistance that could be obtained from the CRCC and other groups.

He explained that Parish Plan creation should be driven by a steering committee which was independent of, but sponsored by, the Parish Council, with one or more councillors as members.

During the discussion, Cllrs Bastin & McCabe, and C Cllr Hatton arrived. Upon his arrival, Cllr Bastin replaced Cllr Fairbank in the Chair.

Standing Orders were suspended during the discussion, to allow members of the public to speak, after which Standing Orders were reinstated.

The general consensus was that the creation of a Parish Plan could provide a blueprint containing the aspirations of the local community for the next 5 to 10 years. It was believed important, were a Parish Plan to be created, that all community groups were invited to participate, including youth groups, to ensure that barriers were broken down, rather than created.

It was proposed by Cllr Bastin, seconded by Cllr Tim McCabe and

RESOLVED that this matter be retabled as an agenda item at the next meeting, to which members were asked to bring details of local organisations and community groups that might be invited to participate.

c) Report from the Clerk on Audit of Accounts & Annual Return, 2006/07

The Clerk reported that :-

- Internal Audit would take place the following day, Tuesday, 26th June 2007
- Accounts would be available for inspection during the period 20th July to 16th August 2007
- The Council would be asked to approve the Accounts, and accept the report of the Internal Auditor, at its July Meeting
- The Annual Return had to be with District Audit by 20th August 2007

d) To consider proposed changes to the Council's Asset Register

The Clerk distributed an updated asset register, in which the only change from the previous year was the addition of the Childrens' Play Equipment acquired with the Liveability Grant.

It was proposed by Cllr Miss R Pengelly, seconded by Cllr Tim McCabe and

RESOLVED that the updated Asset Register be approved and adopted.

e) Formal response to CALC's "Stakeholder Letter" in reply to Cornwall CC's bid for a Unitary Authority in Cornwall

The Clerk explained that a meeting had been convened by Cornwall Association of Local Councils (CALC) on 4th June 2007, but that the time and date coincided with the last meeting of Budock Parish Council. He summarised the main points in the CALC "Stakeholder Letter", and explained that, as stakeholder consultee, this represented its formal response on behalf of all parish and town councils in the county.

C Cllr Hatton added that, in addition to such stakeholder consultation, it had later been agreed that any person or body should be allowed to submit a response, and that some other councils had done this.

The Unitary proposal had been discussed at previous meetings of Budock Parish Council, and the letter included all points that had previously been raised by the council. Although the final consultation date had passed, and CALC's letter had already been sent to the government's Unitary Structures Consultation Team, CALC had asked that each Parish Council formally reply to it, in the form of a resolution, for the record.

CALC had asked two simple questions of the council, both of which could be answered Yes or No :-

- Whether it supported the Unitary proposal submitted by Cornwall CC
- Whether it agreed with the content of CALC's "Stakeholder Letter"

It was proposed by Cllr Tim McCabe, seconded by Cllr Miss R Pengelly and

RESOLVED that Budock Parish Council supported Cornwall CC's Unitary proposal.

It was proposed by Cllr Bastin, seconded by Cllr Miss R Pengelly and

RESOLVED that Budock Parish Council agreed with the content of CALC's "Stakeholder Letter".

f) To consider the Council's response to a letter from Cornwall CC's Single Issue Panel on Rural Bus Services & Community Transport

The Clerk read a short letter from the Single Issue Panel, and stated that this was an opportunity for the council to pass comment.

Following discussion, the Clerk was asked to respond to the letter, and include the following :-

- The fact that the last scheduled bus is too early in the evening
- That cancellation of buses, and timetable changes are problematic
- That routes are indirect, so a short journey can take a long time
- That buses are under-used, outside the peak period. The use of mini-buses off-peak might allow for more regular and economically viable services
- There had been incidents of buses travelling too fast on unsuitable roads
- The loss of the bus service down Maen Valley had been problematic
- That, despite the apparently negative comments, at least there was still a bus service

g) To consider how to ensure that the Parish Council's Website is updated

The Clerk stated that the "look and feel" of the website had been totally revamped, although the information contained in it remained the same. It can be accessed at www.budockparish.net. The Chairman stated that the site would be of much greater use to the community if it was regularly updated with the latest news, and details of local events.

It was agreed that all councillors would encourage community groups to submit content to the Clerk, for publication on the website.

h) Nominations as Co-opted Members of the Council

The Chairman stated that there were still three vacancies for members of Budock Parish Council, and invited nominations to fill the vacant seats. Mr Robert Gibson, Mr Peter Gifford and Mr Ron Tape all offered themselves as prospective members of the council.

They each, in turn, addressed the council, after which it was proposed by Cllr Mrs J Pengelly, seconded by Cllr Miss R Pengelly and

RESOLVED that Mr Gibson, Mr Gifford and Mr Tape be co-opted to the Parish Council.

The new members duly signed their Declaration of Acceptance of Office and completed their Register of Financial & Other Interests forms.

C2593 CORRESPONDENCE

The Clerk reported on correspondence received, a schedule of which is attached to the minutes as a record.

C2594 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

a) County Council

C Cllr Hatton reported that night-time Fire Brigade cover had again been discussed by Cornwall CC, on 19th June 2007, and that the cost-benefit analysis was being revisited.

The Cornwall CC Unitary bid, whether successful or not, would result in new methods of working, as the status quo was not an option.

b) District Council

In the absence of the District Councillors, C Cllr Hatton reported that the District Council awaited the Unitary Bid decision.

C2595 PLANNING APPLICATIONS

a) To Note Planning Decisions received from the Planning Authority

The Clerk reported on decisions received, a schedule of which is attached to the minutes as a record.

b) To Note Planning Enforcement Complaints received by the Planning Authority

None received.

c) To Consider Planning Applications Received From the District Authority

None received.

C2596 REPORTS FROM COMMITTEES AND REPRESENTATIVES

a) Playing Field Committee

Cllr Tim McCabe reported that new equipment was due soon, and that a net had been installed behind the goal. Unfortunately, the fete had been postponed, due to the bad weather

b) Budock Water Village Hall Committee

Nothing to report.

c) Treverva Village Hall Committee

Nothing to report.

d) Police Report

In the absence of both the Community PC and the PCSO, the Clerk stated that the Police report had been emailed to him that afternoon. There had been 20 calls logged during the month (11 in the same period last year) and 2 crimes reported (4 last year), both of criminal damage. The speed gun had not been used in Budock during the past month.

A number of complaints had been received about a pile of sand/lime dumped across Poolfield Lane, which made it very difficult for children (and adults) to pass when walking to school. PC Cormack had spoken to the landowner and the tenant farmer, and believed that the obstruction would be quickly removed.

C2597 RIGHTS OF WAY MATTERS

The Clerk was asked to progress the following :-

- Tree problem on Footpath 22 (discuss with Alan Muirhead).
- Problem on Dark Lane (no response from the Footpaths Contractor)

C2598 FINANCE AND PAYMENT OF ACCOUNTS

a) Payment of Accounts

Prior to discussion of the payment of accounts, the Chairman explained that the terms and conditions of employment of the Clerk to the Council included the provision of a Gratuity payment, in lieu of pension, on the Clerk's retirement (or other end of service).

This was a relatively recent development, and only applied if the Clerk had completed 5 years' service or more. The gratuity was the equivalent of 3.75% of salary, and it was suggested that a separate bank account be set up to hold this as committed funds.

It was proposed by Cllr Bastin, seconded by Cllr Miss R Pengelly and

RESOLVED that the bank be asked to set up a separate "Clerk's Gratuity Fund" account.

It was proposed by Cllr Fairbank, seconded by Cllr Miss R Pengelly and

RESOLVED that accounts totalling **£1,589.24** be approved for payment and duly signed, and also that **£3,000** be transferred from the Business Premium (Deposit) Account to the Community (Current) Account, to ensure sufficient funds.

A schedule of payments is attached to the minutes as a record.

C2599 DATE AND TIME OF NEXT MEETING

The next meeting of Budock Parish Council will be held on Monday, 30th July 2007, commencing at 7.30pm, in Budock Water Village Hall.

COMMENTS FROM THE PUBLIC

There were no other comments from the public.

Signed : 30th July 2007
Chairman