



**DRAFT MINUTES OF THE 801st MEETING OF BUDOOCK PARISH COUNCIL,
HELD AT BUDOOCK VILLAGE HALL, ON MONDAY 24th September 2007**

PRESENT : Cllrs Bastin (Chairman), Fairbank, Gibson, Gifford, Tim McCabe and Tape

There were no comments from the public on matters on the agenda. The Chairman stated that, as fellow councillors were aware, Cllr Mrs Jean Pengelly had passed away the previous week, and that the council had already sent its condolences to her family. A minute's silence was held, as a mark of respect to Mrs Pengelly, who had served on the council for over 30 years.

C2629 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Fryer, Trevor McCabe, Miss R Pengelly, PC Cormack & PCSO Huddlestone.

C2630 DECLARATIONS OF INTEREST

a) In Items on the Agenda

Cllr Tape declared a personal, but not prejudicial, interest in agenda item C2636 (c) (i) – Planning Application PA07/01435/F (10 Trevoney).

b) Of gifts of a value of more than £25

There were no declarations of gifts of a value of more than £25.

C2631 TO CONFIRM MINUTES OF THE LAST MEETING

a) Meeting of Budoock Parish Council, 3rd September 2007

It was proposed by Cllr Tape, seconded by Cllr Fairbank and

RESOLVED that the Minutes of the Council Meeting held on 3rd September 2007 be approved as a true record and duly signed.

C2632 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

a) Bank Signatory Forms

The Clerk stated that the Lloyds TSB forms were still awaiting details from Cllrs Fryer and Tape. This was now an urgent matter, given the sad news concerning Cllrs Mrs Pengelly. Cllr Tape agreed to complete his section at the end of the meeting, with the Clerk to make contact with Cllr Fryer as soon as possible.

b) Police Liaison

The Clerk reported a number of written and verbal communications from the police during the month. He now had the name of the new section inspector, and would channel future communication through him.

c) Public seat at Penjerrick

The Clerk had requested a quotation from the person who carried out similar maintenance activities in Mawnan Parish.

d) Pump Garden Wall repairs

The Clerk had been asked to obtain two quotations for the repairs by Flogas's insurers.

e) Bus Shelter Grant

The Clerk reported the necessary permissions had been obtained, and that the grant application had been submitted to Cornwall County Council.

f) Missing or damaged Road Signs

The Clerk had been asked to contact the District Council, and request that the following signs be replaced :-

- Bickland Hill, by the old Vicarage
- Crill Corner
- School Hill (halfway down)
- Rose Eglos (sign tied to a lamp post)
- One sign on Watersmead Parc
- Kergilliack Road (the far end)

He had also been asked to contact Cornwall CC concerning the 30 mph sign opposite School Lane, and to try to arrange for a handyman to repaint the black and white fingerpost signs.

C2633 AGENDA ITEMS

a) Report back from Policy & Finance Group Meeting, 13th September 2007

Cllr Fairbank reported back on the meeting. It was recommended that the following priority issues be addressed at future meetings :-

- Training for Councillors in general duties and responsibilities
- Training for planning matters
- Review of Standing Orders
- Appointment of Portfolio Holders
- Consider the level of financial reserves needed by Council
- Consider the level of grants that might be offered in next financial year
- Strategic partnerships - Consider what partnerships might be feasible to secure best-value
- Year Planner, including regular meetings and fixed events, to avoid missing targets
- Complaint handling procedure
- Risk assessment
- Suggest that the Budock PC Chairman be able to invite external civic dignitaries, as guests of Parish Council, to suitable parish events, with prior agreement of event organiser
- Future regular meetings – In March, June, September, October, November and December, normally on the second Monday of the month commencing at 16.30 hours
- Next meeting to be held on 8th October 2007

Cllr Fairbank was thanked for his report. It was proposed by Tim McCabe, seconded by Cllr Tape and

RESOLVED that the council accept the recommendations of the Policy & Finance Group.

The Chairman explained how a system of Portfolio Holders might operate. It would allow councillors to focus on, and progress, issues which were seen as particularly important to the community.

Cllr Fairbank added that possible portfolios had been identified, following which the Council nominated portfolio holders for the year 2007/08, a full schedule of which, including brief description of each role, is attached to these Minutes.

b) Proposed Parish Plan Consultation (as part of Playing Field Committee's Autumn Fair), 6th October 2007

The Chairman stated that the Playing Field Committee had agreed that the council could hold a Parish Plan Consultation, as part of the Autumn Fair, on 6th October, when the new play equipment would be installed. Due to the possibility of inclement weather, the council had been asked if it could provide a gazebo, which the Clerk was asked to investigate.

Cllrs Gifford and Fairbank, were organising “flyers” for the event, which Cllr Gibson had offered to arrange delivery in the local area. The Clerk had already arranged display boards and material on Parish plans.

Councillors were asked to try to attend both events, which would be between 12.00 Noon and 4.00pm.

c) To consider the ownership of Footpath running from Trevoney to the rear of Budock Water Village Hall

The Clerk explained that he had now obtained a copy of the relevant document from the Land Registry, and that this showed that the footpath was owned by the Parish Council. He was asked to obtain a quotation for public liability insurance.

d) "One Cornwall" - Consultation Meeting, 10th October 2007

The Clerk stated that the council had been invited to send two delegates to a meeting, to be held at Falmouth Council offices, at 6.30pm, and that he had already arranged to attend. The Chairman and Cllr Gifford offered to attend on behalf of Budock.

e) Consultation document from CALC, regarding the requirement for Travellers' Pitches

A consultation document, originating from the South West Regional Assembly, had been received. Parish and Town Councils had been asked to respond as to whether they required additional pitches for travellers.

It was agreed that there was no identified need in Budock, and the Clerk was instructed to respond.

C2634 CORRESPONDENCE

The Clerk reported on correspondence received, a schedule of which is attached to the minutes as a record.

C2635 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

a) County Council

C Cllr Hatton reported on the following :-.

(i) Transition to Unitary – A momentum was now building up between Cornwall CC and the District Councils.

(ii) Highways issues – The Budock speed visor was on the list of approved local member schemes, but there was still an enormous backlog of unscheduled work. With the transition to a unitary operation, it was possible that focus could be lost. Pressure from the Parish Council might help speed up progress.

b) District Council

District Cllr Mrs Fryer that :-.

(i) Transition to Unitary – She was disappointed that the latest document from the Communities Department made no mention of Licensing.

(ii) Parking at Treverva – Following the written response from County Highways, any further complaints would have to be made as a civil matter.

(iii) Problems with Model Aircraft Clubs – Noise and nuisance problems had been reported locally, and were under investigation.

C2636 PLANNING APPLICATIONS

a) To Note Planning Decisions received from the Planning Authority

The Clerk reported on decisions received, a schedule of which is attached to the minutes as a record.

b) To Note Planning Enforcement Complaints received by the Planning Authority

The Clerk reported that no complaints had been received, regarding Budock Parish.

c) To Consider Planning Applications Received From the District Authority

(i) PA07/01439/F – Mrs D Jeeves, 10 Trevoney, Budock Water – Erection of a two-storey extension and alterations to dwelling

The Clerk reported that the council had received a letter from a member of the public, who was present at the meeting. The letter contained issues which the council might wish to consider with relation to this planning application, and, as such, was read out by the Clerk.

Following discussion, the Clerk was asked to pass the following observations to the Planning Department :-

OBSERVATIONS : The Council cannot support this application, for the following reasons :-

- It would represent over-development, in that it appears that the extended dwelling would be very close (or even over) the “service strip” containing water pipes, telephone lines, electricity supply cables to two or three adjacent properties, and also the street lighting cables.
- The size of the proposed extension would increase its “footprint” by almost 50%.
- The whole of the Trevoney estate was built in 1986/87, on reclaimed swamp land, the softness and dampness of the ground resulting in the foundations of some of the houses being over 5 metres deep.
- There is an active spring at the top of the garden of Number 8 Trevoney, which is culverted, passing under the garden of Number 10 Trevoney, exiting into the stream which runs alongside the properties at the end of Trevoney. This culvert is only 1 metre below the surface, and passes directly underneath the proposed extension. The culvert ends in a 1-way “non-return” outlet when it reaches the stream, to prevent backflow at times when the stream is high.
- The proposal to use a soakaway for surface water dispersal is probably unsuited to ex-swamp land.
- The Flood Risk Assessment states that the stream has not been known to flood in recent years. While this may be the case in the immediate area of Number 10 Trevoney, the stream has flooded on several occasions in the past 2 to 3 years, elsewhere in Budock Water.
- Trevoney serves as a route to school for children on foot, as there is a footpath from the end of Trevoney to the rear of the Village Hall. There is no footpath alongside the road in Trevoney. The proposed extension may cause children to have to walk in the road.

The Clerk was also asked to urge that the Planning Authority ensured that observations are obtained from County Highways, Western Power, and Cornwall County Council and/or The Environment Agency and/or South West Water.

C2637 REPORTS FROM COMMITTEES AND REPRESENTATIVES

a)Treverva Village Hall Committee

Cllr Fairbank stated that the AGM would be held during October.

b) Police Report

Both Community Police Officer and PCSO were unavailable, but a report had been emailed to the Clerk, in their absence. This included, for the period 3rd to 19th September 2007 :-

- 2 crimes reported (as against 6 in 2006)
[1 x Burglary, 1 x Dog Bite]

Positive contacts continued to be made in the villages, especially with the children.

C2638 RIGHTS OF WAY MATTERS

Nothing new to report.

C2639 FINANCE AND PAYMENT OF ACCOUNTS

It was proposed by Cllr Fairbank, seconded by Cllr Gibson and

RESOLVED that accounts totalling **£2,751.23** be approved for payment and duly signed. A schedule of these is attached to the minutes as a record.

C2640 DATE AND TIME OF NEXT MEETING

The next meeting of Budock Parish Council will be held on Monday, 29th October 2007, commencing at 7.30pm, in Treverva Village Hall.

COMMENTS FROM THE PUBLIC

a) Childrens' Christmas Parties, organised by the Carnival Committee

These were to be held in the Village Hall, with the Parish Council contributing the hire fees.

b) Noise and Damage following a party at the Village Hall

This was reported to have continued well after 10.00pm, with a vehicle allegedly damaged. The Clerk agreed to take the matter up with the Village Hall Committee.

Signed : 29th October 2007

Chairman