



**DRAFT MINUTES OF THE 819<sup>th</sup> MEETING OF BUDOOCK PARISH COUNCIL,  
HELD AT BUDOOCK VILLAGE HALL, ON MONDAY 30<sup>th</sup> March 2009**

**PRESENT :** Cllrs Bastin (Chairman), Fairbank, Gibson, Hennell, Tim McCabe and Trevor McCabe.

**C2842 PUBLIC COMMENT ON ITEMS ON THE AGENDA**

Two members of the public wished to pass comment on agenda item C2847(a), the status report on the Playing Field Goal Equipment. It was agreed that Standing Orders would be suspended when this item was reached, to allow them to speak during the discussion.

**C2843 TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Miss Pengelly, PC Cormack and PCSO Huddlestone.

**C2844 DECLARATIONS OF INTEREST**

**a) In Items on the Agenda**

There were no declarations of interest in items on the agenda.

**b) Of gifts of a value of more than £25**

There were no declarations of gifts of a value of more than £25.

**C2845 TO CONFIRM MINUTES OF THE LAST MEETING**

**a) Meeting of Budoock Parish Council, 23<sup>rd</sup> February 2009**

The third bullet point in Minute C2836 (b) should have read "..... **3<sup>rd</sup> June 2009**", rather than "..... **3<sup>rd</sup> April 2009**".

Subject to the above amendment, it was proposed by Cllr Hennell, seconded by Cllr Gibson and

**RESOLVED** that the Minutes of the Council Meeting held on 23<sup>rd</sup> March 2009 be approved as a true record and duly signed.

**C2846 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

**a) Tree work alongside stream below Budoock Village Hall**

The Clerk reported that this work had been completed the previous week by Cornovia Tree Services.

**b) Falmouth Town Council / Planning Application for Municipal Cemetery**

The Clerk reported that this had been approved, although the official Decision Notice had not yet been received from Kerrier DC.

**c) Planning Committee Meeting, 16<sup>th</sup> March 2009**

The Clerk stated that, as there had not been a quorum of four members present, then no observations had been submitted to the Planning Authority with respect to the planning application which was to be considered..

**C2847 AGENDA ITEMS**

**a) Status Report on Noise Reduction Measures implemented at Budoock Playing Field**

The Clerk reported that he had not received any response to his letter to the Playing Field Committee, regarding the specific measures implemented, and the arrangements required for further monitoring by Kerrier Environmental Health.

On behalf of the Playing Committee, Cllr Tim McCabe requested that the Clerk arrange the monitoring for the following week, commencing Monday 6<sup>th</sup> April 2009, when it was planned to reopen the equipment. Cllr Trevor McCabe stated that he did not consider that the District Council had been acting in the best interests of residents of Budock during the time that this situation had been ongoing.

Standing Orders were suspended to allow a member of the public to address the council. It was stated that the equipment was already open, as the fencing had been removed. Standing orders were reinstated.

It was proposed by Cllr Fairbank, seconded by Cllr Hennell and

**RESOLVED** that The Clerk should contact Kerrier Environmental Health as a matter of urgency, to arrange the noise monitoring.

**b) Report back from Policy & Finance Working Group meeting, 10th March 2009**

**i) Projected Year-End Accounts, 2008/09**

Cllr Fairbank, on behalf of the Policy & Finance Group, stated that as of the end of February, the projected year-end position suggested that there would be a positive variance of approximately £5,000, compared to the forecast when the 2009/10 Budget was created. The variance was due to the low level of S137 grants and S133 assistance for the Village Halls, and not carrying out additional public footpath work.

**ii) Annual Report, 2008/09**

Draft report content had been circulated in advance of the meeting, for members to consider. A draft version had been distributed by the Clerk prior to the meeting. It was proposed that this would be produced in time for the Annual Parish Meeting, after which it would be distributed to all households.

It was proposed by Cllr Fairbank, seconded by Cllr Hennell and

**RESOLVED** that the content of the 2008/09 Annual Report be approved and accepted by the council.

**iii) Arrangements for Annual Parish Meeting 2009**

It was proposed that, as last year, this should be arranged for 7.00pm on 27<sup>th</sup> April 2009, immediately prior to the April Meeting of the Parish Council, at Budock Village Hall. The Clerk planned to write to local organisations in early April, inviting them to attend, and to submit reports if they wished to.

It was proposed by Cllr Fairbank, seconded by Cllr Gibson and

**RESOLVED** that the Clerk make the necessary arrangements for the meeting, which would be called by the Chairman of the Council.

**iv) Review of Fixed Assets & Insurance Cover**

Cllr Fairbank stated that there were no asset changes, and that there were no changes required to the council's insurance. The Clerk was asked if he could investigate the ownership of the small piece of land in Treverva, where the seat was situated.

**v) Award of Public Rights Of Way Maintenance Contract, 2009-2011**

The Chairman stated that, under the Council's Standing Orders in respect of contracts and tenders, this item should be discussed at the end of the meeting, with public and press excluded.

It was proposed by Cllr Bastin, seconded by Cllr Fairbank and

**RESOLVED** that, in line with Standing Orders, and under the 1960 Public Admission to Meetings Act, this item be left to the end of the meeting, and that the public and press be excluded during its discussion.

**c) To consider the resignation received from Cllr Brown (there were now 2 vacancies)**

The Chairman stated that Cllr Brown had resigned, as he would be working overseas for the next two years, meaning that, of the 10 positions on the council, two were now vacant. Additionally, Cllr Miss Pengelly was still recuperating from her illness.

Cllr Trevor McCabe stated that he also planned to stand down, as of the council's Annual Meeting (May 2009).

**d) To consider the future makeup of Budock Parish Council and its Committees**

The two resignations would mean that there would only be 6 active members remaining, until Cllr Miss Pengelly was available once more.

With a minimum quorum for a meeting of 4, members were asked to try to actively recruit additional members to fill the vacant positions, and to try to ensure that they were available for all meetings held in the near future.

**e) To consider whether the Policy & Finance Working Group should in future become a formal Committee, with public and minuted meetings**

At a recent training event from Cornwall Association of Local Councils (CALC), which was attended by Cllr Fairbank, it had been suggested that Budock's Policy & Finance Group be reconstituted as a formal Committee of the council.

The advantages and disadvantages of this were debated, and it was proposed by Cllr Hennell, seconded by Cllr Tim McCabe and

**RESOLVED** that The Policy & Finance Working Group should not become a formal committee.

**f) Report from the Clerk on the Parish Liaison Meeting of the Falmouth & Penryn Community Plan Committee**

The Clerk reported that he had attended a meeting on behalf of Budock Parish Council, at which it had been stated that a summary of the Parish Plans of surrounding parishes would be appended to the Falmouth & Penryn Community Plan. A request to be able to submit a short article in each Parish's Annual Report had been made, to solicit public input into the Falmouth & Penryn Plan from the surrounding parishes.

It was proposed by Cllr Hennell, seconded by Cllr Fairbank and

**RESOLVED** that the article could be included in the Annual Report.

**g) To reconsider the need for a Budock Parish Plan (against the backdrop of the Falmouth & Penryn Community Plan)**

Following the Parish Liaison Meeting in respect of Falmouth & Penryn Community Plan, the council considered the fact that Budock had no Parish Plan. Cllr Hennell had carried out some initial research, which indicated that 35 to 40% of parishes in Cornwall also had no plans, although a number of these were currently developing them.

The development of a Parish Plan by traditional methods using lengthy questionnaires was both costly and time consuming. It was unlikely, even if grant funding was available (which it no longer was) that a Budock Parish Plan could be created in time for inclusion within the Falmouth & Penryn Plan, for which the deadline was August 2009.

It was proposed by Cllr Hennell, seconded by Cllr Fairbank and

**RESOLVED** that a shortened questionnaire be included in the council's 2009/10 Annual Report, that the Budock Parish Plan be based upon the responses to this document, and that it be published on the council's website, rather than in glossy, printed format.

**h) To consider complaints from the public concerning multi-use Litter / Dog Bins**

This matter had been raised by a number of members of the public. While Kerrier DC had a policy of multi-use bins, other districts did not. The Clerk was asked to raise this matter with the new Cornwall Council.

**i) To consider the council's response to the following consultation documents :-**

**i) Area Action Plan for Camborne, Pool, Illogan & Redruth**

Following discussion, it was agreed that no comment should be made by Budock Parish Council.

**ii) Taxi Provision in Cornwall**

Following discussion, it was agreed that no comment should be made by Budock Parish Council.

**j) To consider a request for financial assistance from Truro Hospital Radio**

A S137 request had been received. It was agreed that, as the council's grant policy was not to make S137 grants to organisations outside the parish, the Clerk should respond to state that, regrettably, no assistance could be offered.

**C2848 CORRESPONDENCE**

The Clerk reported on correspondence received, a schedule of which is attached to the minutes as a record.

**C2849 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

**a) County Council**

C Cllr Hatton reported on the following matters :-

- Budock would, with Constantine and Mawnan, form a ward of the new unitary authority.
- The District Councils would cease to exist after the end of March 2009.
- District Councillors' positions would also cease at the end of March 2009.
- County Councillors would continue in post up until the elections for the new authority on 4<sup>th</sup> June 2009.
- A guide to Cornwall Council services had been issued with the Council Tax demands.
- There would be "One Cornwall" Open Days held in Truro, Helston and other locations on 1<sup>st</sup> April 2009.

It was proposed by Cllr Trevor McCabe, seconded by Cllr Gibson and

**RESOLVED** that the Clerk should write to D Cllr Mrs Fryer and thank her for her assistance over the years.

**b) District Council**

In the absence of D Cllr Mrs Fryer, C Cllr Hatton also reported that :-

- With respect to the Falmouth Town Council planning application for a municipal graveyard behind Budock Church, the planning conditions would be on the Kerrier DC website.
- The final Kerrier DC annual dinner had recently taken place, some 35 years after the first one in 1974.

**C2850 PLANNING APPLICATIONS**

**a) To Note Planning Decisions received from the Planning Authority**

The Clerk stated that none had been received since the previous meeting..

**b) To Note Planning Enforcement Complaints received by the Planning Authority**

The Clerk stated that none had been received since the previous meeting..

**c) To Consider Planning Applications Received From the District Authority**

**(i) PA09/00353/F – Mr & Mrs C MacKenzie, Malbun, Kergilliack Road, Falmouth –  
Erection of dormer extension and removal of existing chimney**

Observation : **NO OBJECTIONS**

**C2851 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

**a) Police Report**

A report had been submitted by PC Cormack, who reported that :-

- Four crimes had been reported during the past month, and that three of these were of thefts from the same insecure location.
- Although the gathering of youngsters in Budock Woods had been reported in the local press, there had only been one complaint from the public, concerning the aspect of rubbish.
- There was to be a reorganisation at Helston Police Station from 6<sup>th</sup> April 2009, and as a result he would be moving area to cover the Lizard Peninsula. He was being replaced in this area by PC Cook, who would be in touch shortly. PCSO Huddlestone would not be moving.

**C2852 RIGHTS OF WAY MATTERS**

Cllr Fairbank stated that he had nothing to report, apart from the responses to the Public Rights Of Way maintenance contract, which would be discussed at the end of the meeting.

**C2853 FINANCE AND PAYMENT OF ACCOUNTS**

It was proposed by Cllr Hennell, seconded by Cllr Trevor McCabe and

**RESOLVED** that accounts totalling **£2,015.87** be approved for payment and duly signed. A schedule of these is attached to the minutes as a record.

**C2854 DATE AND TIME OF NEXT MEETING**

The next meeting of Budock Parish Council was to be held on Monday, 27<sup>th</sup> April 2009, commencing at 7.30pm, at Budock Village Hall.

**COMMENTS FROM THE PUBLIC**

There was a report of an abandoned van on the car park to Budock Village Hall. The Clerk was asked to check this out, and report it if appropriate.

**C2855 AWARD OF PUBLIC RIGHTS OF WAY MAINTENANCE CONTRACT, 2009-2011**

The Clerk had circulated a summary of tender responses prior to the meeting. The Office and Finance Group recommended that the two lowest tenders be discounted, as they were incomplete, and that the council consider the merits of the two next lowest bids.

Following discussion, it was proposed by Cllr Hennell, seconded by Cllr Tim McCabe and

**RESOLVED** that the tender from M Rashleigh and Son, with a two-year fixed price of £1,120 per annum, be accepted, and that the Clerk contact Mr Rashleigh to make the necessary contractual arrangements.

Signed : ..... 27<sup>th</sup> April 2009  
Chairman