



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE ANNUAL AND 902<sup>ND</sup> MEETING OF BUDOOCK PARISH COUNCIL HELD AT BUDOOCK VILLAGE HALL ON MONDAY 22ND MAY 2017**

**PRESENT:** Cllrs Bastin, Bennett, Mrs Clark, Fairbank, Geraty, Hart (Chairman), Hennell, and Heritage  
**IN ATTENDANCE:** Mrs L Iddon, Clerk; 1 Member of the Public

**17-26 SAFETY PROCEDURES**

The Chairman explained the safety procedures.

**17-27 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllr Palmer.

**17-28 TO ELECT A CHAIRMAN FOR THE YEAR 2017/18**

Cllr Hart was asked if he was willing to stand as Chairman for a further year.

It was then proposed by Cllr Hennell and seconded by Cllr Bennett and:

**RESOLVED** that there being no other nominations Cllr Hart be elected Chairman for the Year 2017/18

On a vote being taken this was agreed unanimously.

Cllr Hart then signed the Chairman's Acceptance of Office.

**17-29 TO ELECT A VICE CHAIRMAN FOR THE YEAR 2017/18**

It was proposed by Cllr Geraty and seconded by Cllr Mrs Clark and:

**RESOLVED** that there being no other nominations Cllr Heritage be elected as Vice-Chairman for the Year 2017/18.

On a vote being taken this was approved unanimously

**17-30 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

None were declared.

**17-31 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**

As this is the start of a new term of Council the following Dispensation requests were received:-

Cllr Hart in respect of Budoock Village Hall and Budoock Playing Field

Cllr Fairbank in respect of Budoock Village Hall

Cllr Bennett in respect of Treverva Village Hall

Cllr Hennell in respect of Treverva Village Hall

These were all granted for the full 4 year term of this Council and signed by the Clerk.

**17-32 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 24<sup>TH</sup> APRIL 2017 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Geraty and seconded by Cllr Mrs Clark and:

**RESOLVED** that the minutes of the Council Meeting held on the 24<sup>th</sup> April 2017 are received and approved.

On a vote being taken this was unanimously agreed.

**17-33 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**

The Clerk gave updates on the following matters:-

- **Treverva Chapel** – Cornwall Council is responsible for Grade 2 listed buildings – a possibility their conservation officer could charge for his services. Falmouth & Gwennap Methodist Circuit Property Committee are aware of the Council's concerns and do visit the property from time to time.  
The Clerk will contact Cornwall Council again with the Parish Council's concerns.
- **Wild Eyedeer Public Consultation** – Since this consultation the Parish Council has received a copy of a letter to Cornwall Council Planning from a neighbour, expressing concerns regarding the proposed development.
- **Annual Return** – This has been sent to Grant Thornton. The proposed dates for the accounts being available for public consultation are 20<sup>th</sup> June to 31<sup>st</sup> July inclusive.
- **Internal Audit** – The Internal Auditor has accepted the proposals regarding keeping a record of Purchase Orders.

**17-34 TO RECEIVE ANY POLICE UPDATES**

No updates have been received from PCSO Fuller. The latest information on the Police website shows two crimes occurring in the parish in March. These both came under the 'Violence and Sexual Offences' category. One crime took place in or near Watersmead Parc, Budock Water – suspect identified but unable to prosecute. The other took place at or near Trewen Road, Budock Water and is currently under investigation.

**17-35 PUBLIC PARTICIPATION / COMMENTS ON ITEMS ON THE AGENDA**

The member of the public present did not have any comments to make.

**17-36 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED**

Cllr Heritage gave the meeting an update on the last meeting that took place on May 8<sup>th</sup>.

- A Designation Plan has been sent to Cornwall Council and been approved.
- The number attending the meetings has increased to about a dozen people which is very positive.
- A Communications Plan is being formed, and the process to draw down funding is being investigated.
- The drafting of a Community Questionnaire will be considered at the next meeting on the 5<sup>th</sup> June.
- Meetings will regularly take place on the 1<sup>st</sup> Monday of the month.

**17-37 TO CONSIDER THE CHANGES TO CORNWALL COUNCIL'S STRATEGIC PLANNING PROCEDURES**

Changes to Cornwall Council's Strategic Planning procedures were agreed at the last meeting of Cornwall Council before the Local Elections. These mean that Cornwall Council Divisional Members can represent their parishes' views at Strategic Planning meetings, but cannot vote on any applications within the parishes they represent. Also speakers both for and against an application can no longer be questioned on their presentation. Planning Applications automatically go to Strategic Planning Committees if the development is for over 200 houses and/or the site is over 5 acres.

After discussion it was proposed by Cllr Hart and seconded by Cllr Geraty and:-

**RESOLVED** that the Clerk will write to the Portfolio Holder for Planning (when appointed) at Cornwall Council querying the reasons for the changes and expressing our concerns over them.

On a vote being taken this was unanimously agreed.

**17-38 TO CONSIDER THE PROBLEM OF THE NOTICEABLE INCREASE IN DISCARDED 'POO BAGS' THROUGHOUT THE PARISH**

The Clerk reported that Cornwall Council no longer install Dog Waste Bins and do not allow their installation on their land. If the Parish Council install them, then a collection charge of £3.80 per bin per week is made by Biffa. A discussion followed, particularly relating to the wording of 'Notices' that can be put up near the worst offending areas. The Clerk will contact the Dog Warden for advice on the appropriate wording of any notices, and report back at the next meeting.

*One member of the public left the meeting at 8.00pm*

**17-39 TO CONSIDER PLANTING A 'TREE CHARTER LEGACY TREE'**

After discussion, noting that there were no costs involved, it was proposed by Cllr Hennell and seconded by Cllr Geraty and:-

**RESOLVED** that the Parish Council sign up for a 'Tree Charter Legacy Tree'

On a vote being taken this was unanimously approved.

**17-40 TO CONSIDER THE TIME SCALE FOR ADVERTISING TO FILL THE VACANCY ON THE PARISH COUNCIL BY CO-OPTION**

A discussion took place regarding the co-option of a Councillor to fill the current vacancy on the Parish Council. It was agreed to ask for expressions of interest by 20<sup>th</sup> June. Those interested will be invited to our meeting on 26<sup>th</sup> June and it is envisaged that the Councillors will vote on their selection of a co-opted member at the start of the July meeting.

**17-41 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

Cllr Bastin reported on the following:-

There is still no Council for Cornwall as an agreement between the political parties has not yet been reached. The Council is currently being run by officers. There are now 46 Conservative Councillors, 37 Liberal Democrats and 30 Independents. It is looking as if a coalition will be formed between the Liberal Democrats and Independents. This could well be finalised at a full council meeting on 23<sup>rd</sup> May.

**17-42 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)**

The following correspondence was received and noted:-

- Communities and Devolution Bulletins – *Further on Safeguarding training/CC draft Customer Promise/Code of Conduct training / Special Planning Bulletin – Pre-Application Community Engagement (PACE)*
- Cornwall Council – *Planning Induction Training*
- Cornwall Community Foundation – *May eNewsletter*
- CALC – *Weekly Round Ups*
- Charity Commission News – *Spring 2017 Newsletter*
- CPRE – *Campaigns Update – General Election 2017*
- Cormac - *Treluswell Roundabout Bulletin*
- Helston Town Council – *Tour of Britain Update*
- Channel 4 – *Village of the Year*
- Richard Hingston – *Copied in on emails to and from Tree Officer regarding problem with fallen bough from tree on edge of Footpath 202/19 (behind Watersmead Parc – leading to Trewen)*
- Alan Percy – *North Cornwall Cluster Group – Business Rates on toilets & libraries, lack of funding for footpaths & streets.*
- Copy of letter sent to Planning Officer - *re recent Wild Eyedeer Public Consultation*

**17-43 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

Following decisions noted:-

**PA17/03183 APPROVED** - Mr & Mrs Moses - 2 Nangitha Place Budock Water - Proposed single storey extension and loft conversion

**PA17/00708/PREAPP Closed - advice given** - Mr Peter Smith - Land NNW of Lower Kergilliack Hillhead Road Kergilliack - Pre application advice for the construction of a single dwelling house

**PA17/02394 APPROVED** - Mr John Palmer - Roscarrick Cottage Roscarrack Road Budock Water - Reserved Matters app application for the construction of a dwelling. (Outline application PA15/11421 dated 03/02/16 relates) - Resubmission of PA16/11929

**PA17/01931 APPROVED** - Mr & Mrs R and A Stacey - Trehane Budock Water - Removal of dilapidated single storey outbuilding and replacement with single storey summer house

**PA17/02731 APPROVED** - South West Water Ltd - South West Water Treatment Works College Wood Penryn - Proposed extension to existing process building and building to house ozone processing plant and equipment

**17-44 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

**i) PA17/ 03948 – Various works to trees – Penjerrick House, Penjerrick, Budock Water – Mrs R Morin**

After discussion it was proposed by Cllr Hennell and seconded by Cllr Heritage and:

**RESOLVED** that the following Comment be submitted:-*“Budock Parish Council support this application, as long as it is approved in accordance with the Tree Officer's recommendations”*

On a vote being taken this was agreed with 2 abstentions.

**ii) PA17/ 03529 - T1 Beech – removal of scaffold limb, T2 Beech – fell, T3 Oak – fell and T4 Beech – crown raise – Tangle Trees, Penwarne – Mr A Miller**

After discussion it was proposed by Cllr Hennell and seconded by Cllr Geraty and:

**RESOLVED** that the following Comment be submitted:- *“In the absence of a Tree Officer report Budock Parish council feel it is not in a position to currently comment on this application”.*

On a vote being taken this was agreed with 1 abstention.

**iii) PA17/03788 - Demolition of existing agricultural occupancy dwelling and garage and erection of new agricultural occupancy dwelling and garage – Argal Manor Bungalow, Access to Argal Manor, Kergilliack - Miss R Phillips**

After discussion it was proposed by Cllr Bennett and seconded by Cllr Heritage and:

**RESOLVED** that the following Comment be submitted:- *“Budock Parish Council supported the previous application for this site (PA16/10702) and strongly support this application”*

On a vote being taken this was agreed with 1 abstention.

**iv) PA17/04516 – Loft conversion with balconies – Belle Vista, Hillhead Road, Kergilliack – Mr & Mrs C Paffett**

After discussion it was proposed by Cllr Hart and seconded by Cllr Fairbank and:

**RESOLVED** that the following Comment be submitted:- *Budock Parish Council has no objections to this application”*

On a vote being taken this was approved with 1 abstention.

**17-45 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL**

There were no new Enforcement complaints received in the last month.

**17-46 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

- i. **Footpaths & Rights of Way** – The Clerk reported that the Parish Council has been copied into Correspondence between a resident in Watersmead Parc and the Tree Officer regarding serious concerns on the state of large sycamore trees to the edge of Footpath 202/19, which runs behind 9, 10 and 11 Watersmead Parc. In a recent strong easterly wind a large branch broke off from one of the trees.
- ii. **Budock Village Hall** – The AGM was held on Thursday 18<sup>th</sup> May.
- iii. **Treverva Village Hall** – Nothing further to report.
- iv. **Playing Field** – Nothing further to report
- v. **Community Speed Watch** – Still carrying out checks fortnightly. At the last session 8 out of 67 vehicles were exceeding the speed limit.

**17-47 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING**

These were received.

**17-48 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY**

It was proposed by Cllr Mrs Clark and seconded by Cllr Geraty and: -

**RESOLVED** that accounts totalling **£892.84** for the month of May are approved for payment.

On a vote being taken this was unanimously agreed.

**17-49 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.**

- Pam Cowan from Save Our Falmouth will be invited to the next meeting.
- An agenda item for 'Article 4' was requested.
- A reminder was given regarding the forthcoming informal meeting with representatives from Taylor Wimpey.

**17-50 DATE AND TIME OF NEXT MEETING**

This will be held at 7.30pm on Monday 26<sup>th</sup> June 2017 at Treverva Village Hall

**There being no further business the meeting closed at 8.47pm.**

Signed: .....26<sup>th</sup> June 2017

Chairman