



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE ANNUAL AND 892<sup>ND</sup> MEETING OF BUDOCK PARISH COUNCIL HELD AT BUDOCK VILLAGE LOWER HALL ON MONDAY 23<sup>RD</sup> MAY 2016**

**PRESENT:** Cllrs Bastin, Bennett, Mrs Clark, Fairbank (Chairman until Agenda item 16-30), Geraty, Gibson, Hart (Chairman from Agenda item 16-31), and Heritage.

**IN ATTENDANCE:** Mrs L Iddon, Clerk.

**16-28 SAFETY PROCEDURES**

The Chairman explained the safety procedures.

**16-29 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Hennell (away) and Cllr Palmer (work commitments).

**16-30 TO ELECT A CHAIRMAN FOR THE YEAR 2016/17**

Cllr Fairbank stated that he was not standing for re-election as Chairman.

It was proposed by Cllr Hennell (by proxy through the Clerk) and seconded by Cllr Geraty and:

**RESOLVED** that there being no other nominations Cllr Hart be elected Chairman for the Year 2016/17.

On a vote being taken this was approved unanimously.

*The Acceptance of Office document was completed and Cllr Hart took over as Chairman.*

**16-31 TO ELECT A VICE CHAIRMAN FOR THE YEAR 2016/17**

It was proposed by Cllr Hennell (by proxy through the Clerk) and seconded by Cllr Geraty and:

**RESOLVED** that there being no other nominations Cllr Heritage be elected as Vice - Chairman for the Year 2016/17.

On a vote being taken this was approved unanimously.

**16-32 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no declarations.

**16-33 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**

There were no requests for dispensations.

**16-34 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 25<sup>TH</sup> APRIL 2016 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Clark and seconded by Cllr Bennett and:

**RESOLVED** that the minutes of the Council Meeting held on the 25<sup>th</sup> April 2016 are received and approved.

On a vote being taken this was approved with 1 abstention.

**16-35 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**

The Clerk gave the following updates:-

- Unable to purchase the required number of Wheelie Bin speed restriction stickers for under £50. Further agenda item for the next meeting to consider and approve actual costs.

- Cllr Fairbank reported that further discussion and approval was needed in respect of the Community Award – this noted as an agenda item for next month.

**16-36 TO RECEIVE ANY UPDATES FROM THE POLICE**

No Police in attendance at this meeting.

- The Clerk reported that the latest crime information on the website was for March – 2 thefts took place in the Parish (School Lane and Pendra Loweth) – both unsolved.
- Community Speed Watch training dates confirmed.
- The first Police Liaison Group Meeting for our area is taking place on Wednesday June 8<sup>th</sup> – 6pm in Falmouth Town Council Chamber. Cllr Hart unable to attend then – Cllr Geraty will attend to represent Budock Parish Council and Cllr Bastin to represent his Cornwall Council Division.

**16-37 PUBLIC PARTICIPATION / COMMENTS ON ITEMS ON THE AGENDA**

There were no members of the public present at this meeting.

**16-38 NEIGHBOURHOOD PLAN WORKING GROUP TO GIVE AN UPDATE FROM RECENT MEETING AND AGREEMENT AND APPROVAL TO BE CONSIDERED FOR THE WAY FORWARD.**

Feedback from the recent presentation given to the Working Group by Steve Besford- Foster and Mark James was given. A draft flyer was considered and considerable discussion took place.

It was proposed by Cllr Hart and seconded by Cllr Fairbank and:

**RESOLVED** that further consideration to a draft flyer was needed and a further meeting of the working group will be arranged in the near future.

On a vote being taken this was agreed unanimously.

**16-39 TO CONSIDER AND APPROVE A \$137 GRANT TOWARDS BUDOCK PLAYING FIELD INSURANCE COSTS**

Cllr Hart gave the background to this request.

It was proposed by Cllr Fairbank and seconded by Cllr Bennett and:

**RESOLVED** that the Council will consider this application on the receipt of three competitive quotes.

This was agreed unanimously. Cllr Hart will source further quotes and this item will be an agenda item for the next meeting.

**16-40 TO CONSIDER AND APPROVE THE PARISH COUNCIL'S ANNUAL INSURANCE RENEWAL PAYMENT**

A discussion took place on all the quotes that had been received – information had been forwarded to Councillors before the meeting.

It was proposed by Cllr Geraty and seconded by Cllr Gibson and:

**RESOLVED** that the Parish Council accepts the quotation received from Community First, opting for the Long term Agreement (3 years) option.

This was approved unanimously.

**16-41 TO RECEIVE THE INTERNAL AUDIT REPORT 2015-2016 AND APPROVE PAYMENT OF AUDIT FEE**

The Clerk gave the Council the details of the Internal Audit report.

It was proposed by Cllr Hart and seconded by Cllr Bennett and:

**RESOLVED** that this be received and the Audit fee paid.

This was approved unanimously.

**16-42 TO CONSIDER AND APPROVE THE SETTING UP OF A SMALL MEMORIAL GARDEN IN FRONT OF THE NEW WAR MEMORIAL PLAQUE**

Cllr Fairbank enlarged on the proposals for this small garden, which would have the dual purpose of protecting the granite memorial plaque from vehicular damage and also would be a memorial garden.

It was proposed by Cllr Fairbank and seconded by Cllr Geraty and:

**RESOLVED** that a plan and costings will be researched.

On a vote being taken this was unanimously agreed.

**16-43 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

- AGM of Cornwall Council has recently be held – no changes in the top posts.
- In 2020 Government funding to Councils ceases – they will all be self- funded, and inevitably will lead to Town and Parish Council's being expected to take on more responsibilities.
- The new CEO of Cornwall Council – Kate Kenally has stated that she *"is committed to a better and more transparent communication with Parish Councils"*. Cllr Bastin has invited her to attend one of our meetings.
- Both St Francis and St Mary's schools plan more stringent traffic controls.

**16-44 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)**

The following correspondence was received and noted:-

- Communities and Devolution Bulletins including Devolution News and Cornwall Electoral Review –. *Latest updates on a wide range of Cornwall Council matters.*
- Cornwall Community Foundation May Newsletter.
- Cornwall for Change update – *concerning Government Planning Inspectorate visit to review Cornwall Local Plan*
- CPRE – *Campaign against unnecessary rural development.*
- CALC – *RSPB Briefing Statement on Urban Gulls and results of last year's survey/ Bills Announced in the Queen's Speech*

**16-45 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

Following decisions noted:-

**PA15/03811 WITHDRAWN** - Falmouth Town Council - St Budock Cemetery St Budock Church, Budock Water - Use of land as a municipal cemetery and formation of vehicular access and roadway.

**PA16/02648 APPROVED** - Mr T Julian - Sparnon School Lane Budock Water - Felling a Sycamore.

**16-46 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

**i) PA16/3485 – Fell 5 trees – Penjerrick Vean, Penjerrick, Budock Water – Mr J Gilbert**

It was noted that no Tree Officer's Comments had yet been received.

It was proposed by Cllr Fairbank and seconded by Cllr Geraty and:

**RESOLVED** that the following Comment be submitted:- *Budock Parish Council feel unable to comment on this at present, as there is currently no comment from the Tree Officer to guide them. If the application has not been decided by their next meeting, this will be discussed again then".*

This was agreed with one abstention.

**16-47 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL**

There have been no updates received on any of the current ongoing Enforcement Complaints.

**16-48 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

- Footpaths & Rights of Way** –.The Clerk reported on issues that Cormac has raised regarding Footpath 6.
- Budock Village Hall** – Nothing further to Annual Parish Meeting Report.
- Treverva Village Hall** - Nothing further to Annual Parish Meeting Report.
- Playing Field** – Nothing further to Annual Parish Meeting Report.

**16-49 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING**

These were received.

**16-50 TO APPROVE THE PAYMENT OF ACCOUNTS SINCE THE LAST MEETING**

It was proposed by Cllr Gibson and seconded by Cllr Bennett and: -

**RESOLVED** that accounts totalling **£713.70** for the month of May are approved for payment.

This was unanimously approved.

**16-51 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.**

The Clerk reported that:

- Weed spraying is scheduled for June.
- The Defibrillator is due to be installed this week.

Proposed agenda items for the next meeting are:

- Further consideration on the cost of Wheelie Bin speed restriction stickers
- Further consideration on the Community Award
- Consideration of quotes in relation to a S137 grant towards Budock Playing Field Insurance costs
- Consideration of a S137 grant from Falmouth Quilters

**16-52 DATE AND TIME OF NEXT MEETING**

**This will be held at 7.30pm on Monday 27<sup>th</sup> June 2016 at Treverva Village Hall.**

**There being no further business the meeting closed at 8.39pm**

Signed: .....27<sup>th</sup> June 2016  
Chairman

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