



DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

MINUTES OF THE 901ST MEETING OF BUDOOCK PARISH COUNCIL HELD AT BUDOOCK VILLAGE HALL ON MONDAY 24TH APRIL 2017

PRESENT: Cllrs Bastin (from 7.32pm), Bennett, Mrs Clark, Fairbank, Geraty, Hart (Chairman), Hennell, Heritage and Palmer.

IN ATTENDANCE: Mrs L Iddon, Clerk;

17-01 SAFETY PROCEDURES

The Chairman explained the safety procedures.

17-02 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr Gibson – unable to attend due to work commitments.

17-03 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Palmer declared an interest in agenda item 18iii. He will leave the room for this item.

Cllr Bastin joined the meeting at 7.32pm.

17-04 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

The ongoing dispensations held by Cllrs Hart and Fairbank will be effective in agenda item 18ii.

17-05 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 27TH MARCH 2017 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Geraty and seconded by Cllr Bennett and:

RESOLVED that the minutes of the Council Meeting held on the 27th March 2017 are received and approved.

On a vote being taken this was unanimously agreed.

17-06 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

The Clerk reported that following on from the presentation made to the Parish Council at the last meeting, Wild Eyedeer are holding a Public Consultation on Thursday 27th April between 1pm and 7pm regarding their future plans.

17-07 TO RECEIVE ANY POLICE UPDATES

No updates have been received from PCSO Fuller. The latest information on the Police website shows one crime occurring in the parish in February. This was in the 'Anti-Social Behaviour' category at or near School Lane, and is shown as being still under investigation. (*Details, case timelines and current status are not provided for anti-social behaviour.*)

17-08 PUBLIC PARTICIPATION / COMMENTS ON ITEMS ON THE AGENDA

There were no members of the public present.

17-09 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED

Cllr Heritage reported that the Steering Group met on 4th April. There were seven attendees and one apology. Two more people have come forward who would like to be involved. The main outcome of the meeting was the agreement that the whole of Budoock Parish be allocated as the 'Designated Area'. Several members have also showed an interest in getting involved with specific aspects of the plan's development.

It was proposed by Cllr Heritage and seconded by Cllr Bennett and:

RESOLVED that the Designated Area be the whole of Budoock Parish and that the Clerk completes and submits the Designation Statement to the Neighbourhood Planning Team at Cornwall Council.

On a vote being taken this was unanimously agreed.

17-10 TO CONSIDER LOCAL CONCERNS REGARDING THE DETERIORATING STATE OF TREVERVA CHAPEL

The Clerk confirmed that the Chapel is still part of the property of Falmouth and Gwennap Methodist Circuit. The reason the last sale fell through was because of drainage issues. The Circuit is actively engaged in trying to resolve the issue prior to advertising the property for sale again.

It was noted that some of the ground floor windows are in a poor state of repair, which could lead to there being a risk of the building being broken in to. Also there is evidence that the two outside toilets are being used and some of the metalwork has been removed from the archway and is now lying on the ground.

It was proposed by Cllr Bennett and seconded by Cllr Hennell and:

RESOLVED that the Clerk writes to both English Heritage and the owners of the chapel, pointing out the Council's concerns over the deteriorating state of the chapel and asking for reassurances that they will prevent any further deterioration.

On a vote being taken this was agreed with 1 abstention.

17-11 TO CONSIDER AND APPROVE THE END OF YEAR GOVERNANCE STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2017

All Councillors had been sent a copy of this prior to the meeting. The Statements were discussed and the Clerk completed the form as agreed by all.

It was proposed by Cllr Fairbank and seconded by Cllr Hennell and:

RESOLVED that the Governance Statements as agreed are approved and signed by the Clerk and Chairman.

On a vote being taken this was unanimously agreed.

17-12 TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2017

All Councillors had been sent a copy prior to the meeting.

It was proposed by Cllr Hart and seconded by Cllr Fairbank and:

RESOLVED that the End of Year Accounting Statements are approved as correct.

On a vote being taken this was unanimously agreed.

17-13. TO CONSIDER AND APPROVE THE COUNCIL'S 'STATEMENT OF INTERNAL CONTROL' FOR THE YEAR 2016/17

All Councillors had been sent a copy of this prior to the meeting.

It was proposed by Cllr Geraty and seconded by Cllr Heritage and:

RESOLVED that the Council's 'Statement of Internal Control' for the year 2016/17 be approved.

On a vote being taken this was unanimously agreed.

17-14. TO RECEIVE THE INTERNAL AUDIT REPORT 2016-17

Hudson Accounting carried out the Internal Audit on April 12th. The subsequent Report had been distributed to all Councillors prior to the meeting. The two recommendations were discussed.

It was proposed by Cllr Fairbank and seconded by Cllr Hart and:

RESOLVED that the report be accepted but to note that the recommendation for a Purchase Order Book to be kept was "inappropriate".

On a vote being taken this was unanimously agreed.

17-15 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DISTRICT MEMBER

Cllr Bastin reported on the following:-

- There has recently been a Peer Review of the Planning System. In future the Strategic Planning Committee will consist of 15 members selected from right across the county.
- In future if a District Councillor puts forward a case for one of the parishes or wards they represent at a Strategic Planning Meeting, then they will not be able to vote on the application. Also there will no longer be the facility to ask the speaker questions after they have put their case.

17-16 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)

The following correspondence was received and noted:-

- Communities and Devolution Bulletins – March Newsletter (*Council Strategic & Business Plan/Cornwall Planning Partnership/City, Town and Parish Elections*); Appointment of Members to Cornwall Access Forum; Town Parking Review Update / April 2017 Planning Newsletter
- Cornwall Community Foundation , Community Sports Partnership, Cornwall Housing Chronicles and Cornwall 4 Change – *April Bulletins*
- CALC – Weekly Round Ups + Info on Wales and West Utilities Annual Stakeholder Workshop (09/05/17 @ Exeter)
- CPRE – *Campaigns Update*
- Cornwall AONB – *Invitation to Annual Conference on May 20th 2017 @ Goonhilly*
- Cornwall Countryside Access Forum April Meeting – (25th April 2pm)
- Cornwall Housing (Paul Harris) – *Info on website link*
- Malcolm Harris – Cornwall Councillor for St Mewan – *Planning Petition*
- Cormac - *Treluswell Roundabout Bulletin*
- Framework Convention and the Cornish People – *Newsletter No 1*
- Falmouth Town Council – *Highway Roundabout at Hillhead*
- Office of Police and Crime Commissioner – *CCTV Info*
- Jeremy Deering (Wild Eyedeer) – *Info on a Public Consultation – 27th April 1pm -7pm regarding Glamping Proposals*

17-17 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

Following decisions noted:-

PA17/01776 APPROVED - Ms Claire Rodger and Mr Peter Dudley - 10 Merry Mit Meadow - Budock Water - Proposed front porch extension and cycle store

PA17/01642 APPROVED - Mr John A Hardman - Mor An Gilly Vicarage Hill - Conversion of an existing attached garage to an en-suite bedroom with a new roof and the erection of a new attached garage

PA17/00595/PREAPP Closed - Communications Tower Trewen Farm Trewen Farm Lane - The proposal is to install a 15m high Swann 1003 Lattice tower, upon which, 3No. Antennas would be fixed to the headframe and 2No. 0.3m dishes would be fixed to the tower legs on dish brackets. 1No. Huawei 3900AL equipment cabinet and 1No. TSC cabinet on a concrete base within a 4m x 4m fenced compound with a 1.8m high weldmesh compound fence with an access gate.

PA17/01572 APPROVED - Mr J Cheeseman – Adcroft, Vicarage Hill, Budock Water – Partially render and clad property, extend existing balcony and replace existing wooden balustrade with glass

17-18 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

i) PA17/ 02731 – Proposed extension to existing process building and building to house ozone processing plant and equipment - South West Water Treatment Works College Wood – South West Water Ltd

After discussion it was proposed by Cllr Hennell and seconded by Cllr Geraty and:

RESOLVED that the following Comment be submitted:-*“Budock Parish Council has no objections to this application”*

On a vote being taken this was agreed with 1 abstention.

ii) PA17/ 03183 - Proposed single storey extension and loft conversion - 2 Nangitha Place Trewen Road, Budock Water – Mr & Mrs Moses

It was noted that Cllr Hart and Cllr Fairbank had a dispensation for this item (both members of Budock Village Hall Management Committee – this property is adjacent to the Village Hall).

After discussion it was proposed by Cllr Geraty and seconded by Cllr Mrs Clark and:

RESOLVED that the following Comment be submitted:- *“Budock Parish Council has no objections to this application.*

On a vote being taken this was agreed with 1 abstention.

Cllr Palmer left the room at 8.15pm

iii) PA17/02394 - Reserved Matters application for the construction of a dwelling. (Outline application PA15/11421 dated 03/02/16 relates) - Resubmission of PA16/11929 - Roscarrick Cottage, Roscarrack Road, Budock Water – Mr John Palmer

After discussion it was proposed by Cllr Hennell and seconded by Cllr Heritage and:

RESOLVED that the following Comment be submitted:- *“Budock Parish Council fully supports this application”*.

On a vote being taken this was agreed with 1 abstention.

Cllr Palmer returned to the meeting at 8.17pm

17-19 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL

The following were noted:-

EN17/00550 – Extension / Conversion of garage to Beer Garden & Music Venue – School Hill, Budock Water– Received: Wednesday 29th March 2017 –Status: Case Closed – No Breach Found.

[The Clerk reported that the Enforcement Officer found that the work being done to the garage and the land clearance of agricultural land was not in breach of planning requirements. However the owner has been informed that any change of use to allow for a beer garden and / or music venue would need Planning Application].

17-20 REPORTS FROM COMMITTEES AND REPRESENTATIVES

- i. **Footpaths & Rights of Way** – No issues reported.
- ii. **Budock Village Hall** –.AGM taking place on 18th May.
- iii. **Treverva Village Hall** – A successful Quiz took place last Saturday.
- iv. **Playing Field** – The Easter Egg Hunt held on 1st April was successful, raising over £300.
- v. **Community Speed Watch** – A session is planned for this week. A discussion took place on the calibration of the speed gun.

17-21 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING

These were received.

17-22 TO CONSIDER AND APPROVE THE ‘REGULAR PAYMENTS’ SCHEDULE FOR THE YEAR 2017/18

A Schedule of ‘Regular Payments’ had been sent out to all Councillors prior to the meeting. This listed payments that were budgeted for when the Precept was set. The Clerk intends to produce such a yearly list for approval.

It was proposed by Cllr Mrs Clark and seconded by Cllr Hennell and:

RESOLVED that the ‘Regular Payments’ Schedule for the year 2017/18 be approved.

On a vote being taken this was unanimously agreed.

17-23 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MARCH

It was proposed by Cllr Geraty and seconded by Cllr Mrs Clark and: -

RESOLVED that accounts totalling **£1,244.87** for the month of April are approved for payment.

On a vote being taken this was unanimously agreed.

17-24 COUNCILLORS’ AND CLERK’S ITEMS - including Agenda items for next meeting.

- The Clerk reminded all that the next meeting will be the Annual meeting, and will be preceded by the Annual Parish meeting. As it will also be the first meeting of the new Council, all Councillors will need to complete a ‘Declaration of Acceptance of Office’. Also all Register of Interest Forms need to be completed by that date.
- Agenda item of ‘Changes to Strategic Planning procedures’ was requested.
- Agenda item to discuss the problem of the noticeable increase in discarded ‘poo bags’ throughout the parish.
- Agenda item to agree on proceeding with the co-option to fill the vacancy on the Council after May 4th.

17-25 DATE AND TIME OF NEXT MEETING

This will be the Annual meeting of the Parish Council and will be held at 7.30pm on Monday 22nd May 2017 at Budock Village Lower Hall. It will be preceded by the Annual Parish Meeting which will commence at 7pm.

There being no further business the meeting closed at 8.39pm.

Signed:22nd May 2017
Chairman

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