



DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

**MINUTES OF THE 891st MEETING OF BUDOOCK PARISH COUNCIL HELD AT BUDOOCK VILLAGE LOWER HALL
ON MONDAY 25th APRIL 2016**

PRESENT: Cllrs Bastin (from 8.07 pm), Bennett, Mrs Clark, Fairbank (Chairman), Geraty, Hart, Heritage and Palmer.

IN ATTENDANCE: Mrs L Iddon, Clerk.

16-01 SAFETY PROCEDURES

The Chairman explained the safety procedures.

16-02 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Hennell (away) and Cllr Gibson (work commitments). Cllr Bastin sent apologies for his perceived late arrival - (attendance at Falmouth Town Council Planning Meeting).

16-03 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

There were no declarations.

16-04 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

There were no requests for dispensations.

16-05 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 21st MARCH 2016 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Clark and seconded by Cllr Bennett and:

RESOLVED that the minutes of the Council Meeting held on the 21st March 2016 are received and approved.

On a vote being taken this was approved with 1 abstention.

16-06 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

The Clerk gave the following updates:-

- Still awaiting cabinet for defibrillator. We believe the cabinet cost may have increased. One member of the Quilter's Group has volunteered to participate in the defibrillator training.
- Neighbourhood Planning meeting for those involved is scheduled for Wednesday 11th May at 2pm in Budoock Village Hall. Both Steve Besford-Foster and Mark James will be attending.

16-07 PUBLIC PARTICIPATION / COMMENTS ON ITEMS ON THE AGENDA

There were no members of the public present at this meeting.

16-08 TO CONSIDER AND APPROVE THE PAYMENT OF THE CALC ANNUAL SUBSCRIPTION AND AGREE THE COMPLETION OF THE ANNUAL MEMBERSHIP FORM

It was proposed by Cllr Hart and seconded by Cllr Heritage and:

RESOLVED that the CALC subscription for 2016-17 be paid and the annual membership form completed by the Clerk and Chairman.

This was unanimously approved.

16-09. TO CONSIDER AND APPROVE THE COUNCIL'S 'STATEMENT OF INTERNAL CONTROL' FOR THE YEAR ENDING 2015/16

All Councillors had been sent a copy of this prior to the meeting.

It was proposed by Cllr Hart and seconded by Cllr Bennett and:

RESOLVED that the Council's 'Statement of Internal Control' for the year ending 2015/16 be approved.

This was agreed unanimously.

16-10 TO CONSIDER AND APPROVE THE END OF YEAR GOVERNANCE STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2016

All Councillors had been sent a copy of this prior to the meeting. The Statements were discussed and the Clerk completed the form as agreed by all.

It was proposed by Cllr Heritage and seconded by Cllr Clark and:

RESOLVED that the Governance Statements as agreed are approved and signed by the Clerk and Chairman.

This was approved unanimously.

16-11 TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2016

All Councillors had been sent a copy prior to the meeting.

It was proposed by Cllr Hart and seconded by Cllr Bennett and:

RESOLVED that the End of Year Accounting Statements are approved as correct.

This was approved unanimously.

16-12 TO RECEIVE ANY UPDATES FROM THE POLICE

No Police attendance at this meeting. However the following updates were given by the Clerk:-

- Correspondence received regarding the progress of the setting up of a Police Liaison Group
- Information from Police website regarding crimes in the parish passed on – latest information was for February -1 crime in the parish.
- Discussion on the communication received from PCSO Fuller regarding Neighbourhood Watch schemes. The notices have been displayed in the Parish.
- Those involved in Community Speed Watch are still awaiting confirmation of their training days which are due to take place in the next couple of months.
- Cllr Geraty reported that he knew of a recent theft of granite mushrooms from within the parish.

16-13 TO DISCUSS AND CONSIDER THE TESCO GRANT SCHEME FOR COMMUNAL SPACES

All agreed that this was most relevant to the Playing Field Committee. The information has been passed on to their Chairman.

16-14 TO DISCUSS AND CONSIDER FUNDING SPEED RESTRICTION 'WHEELIE BIN' STICKERS FOR ROADSIDE RESIDENTS OF THE PARISH

The value of purchasing Speed Restriction 'Wheelie Bin' stickers was discussed, and images of suitable stickers looked at.

It was proposed by Cllr Fairbank and seconded by Cllr Hart and:

RESOLVED that an assortment of suitable stickers be purchased up to £50 (+ VAT) in value.

This was unanimously approved.

16-15 to 16-17 all deferred until the arrival of Cllr Bastin

16-18 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)

The following correspondence was received and all noted:-

- Communities and Devolution Bulletins including Planning Newsletter – *including Localism articles and updates on Public Toilets, Libraries and One Stop Shops.*
- Invite to Cornwall AONB Annual Conference – *Saturday 7th May 9.30 – 4.30 @ Bedruthan Hotel & Spa, Mawgan Porth.*
- Spring 'Council Matters' Newsletter from Came & Company.
- Cornwall Community Foundation April Newsletter.
- Tesco Grant Scheme for Communal Spaces – [discussed as a separate agenda item]
- Fal Energy Partnership – *AGM on 28.04.2016 @ Falmouth Council Chamber - 7.00pm for 7.30pm to 9.00pm.*
- CALC April Newsletter.

- Walker Developments – *Invitation to give us a presentation on latest plans for College Valley/ Hillhead development* – [Meeting dates to be considered later in the meeting].
- Cornwall Countryside Access Forum Recruitment info – (closing date of 27/05/16)
- Gypsy and Travelling Communities Site Allocations DPD Consultation – *closing date 6th June 2016*
- SW Regional Flood & Coastal Committee – *looking to recruit members of the public to this committee – closing date 6th May 2016.*

16-19 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

Following decisions noted:-

PA16/00490 APPROVED - Mr Nicholas Gilbert - The Willows School Lane Budock Water – Tree works to an oak, ash, sycamore and mature pine.

PA16/01356 APPROVED - Mr Christopher Fuller - Meadow Cottage Penjerrick Hill Budock Water - Demolition of existing 1960's 2 bedroom bungalow and erection of a 2 storey dwelling with the first floor accommodating 3 bedrooms.

PA16/01756 APPROVED - Mr R Stacey, Trehane - Fell 3 Macrocarpa.

PA16/02749 APPROVED - Mrs Pamela Freeborn - 22 Parc Stephney Budock Water - Works to trees subject to a tree preservation order. Reduction in height of three lime trees from 21 metres to 15 metres.

16-20 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

i) **PA16/02648 – Felling a sycamore tree – Sparnon, School Lane, Budock Water – Mr T Julian**

Cllr Bastin joined the meeting at 8.07pm

A discussion took place with the Tree Officer's Comments being noted.

It was proposed by Cllr Bennett and seconded by Cllr Heritage and:

RESOLVED that the following Comment be submitted:- *Budock Parish Council support this application on the condition that the Tree Officer's conditions regarding not commencing work during the nesting season are met.*

This was agreed with one abstention.

16-21 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL

No new cases – Both Arthur's Table (The Sanctuary) and Lamanva Barns cases appear to be ongoing as the Clerk has received no updates from the Case Officers.

Two Appeals have been received which will be further discussed in the Divisional Member's report.

The items below deferred from earlier in the meeting were now discussed as Cllr Bastin now present.

16-15 TO CONSIDER PROGRESSING THE BUDOCK COMMUNITY AWARD

Further discussion took place and a suitable recipient for this award was agreed upon. A presentation will be made at the Budock Feast Night in November.

It was proposed by Cllr Bastin and seconded by Cllr Geraty and:

RESOLVED that Cllr Fairbank will progress the sourcing of a suitable 'award' within a budget of £50.

This was unanimously approved.

16-16 TO DISCUSS AND CONSIDER THE LOCAL DEVOLUTION AWARD

Cllr Bastin gave the meeting some more information on this award. There is an amount of £44,487 to be spent between the whole of the Falmouth and Penryn Community Network. It is there to help to cover expenditure that was previously met by the County Council but has now been devolved to Town and Parish Councils. This will be further considered.

16-17 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Bastin gave the following report:-

- He is now Chairman of the Falmouth and Penryn Community Network Group.
- Cornwall Council are setting up a register of those interested in 'self-build'. Those interested will then be notified when suitable land becomes available. There is more information on this on Cornwall Council's website.
- At their Planning Meeting earlier in the evening (which Cllr Bastin attended), Falmouth Town Council voted to support the revised application from Westcountry Land in respect of building on the Union Corner site. The

layout of houses has been reconfigured. [Budock Parish Council will be discussing this application at their next Planning Meeting].

- Two Appeals have been received regarding planning decisions; one being an appeal against conditions 4 and 7 of the approval granted in respect of Rosevallen Bungalow, Merry Mitt Meadow and the other an appeal against the refusal of permission to build 94 houses on land off Bickland Water Road. Both are written appeals and will be discussed at our next Planning Meeting.

16-22 TO CONSIDER AND APPROVE REVISED LIST OF COMMITTEES AND REPRESENTATIVES WHO SUBMIT REPORTS TO THE COUNCIL

Following an initial discussion at the last meeting, it was confirmed that reports at Council Meetings would only be received in relation to Footpaths and Rights of Way, the two Village Halls (Budock and Treverva) and the Playing Field.

16-23 REPORTS FROM COMMITTEES AND REPRESENTATIVES

- Footpaths & Rights of Way** – Nothing to report.
- Budock Village Hall** – AGM will take place on May 10th.
- Treverva Village Hall** – A successful Table Top sale was held on Saturday which made a profit of about £50. A flyer was distributed around Treverva and Lamanva regarding possible celebrations for the Queen's 90th birthday. There has been very little response from this and it has been decided that a celebratory Cream Tea will take place in the Village Hall on the 11th June.
- Playing Field** – The recent Easter Eggstravaganza was a success with over £160 being raised.

16-24 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING

These were received.

16-25 TO APPROVE THE PAYMENT OF ACCOUNTS SINCE THE LAST MEETING

It was proposed by Cllr Mrs Clark and seconded by Cllr Heritage and: -

RESOLVED that accounts totalling **£1,114.56** for the month of April are approved for payment.

This was unanimously approved.

It was noted that the transfer of £410 from the Current Account to the Earmarked Reserves Account had been made as per Minute 15-143. This account is to cover the cost of any future election expenses.

16-26 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.

- Reminder given re our invitation to Penryn Town Council's Planning Meeting on 3rd May to hear Walker Developments presentation. Walker Developments plan to give our council a presentation during May.
- Planning Meeting + one Site Visit needed in next 2 weeks – possible dates discussed and whether to incorporate with the Walker Developments presentation. The Clerk will discuss with all relevant parties.
- Reminder given that the next meeting will be the Annual Parish Council meeting and will be preceded by the Annual Parish Meeting.
- One agenda item for the next meeting was put forward by Cllr Fairbank – to consider the siting of a small memorial garden in front of the village hall, beneath the new war memorial plaques. This will also serve the purpose of preventing parked vehicles damaging the plaques.

16-27 DATE AND TIME OF NEXT MEETING

This will be held at 7.30pm on Monday 23rd May 2016 at Budock Village Lower Hall. It will be preceded by the Annual Parish Meeting at 7pm.

There being no further business the meeting closed at 8.57pm

Signed:23rd May 2016

Chairman