



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE 906<sup>TH</sup> MEETING OF BUDOCK PARISH COUNCIL HELD AT TREVERVA VILLAGE HALL  
ON MONDAY 30<sup>TH</sup> OCTOBER 2017**

**PRESENT:** Cllrs Bastin, Bennett, Bownas, Mrs Clark, Fairbank, Geraty, Hart (Chairman), Hennell, Heritage and Palmer (from 7.33pm)

**IN ATTENDANCE:** Mrs L Iddon, Clerk

**17-125 SAFETY PROCEDURES**

The Chairman explained the safety procedures.

**17-126 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

No apologies received.

**17-127 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

None were declared.

**17-128 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**

No dispensations were requested.

*Cllr Palmer joined the meeting.*

**17-129 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 25<sup>TH</sup> SEPTEMBER 2017 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Bennett and seconded by Cllr Mrs Clark and:

**RESOLVED** that the minutes of the Council Meeting held on the 25<sup>th</sup> September 2017 are received and approved.

On a vote being taken this was approved with two abstentions.

**17-130 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**

The Clerk reported the following:-

- Cllr Geraty was thanked for distributing the Dog 'Poo Bag' Posters
- Response to our letter from Cornwall Council CEO has been received – copied to all Councillors.

**17-131 TO RECEIVE ANY POLICE UPDATES**

No report has been received from PCSO Fuller. The latest information on the Police website lists 3 crimes in Budock Parish in August. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/> . The Clerk will contact PCSO Fuller to ask for further clarification on some of the recent crimes.

**17-132 PUBLIC PARTICIPATION / COMMENTS ON ITEMS ON THE AGENDA**

No members of the public were present at the meeting.

*Cornwall Council's Divisional Member report brought forward as he had to leave early to attend another meeting.*

**17-133 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

Cllr Bastin reported on the following:-

- Update given on discussions concerning the future of Waste and Recycling Collections – Weekly recycling and fortnightly waste collections are still being considered, along with the possibility of Food Waste containers being provided for residents.
- Cllr Bastin confirmed that Persimmon has now agreed to wait for Cormac to construct the required roundabout at their development site entrance before commencing building work off Bickland Hill. Cormac are looking to commence that work in February 2018.

- Following a query that the Council raised at its last meeting Cllr Bastin has made enquiries with the Planning Department and was able to confirm that if the Roseladen site is granted permission for the Glamping site then it will be designated as a 'brown field site'.
- The next CNA meeting is in Falmouth Town Council chamber and takes place on Tuesday 28<sup>th</sup> November. Cornwall Councillor Edwina Hannaford will be attending, along with Cornwall Council Tree Officers.
- Full Cornwall Council meeting scheduled for 21<sup>st</sup> November.

**17-134 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED**

Cllr Heritage reported the following:-

- Last meeting was on 2<sup>nd</sup> October – still focusing on 'Community Engagement'.
- A brief questionnaire will be going out soon which will also give a further explanation on the purpose of a Neighbourhood Plan and request further volunteers.
- Cllr Fairbank and Cllr Heritage attended a meeting at Falmouth Town Council along with representatives from Falmouth and Penryn NDP groups and Steve Besford-Foster (a NDP consultant). The importance of there being a 'green buffer' between Falmouth and Budock was discussed and all agreed this would feature in their plans. It is envisaged that these meetings will take place quarterly.
- The Chairman of Mawnan NDP group has contacted Cllr Heritage to say they are happy to share any relevant information.
- A press report regarding the NDP has been sent to the Falmouth Packet

**17-135 TO CONSIDER COSTS AND TYPES OF DEFIBRILLATORS SUITABLE FOR TREVERVA VILLAGE**

A discussion took place on the various costs and types of defibrillator available.

It was proposed by Cllr Hennell and seconded by Cllr Mrs Clark and:-

**RESOLVED** that a defibrillator be purchased from Coast Medic who supplied the one fitted to Budock Village Hall at a cost in the region of £1500.

On a vote being taken this was unanimously agreed.

**17-136 TO CONSIDER THE BUDGET FOR THE FISCAL YEAR 2018/19**

All Councillors had received a current budget statement for this financial year. Discussion took place on possible projects / envisaged expenditure for next year and the following were mentioned:-

- The purchasing of a Speed Visor for use at Budock and Treverva
  - Extending the areas that receive weed spraying and looking in to the removal of the dead weeds after spraying.
- The Precept for 2018/19 has to be submitted to Cornwall Council before the end of the year, and this will be an agenda item at the next meeting.

**17-137 TO CONSIDER THE FUTURE ORDER OF AGENDA ITEMS AND NEED FOR ADDITIONAL PLANNING MEETINGS**

The Chairman suggested the option of bringing forward the Public Participation Agenda item to a 15 minute slot before the usual start time of meetings. The public would have 15 minutes to:-

- i) Discuss any item on the agenda, (if previously registered to speak).
- ii) Bring up any matters they would like discussed in the future.
- iii) Ask any questions of the Councillors.

After this period the members of the public may stay at the meeting but will not be permitted to comment or participate. This would mean Councillors having to attend from 7.15pm.

It was proposed by Cllr Hart and seconded by Cllr Hennell and:

**RESOLVED** that 15 minutes will be allocated prior to the start of each meeting for Public Participation.

On a vote being taken this was agreed with one vote against.

Due to the increasing number of Planning Applications and the 21 day turn around period for Comments on these there has been increasingly a need to schedule a separate Planning Meeting. The Clerk noted that the most convenient time for these was a Friday afternoon.

It was proposed by Cllr Hart and seconded by Cllr Hennell and:

**RESOLVED** that any specific Planning Meetings will be scheduled for a Friday afternoon.

On a vote being taken this was unanimously agreed.

**17-138 TO CONSIDER PURCHASING A PARISH COUNCIL POST BOX TO BE SITED ON THE BUDOCK VILLAGE HALL**

Currently the post for Budock Parish Council is usually left in the Village Stores. As the premises is for sale it is thought a good opportunity to purchase an external Post Box for Budock Village Hall. This would be used by the Parish Council and Village Hall and for the future return of any Neighbourhood Development Plan questionnaires.

It was proposed by Cllr Mrs Clark and seconded by Cllr Hennell and:

**RESOLVED** that the Parish Council purchase a suitable post box to be sited on Budock Village Hall at a maximum cost of £100 to include fitting.

On a vote being taken this was unanimously agreed.

**17-139 TO RECEIVE UPDATE ON SITING OF A NEW SALT/GRIT BIN IN PARC STEPNEY**

The Clerk reported that a map showing the requested exact location of a new salt/grit bin has been sent to Highways. A response from Viv Bidgood the Cormac Highways and Environmental manager is expected imminently.

*Cllr Bastin left the meeting at 8.26pm*

**17-140 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)**

The following correspondence was received and noted:-

- Oil Club UK – *Information and Flyers*
- Cornwall Air Ambulance – *Request for a donation*
- Cornwall Council - *Maritime Line & Car Sharing Info / Grow Nature Seed Fund / Message from Geoff Brown (Transport Portfolio Holder) / Electoral Review (incl. dates of Public Meetings) / Buy with Confidence Scheme / Rural Review / Invitation to Cornwall Preventing Extremism and Terrorism Conference / Localism Summit information*
- CALC – *Updates*
- CPRE – *Latest Update – ‘The wrong homes in the wrong places’*
- Cornwall and Isles of Scilly Cornwall Community Foundation (CCF) – *October Newsletter*
- AONB – *eNewsletter including information on a Vacancy for a Chairperson.*
- Tree Charter – *Newsletter*
- GWR – *Info on main line rail disruption weekend of 14/15 October*
- Cornwall Hospice Care – *Info on Annual ‘Light up a Life’ Remembrance Service*
- Charity Commission News – *Autumn Newsletter*
- Coastline Housing Chronicles – *Latest update*
- Natural England – *Cornwall National Nature Reserves Project*
- Countryside Alliance – *Nominations for 2017 Awards*
- JACS (UK) Ltd – *Gateway Flyer*
- Streetworks – *Road Closure Info for Helston Rd, Penryn in period 8<sup>th</sup> – 21<sup>st</sup> November*
- Mawnan PC Clerk – *Orange Graffiti query*
- Pharmacy South West England - *Area around Falmouth and Penryn, Cornwall – controlled locality determination*

**17-141 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

Following decisions noted:-

**02.10.2017 PA17/08099 APPROVED** - Mrs Tori Taylor - South West Water Treatment Works College Wood - Clearance works of no more than 1 metre from the BT telephone poles/wires

**05.10.2017 PA17/08545 No objections (OHL/OHE/HG apps)** - Mr Martin Bray - Higher Kergilliack Farm Hillhead Road Kergilliack - To resite poles numbered 41BLCB9 and 411360-1 in line with existing 11kv and 1v overhead lines as per plan number 2815690. Work is considered to be exempted from the Electricity Act 1989 by falling within the Overhead Lines (Exemption) (England and Wales) Regulations 2009

**06.10.2017 PA17/08605 APPROVED** - Mr John Craner - Polly Foxs Wood Penwarne - Various tree works

**10.10.2017 PA17/02133/PREAPP Closed - advice given** - Mr & Mrs Grounds - Old Stable Block South Of Ponds Cottage Roscarrack Road Maen Valley - Pre-application advice for proposed conversion of an existing stable block to form new holiday accommodation

**17-142 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL**

The following Enforcement complaint has been closed:-

**EN17/01757** – (Case Officer Katie Mosley) - Alleged breach of condition 14 (Access to adjacent land) of PA16/01003 - Land off Union Corner and Kergilliack Road Falmouth.

**Case Closed - Summary of Closure** - Conditions attached to a planning permission cannot require that land is formally given up to third parties. Condition 14 is one such condition and cannot therefore be enforced. I am therefore closing my case on this matter as I see there to be no breach of planning control at this stage.

**Two new cases were noted as below:-**

**EN17/01988** (Case Officer Katie Mosley) - Alleged change of use from holiday to residential 8 Pendra Loweth Maen Valley

**EN17/01995** (Case Officer Katie Mosley) - Alleged non-compliance of S106 Agreement associated with PA93/00993/0 and PA93/00992/F and are being used for residential purposes - 26 Pendra Loweth Maen Valley

#### 17-143 REPORTS FROM COMMITTEES AND REPRESENTATIVES

- i. **Footpaths & Rights of Way –**
  - a) It was noted that the road/path across Pool Field has been left covered in thick mud following contractors recently working in the adjacent fields – Clerk will report.
  - b) The owner of the allotments has complained that the path across them is being flooded with water running directly off the Golden Bank roundabout – this has been reported to Falmouth Town Council.
  - c) Concern was expressed regarding the locked gate and very narrow access on footpath 202/19/1. This site has been visited by officials some months ago who agreed it was not acceptable but so far there has been no change. This will be monitored.
- ii. **Budock Village Hall** – Feast Night takes place on Monday 20<sup>th</sup> November when Cadgwith Singers will be performing. Tickets are still available.
- iii. **Treverva Village Hall** – The AGM took place on 23<sup>rd</sup> October – issue of the electricity meter was raised. It does not take the new pound coins and cannot be set to a high enough level to reflect the current cost of electricity. A S133 grant request will be submitted to cover the cost of replacing this meter.
- iv. **Playing Field** – The AGM will take place on November 7<sup>th</sup>. Cllr Hart is unable to attend and will be resigning from the Committee. There is a requirement for a Parish Councillor to be on their Committee.
- v. **Community Speed Watch** – This is still taking place once a fortnight with an average of 5% of vehicles being reported for speeding.

#### 17-144 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING

These were received.

#### 17-145 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF OCTOBER

It was proposed by Cllr Geraty and seconded by Cllr Mrs Clark and: -

**RESOLVED** that accounts totalling **£2,847.51** for the month of October are approved for payment.

On a vote being taken this was unanimously agreed.

#### 17-146 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.

Agenda items to include:-

- S.133 requests from both Budock and Treverva Village Hall's for the purchase of replacement electric coinage meters.
- The purchase of a Christmas tree for Treverva Village Green.
- The agreement of the Precept figures for 2018/19

#### 17-147 DATE AND TIME OF NEXT MEETING

This will be held on Monday 27<sup>th</sup> November 2017 at Budock Village Hall. There will be 15 minutes for Public Participation from 7.15pm with the Council Meeting commencing at 7.30pm.

**There being no further business the meeting closed at 8.52 pm.**

Signed: .....27<sup>th</sup> November 2017  
Chairman