



DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

MINUTES OF THE 896TH MEETING OF BUDOCK PARISH COUNCIL HELD AT TREVERVA VILLAGE HALL ON MONDAY 31ST OCTOBER 2016

PRESENT: Cllrs Bastin, Bennett, Mrs Clark, Fairbank, Geraty, Gibson, Hart (Chairman), Hennell, Heritage and Palmer (from 7.37pm)

IN ATTENDANCE: Mrs L Iddon, Clerk.

16-121 SAFETY PROCEDURES

The Chairman explained the safety procedures.

16-122 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

No apologies received.

16-123 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

There were no declarations.

16-124 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

Cllr Bastin requested that he needed to leave by 8.15pm to attend another meeting.

16-125 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 26TH SEPTEMBER 2016 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Clark and seconded by Cllr Bastin and:

RESOLVED that the minutes of the Council Meeting held on the 26th September 2016 are received and approved.

On a vote being taken this was approved with 2 abstentions.

16-126 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(for information only)*

The Clerk reported that the granite bollards are being installed on 18th November. Cllr Bennett agreed that he would be on site for this.

The Community Award gift is in hand.

Notices advertising the Public Meeting regarding a possible Neighbourhood Development Plan are displayed and both the Falmouth Packet and West Briton have been informed.

16-127 TO RECEIVE ANY UPDATES FROM THE POLICE

Only update received is a request as to whether we need Police presence for a Remembrance Parade. Latest crime figures on the Police web site are for August – 2 crimes in Budock Parish in that month.

16-128 PUBLIC PARTICIPATION / COMMENTS ON ITEMS ON THE AGENDA

There were no members of the public present at this meeting.

16-129 TO DISCUSS A DEDICATION CEREMONY FOR THE MEMORIAL PLAQUE

After discussion it was agreed to dedicate the new Memorial Plaque on Remembrance Day (11th November), in conjunction with a short service and reading of the names at 11am. The Chairman will progress this.

16-130 TO CONSIDER THE BUDGET FOR THE FISCAL YEAR 2017/18

The figures for the Council's spend against budget so far this year were discussed. There will be a meeting between the Chairman, two other Councillors and the Clerk before the next meeting to discuss the Precept for the 2017/18 Financial Year.

As discussed last year one possible project will be a defibrillator for Treverva. Budgeting for a Neighbourhood Development Plan is not yet possible as this is still very much in the early discussion stage.

As Cllr Bastin had to leave the meeting early Agenda items 13 and 14 were discussed next.

16-131 TO DISCUSS AND CONSIDER THE SETTING UP OF A 'POSITION STATEMENT'

From what Cllr Bastin understands a 'Position Statement' is very similar to a 'Mission Statement'. It could be used as a guide with the Neighbourhood Plan saying 'How' we want to meet this statement. Cllr Bastin will try and get more information on this subject. In the meantime, before the Public Meeting on the 14th November, Councillors will give some thought to a few bullet points that could be the bare bones of a 'Position Statement'.

16-132 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Bastin reported on the following:

- From April 2017 Cornwall Council will be carrying out a pilot scheme whereby 100% of all the Business Rates they collect will be put to local use.
- Cornwall Council has taken over 'Footpath Enforcements' from Comac.
- Cornwall Council's Local Plan should come into effect from 22nd November. Although the Consultation is still ongoing with regard to Site Allocations – these will be incorporated into the Plan in due course. The Site Allocations Consultation Questionnaire will be completed by The Chairman and Clerk on behalf of the Parish Council. Emphasised that all can complete it as individuals.
- Cornwall Council will be debating the way it is run in the future. One idea being mooted is that there is a Cabinet in County Hall and the districts are led by the Community Network Areas, directed by the Cabinet.
- Confirmation given of date and location of next CNA Meeting – Tuesday 13th December at Perranwell Village Hall.

16-133 TO DISCUSS AND CONSIDER THE OPTIONS WITH REGARD TO THE OVERGROWTH ISSUE ON TREVERVA GREEN

An update was given on the current situation. The Clerk has given CALC an update on the issue, and they in turn are asking NALC for advice.

Cllr Bastin left the meeting at 8.14pm

A discussion took place on the best way forward with this while awaiting further advice.
It was proposed by Cllr Geraty and seconded by Cllr Hart and:

RESOLVED that the Clerk will write another letter to the owners of the trees.

This will further request they get the overgrowth cut back, giving a reasonable time limit and will point out the fact that if the Parish Council has to use a contractor for this work, then as required by law, the branches and trimmings will be returned to their property.

On a vote being taken this was unanimously agreed.

16-134 TO CONSIDER REPAIRS AND MAINTENANCE TO VILLAGE ASSETS

As previously reported, during his maintenance checks our contractor found that two of the Parish Council's public seats have broken slats.

It was proposed by Cllr Mrs Clark and seconded by Cllr Gibson and:

RESOLVED that the broken slats will be replaced by our regular maintenance contractor.

On a vote being taken this was unanimously agreed.

16-135 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)

The following correspondence was received and noted:-

- Communities and Devolution Bulletins *Localism Summit/Cornwall council Annual Report/ Flood Forum / Hackney Carriage Consultation/ Clean Air for Cornwall / Empowering Communities Event / On Street Pay & Display Parking and Residents Parking Zones – **Councillors will complete as individuals.***
- Cornwall Community Foundation – *October Updates*
- Cornwall Sports Partnership - *October Bulletin*
- CALC – *Weekly updates incl Referendum info*
- Community Energy Plus – *Cornwall's Community Energy Switch*
- CPRE – *Campaigns Update*
- Carrick Over 50's Forum - *Seniors Network Event*

- Cornwall Council / NHS - *Cornwall and the Isles of Scilly summary of Sustainability and Transformation Plan*
- Cornwall Council – Bus Shelter maintenance responsibility audit – *Clerk responded with correct info / Invitation to Cornwall Council’s Budget and Priorities Event*
- Great British High Streets - Coastal Town Award – *opportunity to vote for Falmouth*
- Kernow Matters to You – *Say ‘No’ to Devonwall*
- Information on next Community Network Meeting – *13th December 2016 at Perranwell Village Hall*

16-136 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

Following decisions noted:-

PA16/07071 – APPROVED - Proposed Extension – Sudbury, Roscarrack Road – Mr & Mrs Grounds.

PA16/02579/PREAPP Closed - advice given Applicant - Andrew Dunstan - Camping Site Menehay Farm - Pre application advice for extension of existing campsite (40 pitches) to provide an additional 77 touring pitches (caravans, motorhomes and tents), 4 static caravan pitches and 8 camping pod pitches including provision of service building and associated works.

PA16/05872 - REFUSED – Construction of a dwelling to replace the existing residential caravan – Lamanva Shed, Lamanva – Mrs G Tann

16-137 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

i) PA16/09066 – Tree works as follows:- Fell Chestnut (T1); Light crown reduction to Sweet Chestnut (T2) and fell Beech (T3) - The Coach House Menehay Farm – Mr A Pearce

After discussion it was proposed by Cllr Hennell and seconded by Cllr Heritage and:-

RESOLVED that the following Comment be submitted:- *Budock Parish Council support this application, strongly supporting the Tree Officer’s recommendations for replanting one Sweet Chestnut and one Beech to replace the felled trees.*

On a vote being taken this was unanimously agreed.

16-138 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL

No new complaints have been received.

16-139 REPORTS FROM COMMITTEES AND REPRESENTATIVES

- Footpaths & Rights of Way** - Several complaints received regarding the removal of the Footpath sign at the Falmouth end of Menehay Drive. The Clerk stated she was already aware of this and it was in hand. The Footpath Maintenance contractor has been asked to cut back the old granite stile on the footpath approaching the field with the wind turbines in. This has been overlooked as currently there is access to the field through an open gate.
- Budock Village Hall** – A reminder was given that it is ‘Feast Night’ on the 19th November and the Cadgwith Singers will be performing. Tickets are available from the usual outlets.
- Treverva Village Hall** – The Village Hall AGM was held on 17th October and a Quiz held on 22nd October was very successful.
- Playing Field** – Their AGM was held recently and they have had a reasonable year. Cllr Hart will remain on their Committee as the Parish Council representative, but is now no longer Treasurer. The Committee are organising a Christmas Lights Switch On in early December and a Children’s Party will be held in January.
- Community Speed Watch** – Currently one session a fortnight has been taking place with on average 4 to 5 motorists per hour were seen to be driving in excess of the speed limit.

16-140 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING

These were received.

16-141 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF OCTOBER 2016

It was proposed by Cllr Bennett and seconded by Cllr Hennell and:-

RESOLVED that accounts totalling **£3,315.00** for the month of October are approved for payment.

On a vote being taken this was unanimously approved.

16-142 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.
The approval of the 2017/18 Precept will be an agenda item at the next meeting.

16-143 DATE AND TIME OF NEXT MEETING

This will be held at 7.30pm on Monday 28th November 2016 at Budock Village Hall.

There being no further business the meeting closed at 8.53pm.

Signed:28th November 2016
Chairman

DRAFT