

BUDOCK PARISH COUNCIL NEIGHBOURHOOD PLANNING
STEERING GROUP

MINUTES OF MEETING – MONDAY 8th January 2018

Held at Budock Village Hall

Present: David Heritage, Nina Hann, Peter Fairbank, Peter Grounds, Karen Wilshaw, Ivan Davison.

1. **Welcome and Apologies:** David welcomed the Group. Apologies from Eileen Bennett, Hilary Innard, Pete Dudley.
2. **Minutes of Meeting Monday December 4th 2017. Matters Arising:** David confirmed the Minutes of December 4th and that Actions had been completed, apart from receiving information from CC Services on help with Display Materials and Maps for presentations. David had contacted the CC Support Services but had not had a reply.
3. **Update:** David informed the Group that completed Questionnaires were still being received after the closing date. 702 Questionnaires had been sent out and we have had approximately 160 replies to date. He had emailed Sarah Furley attaching a copy of our Questionnaire with the collated stats and comments. He requested advice for identifying the key issues and support and guidance for the way forward.
4. **Analysis of the Questionnaire – Key issues to take forward:**
The reply from Sarah Furley with relevant attachments had been forwarded to the Group. David drew the Groups attention to the **Collated Response to Questionnaire** in which Sarah had identified the strongest responses as the Green Buffer zone, scale of development, limiting student accommodation and resistance to large industrial or renewable energy sites. The document was discussed and it was felt that the integrity of the parish and protection of our boundaries and skyline were very important to everyone. Sarah indicated that the NDP could influence the location, type and scale of development by drawing up a development boundary and identifying valued landscapes.

Discussion took place over other issues raised by Sarah. Evidence in the form of Housing figures, how our plan will meet the Local Plan target and provide for local needs and affordable housing will need to be addressed. Student accommodation would not be included in a NDP.

To justify a development boundary or preferred sites for growth we must have a landscape character assessment or settlement edge assessment. The LCA can also be used as evidence for or against the suitability of renewable energy development.

Some transport issues raised in the Questionnaire can be dealt with in the NDP and others require actions outside of the plan. The Group felt that transport issues such as speeding through the village and the condition of local footpaths could be dealt with by the Parish Council. The NDP cannot influence mobile or internet services.

The Group were concerned that a Local Landscape Character Assessment and identifying Green Buffer Zones would provide evidence to protect our environment but that they could still be challenged for development at National Level. The Group were also somewhat overwhelmed by the volume of attachments Sarah had sent us and the volume of work involved.

David drew attention to a document produced by Mawnan Smith Steering Group (already circulated to our Group) which showed how they are keeping people engaged. He also confirmed that we did have money in our budget for training and Community events. Referring to Cornwall Services it was felt some costs were too high but that other services could be of use to us. It was agreed that small working groups would have to be set up to work on Housing, Local Landscape Assessment, Environment, Boundaries and other areas we have identified as important. Peter Dudley has already set up a Heritage Group

Sarah Furley suggested to David that she could come and speak to the Group and give us help and guidance on the next phase of the NDP and the way forward.

ACTION: David to contact Sarah and set up a suitable date and time for Meeting as soon as possible.

5. **Any Other Business:** Completed Questionnaire are still coming in. Results need to be published on the Website.

**ACTION: David to contact Pete D regarding publishing
Nina to collect all Questionnaires and store them.**

It was agreed we need to update our Action Plan and Timeline after our Meeting with Sarah Furley.

6. **Date of Next Meeting: Monday 5th February 2018**