

**BUDOCK PARISH COUNCIL NEIGHBOURHOOD PLANNING**  
**STEERING GROUP**  
**MINUTES OF MEETING – Monday 5<sup>th</sup> February 2018**

**Held at Budock Village Hall**

**Present:** David Heritage, Eileen Bennet, Peter Fairbank, Peter Dudley, Peter Grounds  
Karen Wilshaw, Nina Hann.

- 1) **Welcome and Apologies.** No Apologies. David Heritage Chair, welcomed the Group.
- 2) **Minutes of Meeting held Mon.8<sup>th</sup> Jan.2018.** Matters Arising. David informed the Group the Meeting with Sarah Furley had taken place and was successful and helpful. 8 Steering Group Members had attended and 4 new volunteers came to the Meeting in response to the Invitation that had been sent out. There had also been information re the meeting on the Website and Facebook. Pete Dudley is publishing the Questionnaire results, Minutes, Reports and News on the Website. Nina has collected the Questionnaires and stored them with NDP evidence.
- 3) **Update** David confirmed that Sarah Furley will continue to help us with what needs to be done and how we move forward. He thought Sarah had crystallized our thoughts regarding the Questionnaire findings and the key issues being the importance to maintain the fabric and heritage of the parish and to retain its rural nature.
- 4) **Issues that were identified in the Community Questionnaire and need to be progressed**

Maintaining the ‘green buffer’ and the green spaces between Falmouth and Budock is considered a priority and will need to be stressed in our Landscape Character Assessment. Other features of Budock were discussed, such as our unique system of footpaths, farming, our field boundaries and problems with flooding that could be increased by any future building. Eileen had looked for press cuttings re flooding but had not as yet found relevant information. More information can be obtained from Jackie Smith (Sustainable Drainage Officer at Cornwall Council).

Housing was another important issue. At present the housing allocation for Budock is 14 houses. No large scale developments are needed. Sarah had suggested we decide on a Settlement Boundary which we would have to justify in our NDP Plan. Peter Fairbank indicated that a draft Settlement Boundary had

been drawn up by Kerrier before Cornwall Council took over, which could be very useful to us.

**ACTION: Peter Fairbank to obtain copy of Kerrier's draft Settlement Boundary Plan.**

Further discussion took place regarding housing need, location and type. Peter Grounds drew attention to buildings planned and already being developed along Roscarrick road which he thought would be the edge of the 'green buffer' area. It was considered that a Development Boundary should be drawn up around Treverva and Lamanva, as well as Budock.

David referred to the Housing Statement Guidance that Sarah had given us and confirmed he would start gathering evidence for the housing project. The Parish already hold some data supplied by Cornwall Council. David also drew the Groups attention to the Template of the NDP for smaller Parishes. It was agreed that this was the model we want to follow. David and Pete D said they would look into the preparation of the introduction of our NDP reflecting the history and character of Budock.

**ACTION: i) David to start gathering information on housing needs etc.  
ii) David and P. Dudley to work on the Introduction to the NDP.**

Further Consultation. The Landscape Character Assessment was considered to be the important next step. We have new volunteers who are interested in this aspect of the NDP. David drew attention to the training County offer on this subject. Pete Dudley who works for County and has knowledge of Landscape Assessment has offered to undertake the fieldwork and liaise with other volunteers interested in this area. He will also be able to get help with Maps for our area. A fee will be necessary to the County Architect Office for his services. Pete made reference to aspects he would be looking into such as focusing on green spaces and field boundaries, lanes and footpaths, Cornish place names and history of quarrying and farming. Eileen thought we should make contact with older people in the parish to get their views and make use of their knowledge of the past.

**ACTION: Pete D to approach County for time to work on Budock Landscape Character Assessment and to confirm cost to the NDP.**

It was agreed that following Sarah Furley's advice we would think about further consultation with the Community with a public presentation in the Village hall and at Treverva. It would be an informal drop-in event in the Spring with display boards and information to show how the NDP is progressing. It is possible to use County services for Map Displays and presentation material. Members of the Steering Group would be present to answer questions and post-it notes would be available for people's comments.

Pete D. has found a large display board for us to use. It can be stored in the Village Hall.

**5) Any Other Business:** Pete D, as part of his Heritage Project, is planning a Stiles Recording Morning on Saturday 3<sup>rd</sup> March. Details will be posted on the Website and Facebook. It is hoped that members of the Steering Group and other Volunteers will take part.

**6) Date of Next Meeting: Monday March 5<sup>th</sup> 2018**