

BUDOCK PARISH COUNCIL NEIGHBOURHOOD PLANNING

MINUTES OF MEETING – Tuesday 3rd April 2018

Held at Budock Village Hall

Present: David Heritage, Peter Fairbank, Ray Selley, Ivan Davison, Pete Dudley
Peter Grounds, Nina Hann.
Hilary Crewes, Mark Quilter, Sean Stratton, Bev Stratton, Lizzie Hick
Peter Hick.

Also Present. Andrew George –Cornwall Community Land Trust
John Bastin – Cornwall County Councillor

1. **Welcome and Apologies.** David Heritage Chair, welcomed the Group.
Apologies from Eileen Bennett, Karen Wilshaw.

2. Minutes of Meeting Tuesday 6th March 2018.

David confirmed the Actions had been met. A correction was made to **Action ii)**

Item 4. Update: Housing Numbers (DH) It should read: David (Chair) to contact Cornwall Housing Department to find out more about housing number figures.

3. Affordable Housing Numbers – Input from Cornwall Community Land Trust

Andrew George former MP and Director of CCLT gave a Power Point Presentation on the Cornwall Community Land Trust which is a non-profit Community based organization run by volunteers that develops permanently affordable housing for long term community benefit. Questions and discussion took place on the content of the presentation and the possibility of creating a framework within our NDP to enable a CCLT development in Budock.

Andrew George's advice was for the NDP to draw a tight development boundary around the village and establish an affordable housing policy identifying an 'exception' site within the boundary, through Policy 9 of the Local Plan. He agreed to seek further information and clarity from County regarding this matter and communicate with David.

Andrew also drew attention to a CCLT Seminar at Truro City Hall on Friday 20th April 9.30-200pm which members of the Group would be welcome to attend.

ACTION: A copy of the CCLT Power Point Presentation to be forwarded to the Group (NH)

David thanked Andrew George for his input and advice.

D H informed the Group that he had not been able to speak to Sarah Roberts at

County with reference to the affordable housing figures for Budock. The figure from the Affordable Housing Department dated May 2017 is 38, whereas according to the Local Plan the affordable housing figure is just 11. David will continue to try to get clarity on these figures. According to Andrew George a revised Housing Need Register is about to be published which could change the figures.

David made reference to the Insight Report from Cornwall Council. This report has been prepared for Cornwall by OCSI Oxford Consultants for Social Inclusion and gives information, demographics etc. which will be helpful in the completion of the 'Description of the Parish' in our Plan.

ACTION: Insight Report (already circulated to some Steering Group Members) to be sent to new Volunteer Members (NH)

4. Draft Local Landscape Character Assessment - Update (PD)

Peter Dudley discussed his draft Landscape Character Assessment Policy which he had circulated to the Group prior to the Meeting. He had received some comments. All thought it was very comprehensive and considered it was good start. Peter will continue to work on the Draft and include data and information from the Wild Life Trust and other environmental agencies. Any costs involved gathering information would be met by NDP funds.

ACTION: Pete to continue work on the Landscape Character Assessment Policy.

Mark Quilter has started to compile a portfolio of photographs of the different zones in the Parish. He showed these to the Group and discussion took place regarding their use to illustrate aspects of the Landscape Assessment Policy, to enhance the NDP and to use for display at the Community Consultation Drop-In Event on 26th May. All thought the photographs were impressive and an asset to the NDP. It was agreed further photographs were needed to support boundaries and sensitive areas.

ACTION: Mark to continue to build up the portfolio of Budock photographs.

David thanked Mark for his work on producing the photos.

5. Draft Neighbourhood Plan Document – Introduction and Vision (DH and SS)

David informed Group he had prepared the first three pages of the Draft Plan with a title page and space for one of Mark's photos, a page of Contents and a brief Introduction with a Vision Statement. He circulated the pages to some of the Group for comments.

He will continue writing the Plan, which will include a Housing Development Policy and the Landscape Character Assessment as well as Appendix with Maps and Photos.

Sean Sutton (New Steering Group Volunteer) had prepared some Housing Information on Affordable Housing from the St. Ives NDP which he thought would be useful for our Plan. He had also prepared a Follow Up Questionnaire that he thought we should circulate. However, the rest of the Group thought it was a bit too early to send out another Questionnaire and we should wait until after the Community Consultation Drop- In Event on 26th May. Sean wanted the group to look at the Follow Up Questionnaire and pass on comments.

6. Drop-In Event 26th May – Publicity and further consultation.

Discussion took place about the organization of this event on Saturday 26th May at Budock Village Hall. It was decided to hold the Event from 10am -4pm. Setting up etc to be done before 10am on the day. Members of the steering Group will be present to talk to members of the Community and encourage them to leave comments or become active in helping complete the Plan. There will be displays of Maps and Photographs and evidence of how the Plan is progressing. We will use County services to help provided display materials. It is hoped that all the Steering Group will help in some way.

Bev Sutton has volunteered to organize coffee and tea. Costs to be met from funds. Other Volunteers want to help and David will let people know what they can do.

ACTION: Group to continue to prepare for the Drop-In Event. David to let people know what needs to be done.

7. Any Other Business

John Bastin informed us that there is a Parish Council Boundary Review underway which could have an impact on Budock in linking it with Falmouth.

8. Date of Next Meeting

Monday 14th May 7.00pm in Lower Hall.