



DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

**MINUTES OF THE 916TH MEETING OF BUDOOCK PARISH COUNCIL HELD AT TREVERVA VILLAGE HALL
ON MONDAY 29TH OCTOBER 2018**

PRESENT: Cllrs Bastin, Bennett (Chairman), Bownas, Mrs Clark, Fairbank, Geraty, Hart, Hennell, Heritage and Palmer.
IN ATTENDANCE: Mrs L Iddon (Clerk), Mrs Bennett (to assist Clerk due to a wrist injury) + 2 members of the public

The Chairman thanked Mrs Bennett who is kindly taking notes to assist the Clerk.

18-128 SAFETY PROCEDURES

The Chairman explained the Safety Procedures.

18-129 PUBLIC PARTICIPATION

No members of the public present wished to speak.

18-130 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

All Councillors were in attendance.

18-131 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Palmer declared a non-registerable interest in agenda items 21iv) and v). He will leave the meeting during these items.

18-132 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None were requested.

18-133 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 24TH SEPTEMBER 2018 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Fairbank and seconded by Cllr Hart and:

RESOLVED that the minutes of the Council Meeting held on the 24th September 2018 are received and approved.

On a vote being taken this was approved with two abstentions. The Chairman then signed them.

18-134 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

The Clerk reported that Cllr Bennett will be attending a Tree Warden meeting in November.

18-135 TO RECEIVE ANY POLICE UPDATES

The latest information on the Police website lists two crimes in Budoock Parish in August. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/> .

18-136 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Bastin reported the following:-

- Cornwall Council are debating next year's budget.
- Menhay Fields Appeal outcome – consider writing to George Eustice MP to thank him for his involvement with the appeal.
- Meeting he was due to attend with Persimmon and other interested parties was cancelled.
- Requested Clerk to also remind Taylor Wimpey they promised regular updates on the progress of their development.

18-137 TO RECEIVE FEEDBACK FROM THE RECENT MEETING WITH CORNWALL COUNCIL PLANNING AND HIGHWAYS OFFICERS

Cllr Bennett reported on the recent meeting held between representatives from the Parish Council, David Edmundson from Cornwall Council Strategic Planning and Hugh Gibbons from Highways. Points discussed:-

- Enforcement of planning requirements
- Traffic management and working hours
- Involvement and liaison between developers and Parish Councils

- Discussion with Highways regarding speed limitations and access to the site above Union Park at Kergilliack – Highways confirmed that proposed access has been deemed safe by the developer and Highways.

18-138 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED

Cllr Heritage reported the following:-

- Policies are now mainly ready in draft form.
- A link to the Landscape Character Assessments produced by Pete Dudley to be put onto the Parish Council website in due course.

18-139 TO DISCUSS ONGOING ISSUES IN RELATION TO THE NEW GENERAL DATA PROTECTION REGULATIONS

Councillors who have not yet returned their Data Retention Policy forms were reminded to do so.

A regular programme of Data Audit checks is to be set up.

18-140 TO FURTHER DISCUSS THE LOCATIONS AND PURCHASE OF SPEED VISORS FOR BUDOCK WATER AND TREVERVA

Considerable discussion on the various options and possible funding took place. Clerk still awaiting a reply from Viv Bidgood, Highways and Environment Manager, to clarify a few points. The main issue now is whether i) to opt for static visors, which initially cost considerably more but once in place will be managed by Highways, or ii) to go for mobile visors, which will be owned and managed by the Parish Council who will then also be responsible for ensuring correct insurances are in place and that the visors are moved by suitably qualified personnel. Further information will be sought before the next meeting when it is intended to make a final decision, as this will be needed in order to help set next year's budget.

The Chairman thanked Cllr Bownas for his work on obtaining information on the various mobile visor options.

18-141 TO FURTHER CONSIDER THE DRAFT 'WELCOME LETTER' FOR RESIDENTS IN THE NEW DEVELOPMENTS WITHIN THE PARISH

Cllr Palmer confirmed that as the bar in Pendra Loweth is only seasonal they did not wish their information to be included in the letter.

After this amendment it was proposed by Cllr Geraty and seconded by Cllr Heritage and:-

RESOLVED that the 'Welcome Letter' in its amended format is accepted.

On a vote being taken this was unanimously agreed.

18-142 TO FURTHER CONSIDER THE PURCHASE OF REPLACEMENT SEATS WITHIN THE PARISH

After discussion it was proposed by Cllr Fairbank and seconded by Cllr Bastin and:-

RESOLVED that two replacements seats be purchased in recycled plastic at a maximum cost of £500 per seat, excluding VAT (not including fitting).

On a vote being taken this was agreed with one abstention.

18-143 TO CONSIDER A REQUEST FROM CORNWALL HOSPICE CARE FOR A S.137 GRANT

After discussion it was proposed by Cllr Hart and seconded by Cllr Geraty and:-

RESOLVED that a Section 137 Grant of £100 be made to Cornwall Hospice Care.

On a vote being taken this was agreed with one abstention.

Budgeting for future grants to local charities will be discussed at a later date.

18-144 TO CONSIDER THE BUDGET FOR THE FISCAL YEAR 2019/20

All Councillors had received a current budget statement for this financial year. Discussion took place on possible projects and envisaged expenditure for next year. The need to decide on the preferred option for Speed Visors will affect the budget figures considerably. Cllr Heritage will produce some estimated figures for costs relating to the Neighbourhood Development Plan.

The Precept for 2019/20 has to be submitted to Cornwall Council by early January, and this will be an agenda item at the next meeting.

18-145 TO DISCUSS AND AGREE THE RENEWAL PROCEDURE FOR THE PARISH FOOTPATH MAINTENANCE CONTRACT

The current Footpath Maintenance Contract expires at the end of March 2019 and the tendering process needs to commence shortly. Also as previously agreed, tenders need to be invited for the grass cutting of the Playing Field.

After discussion it was proposed by Cllr Fairbank and seconded by Cllr Hart and:-

RESOLVED that invitations to tender for both contracts will be placed in the Falmouth Packet and West Briton.

On a vote being taken this was unanimously agreed.

18-146 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)

The following correspondence was received and noted:-

- Cornwall Council – *Agenda for Cornwall Countryside Access Forum – 30th October*
- Communities & Devolution – *Town & Parish Council Newsletter September 18 / Localism Summits / Safer Cornwall Partnership Plan / Draft Budget Stakeholder Briefing Event*
- Cornwall Community Foundation (CCF) – *October News*
- Cornwall Streetworks – *Road closure info – Rose Valley, Mabe + extension to 26th Oct for Bareppa road closure / Planned overnight road closure for Hill Head / Planned overnight road closure for Treluswell to Ponsharden roundabouts / Road closure at No Man's Land / Road closure at Rose Valley, Mabe*
- CALC – *Crantock Parish Council – Application for Judicial Review (2 emails) / September Newsletter / Further info re Judicial Review and NDPs*
- CPRE – *Campaigns Update – Greenbelt – Broken Promises*
- GWR – *Autumn Upgrades*
- Alan Percy – *North Cornwall Cluster Group – Housing Figures for Cornwall / Further on Cornwall Local Plan Affordable Housing and Housing Apportionment*
- Coastline Housing – *October Newsletter*
- Cornwall Film Festival 2018 – *Info*
- Tree Charter – *Tree Charter Day November 24th*

18-147 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

Following decisions were noted:-

03.10.2018 PA18/02093/PREAPP Closed - advice given - Mr & Mrs Raymant, Glenrose, Condor Villas, Trewen Road, Budock Water - Pre-application advice sought in respect of the use of part of the back garden to erect a single storey dwelling.

24.10.2018 PA18/09767 Prior approval not req'd (AF/TEL/DEM) - Martin Bray - Land off Bickland Hill, Bickland Hill - Western Power notification of a ground mounted substation (permitted development).

APPEAL DISMISSED - APP/D0840/W/18/3194503 (PA17/04672) - Removal of condition 4 (access from adjacent development only; details of junction between site and access road/timing of construction to be submitted) of decision PA15/10594 to allow access to be provided off Bickland Hill – **Land off Bickland Hill.**

APPEAL DISMISSED - APP/D0840/W/18/3194506 (PA17/04673) - Approval of reserved matters (access and landscaping) following outline approval PA15/10594 – **Land off Bickland Hill.**

APPEAL DISMISSED – APP/D0840/W/17/3177201 (PA16/08236) – Hybrid outline/detailed application for a total of 226 new dwellings comprising an outline planning application for the erection of 155 residential dwellings (54 affordable), open space, landscaping, access, estate roads and infrastructure with all matters reserved except the principal access arrangements and a full detailed application for the erection of 71 residential dwellings (25 Affordable) with associated access, estate roads, infrastructure, open space and landscaping - **Land west of Bickland Water known as Menehay Fields.**

18-148 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

- i) **PA18/08191 – Application to divide the current 8 bedroom bungalow into two separate units. One 5 bedroom and one 3 bedroom. Both to have their own amenity space, driveways and off-road parking – Belle Vista, Hillhead Rd, Kergilliack – Mr C Parfett**

After discussion it was proposed by Cllr Hennell and seconded by Cllr Bownas and:-

RESOLVED that the following Comment be submitted:-“*Budock Parish Council has no objection to this application*”.

On a vote being taken this was agreed with two abstentions.

- ii) **PA17/12164 – Outline application with all matters reserved apart from access for the provision of up to 315 dwellings, 280 sqm of mixed use development (D2/A1/C3) uses, a new vehicular bridge, public open space and associated landscaping and engineering works – Land west of Vospers Garage, Ponsharden – Church Commissioners for England**

Considerable discussion took place especially regarding concerns regarding the single access for the whole development onto the already busy Hillhead Roundabout.

It was proposed by Cllr Fairbank and seconded by Cllr Hennell and:-

RESOLVED that the following Comment be submitted:- *“Budock Parish Council object to the access proposals. It has concerns over the proposed single access on to Hillhead Roundabout for all of the 315 dwellings and the increase in volume of traffic this would generate”.*

On a vote being taken this was agreed with one abstention.

- iii) **PA18/07891 – Replace the existing ageing chalet building with a more substantial two bedroom timber frame construction occupying the same footprint of the existing chalet/decking structure, built to a standard more suitable to all year round residence – St Mawes, Pendra Loweth – Mr Hick**

After further looking at the submitted plans/drawings it was proposed by Cllr Hennell and seconded by Cllr Hart and:-

RESOLVED that the following Comment be submitted:- *“Budock Parish Council is of the opinion that the plans are not detailed enough, and of a sufficient standard to enable them to make an informed decision at this time”.*

On a vote being taken this was agreed.

Cllr Palmer left the meeting at 8.50pm.

- iv) **PA18/09203 – Outline planning permission with some matters reserved: Construction of dwelling – Little Crill Farm, Roscarrack Rd, Maen Valley – Mrs S Paddy**

A site visit had been made to this site and after discussion it was proposed by Cllr Fairbank and seconded by Cllr Geraty and:-

RESOLVED that the following Comment be submitted:- *“Budock Parish Council object to this application as it would result in a new house in the countryside, contrary to the NPPF”.*

On a vote being taken this was agreed with four abstentions.

- v) **PA18/09285 – Construction of a single dwelling – Amended Scheme - Land west of the tennis courts, Roscarrack Rd, Maen Valley – Mr P Valaitis**

After discussion and taking into account correspondence received from local residents it was proposed by Cllr Bownas and seconded by Cllr Hart and:-

RESOLVED that the following Comment be submitted:- *“Budock Parish Council object to this amended scheme to change the access to the dwelling”.*

On a vote being taken this was agreed with two abstentions.

Cllr Palmer returned to the meeting at 9.05pm.

- vi) **PA18/09307 – Modification of a planning obligation dated 29.01.2002 relating to decision 98/00617/F to allow removal of Clause 5 of the Third Schedule of the S.106 Agreement which restricts the ability to dispose of any single part of the entire farm, except as a whole – Tregedna Farm, Maenporth – Mrs F Harris**

After discussion and taking into account clarification on certain details received from the Planning Officer it was proposed by Cllr Hart and seconded by Cllr Bownas and:-

RESOLVED that the following Comment be submitted:- *“Budock Parish Council has no objection to this proposed modification”.*

On a vote being taken this was agreed with one abstention and one against.

18-149 REPORTS FROM COMMITTEES AND REPRESENTATIVES

- i. **Footpaths & Rights of Way** – Broken footpath signposts reported at the top of School Lane (2) and by Treverva Chapel. Also a path between Watersmead Parc and Trewen is becoming increasingly blocked. All issues will be reported by the Clerk.
- ii. **Budock Village Hall** – Feast Night is scheduled for Monday 19th November.
- iii. **Treverva Village Hall** – A Quiz is scheduled for Saturday 19th January 2019.
- iv. **Playing Field** – The recently scheduled AGM was not quorate and is to be rearranged. Cllr Geraty representing the Parish Council.

One member of the public left the meeting at 9.15pm.

- v. **Community Speed Watch** – Cllr Hennell gave a report.

18-150 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING

These were received.

18-151 TO RECEIVE A QUARTERLY BUDGET STATEMENT

This was discussed within agenda item 18-144.

18-152 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF OCTOBER

It was proposed by Cllr Geraty and seconded by Cllr Heritage and: -

RESOLVED that accounts totalling **£3,611.88** for the month of October are approved for payment.

On a vote being taken this was unanimously agreed.

18-153 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.

Cllr Bennett and Cllr Bastin will be discussing the wreath laying outside Budock Village Hall on Remembrance Day. Agenda items for the November meeting agreed to date are:-

- Agreeing the budget /Precept for 2019/20
- Further on Speed Visors

18-154 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 26th November 2018 in Budock Village Hall commencing at 7.30pm.

There being no further business the meeting closed at 9.31pm.

Signed:26th November 2018
Chairman