



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE 918<sup>TH</sup> MEETING OF BUDOOCK PARISH COUNCIL HELD AT BUDOOCK VILLAGE HALL  
ON MONDAY 28<sup>TH</sup> JANUARY 2019**

**PRESENT:** Cllrs Bennett (Chairman), Bastin, Bownas, Mrs Clark, Fairbank, Geraty, Hart, Hennell and Heritage.  
**IN ATTENDANCE:** Mrs L Iddon (Clerk).

**18-180 SAFETY PROCEDURES**

The Chairman explained the Safety Procedures.

**18-181 PUBLIC PARTICIPATION**

There were no members of the public present.

**18-182 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies received from Cllr Palmer.

**18-183 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

None were declared.

**18-184 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**

None were requested.

**18-185 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 26<sup>TH</sup> NOVEMBER 2018 AND THE CHAIRMAN TO SIGN THEM**

It was noted that the meeting number should read 917<sup>th</sup> rather than 916<sup>th</sup>. The Chairman made a written amendment.

It was proposed by Cllr Fairbank and seconded by Cllr Hennell and:

**RESOLVED** that the minutes of the Council Meeting held on the 26<sup>th</sup> November 2018 are received and approved.

On a vote being taken this was approved unanimously. The Chairman then signed them.

**18-186 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**

The Clerk reported that:-

- The 'Welcome Letters' have been delivered to all the new residents in the Union Park development.
- Cornwall Council appears happy with the street names we suggested for Eve Parc.

**18-187 TO RECEIVE ANY POLICE UPDATES**

The latest information on the Police website lists one crime in Budoock Parish in October, and seven in November. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>.

**18-188 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

*Before Cllr Bastin commenced his report a minutes silence was held in memory of Alan Muirhead who was a past Chairman and Divisional Councillor for Budoock Parish for a great number of years.*

- Cornwall Council District has made a change to the policy that was originally bought in as a result of the new GDPR regarding Planning Enforcement cases. Cornwall Councillors will now be made aware of cases in their areas, but will not be able to pass on the information.
- From 1<sup>st</sup> April full Council Tax is to be paid on Second Homes unless they are set up as a 'business'. If classified as a 'business' then the rubbish and recycling collections from the property should be not be collected under normal 'Domestic Waste' collections.
- No further news on the funding for the Stadium for Cornwall. There are also issues with the Langarth development.
- From 1<sup>st</sup> April there will a 30% increase in the Tamar Bridge toll – some pressure has been put on the Highways Agency to make this a free crossing in line with other some bridges in the country.

- Cornwall now has a Climate Change Emergency Council – this will feed information down to parishes.
- The proposed changes to waste collections has not yet been considered by Full Council.

**18-189 TO RECEIVE FEEDBACK ON THE RECENT MEETING WITH TAYLOR WIMPEY**

Cllr Bennett and Cllr Bastin recently met with the Site Manager of the Taylor Wimpey development. Items discussed were:

- Type of stone to be used on houses – stone on show house is the one they will use for all development on the site.
- Delivery times to the site – this has been agreed with St Francis School.
- The fencing adjacent to their site has been temporarily erected for tree root protection and site security during the construction of an earth bund.

**18-190 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED**

Cllr Heritage reported the following:-

- A further meeting has taken place with Sarah Furley from Cornwall Council.
- Now at the stage when a Consultation is needed on the draft Housing Policy – all relevant documents have been previously sent to the Councillors – drop in events will be arranged at the Village Halls and the documentation put on the NDP website.

After discussion it was proposed by Cllr Heritage and seconded by Cllr Hart and:-

**RESOLVED** that the Draft NDP Housing Policy and other relevant draft documentation be put on Budock Parish NDP website.

On a vote being taken this was unanimously approved.

The Chairman thanked Cllr Heritage for all his work on the NDP.

**18-191 TO CONSIDER A COMMUNITY GOVERNANCE REVIEW FOR OUR PARISH**

After discussion and some clarification from Cllr Bastin it was proposed by Cllr Hennell and seconded by Cllr Geraty and:

**RESOLVED** that the Budock Parish Council response is that it believes our parish does need a community governance review with the issue of concern being the parish boundary.

On a vote being taken this was agreed unanimously.

**18-192 TO RECEIVE UPDATE ON THE CURRENT SITUATION REGARDING SPEED VISORS**

Cllr Bastin stated that Cornwall Council would like there to be standard static speed visors throughout the county – this is being debated at CNA meetings, so more information will be available after the next CNA meeting taking place this week. There are still a lot of unknown factors so it extremely unlikely that any visors will be purchased by Budock this financial year. However the money set aside will be ring-fenced for this purpose.

**18-193 TO CONSIDER THE REQUEST FOR A DONATION FROM THE SOWENNA CHARITY**

After discussion it was proposed by Cllr Geraty and seconded by Cllr Bownas and:-

**RESOLVED** that Budock Parish Council make a donation of £100 to the Sowenna Appeal.

On a vote being taken this was approved by majority vote with 1 abstention.

**18-194 TO RECEIVE A REPORT ON CURRENT LEVELS IN SALT BINS**

All the salt in the bins apart from that at Lamanva are at a satisfactory level. The report on the Lamanva bin is expected imminently.

**18-195 TO RECEIVE AN UPDATE ON STAFFING ISSUES**

Cllr Bennett advised the meeting that the Clerk has handed in her resignation as she wishes to retire. The Staffing Committee has already met and discussed this and a further meeting will take place next week to finalise the Job Description.

**18-196 TO CONSIDER A PROPOSAL TO ADOPT TERMS OF REFERENCE AND DISCUSS CONSTITUTION OF THE PLANNING WORKING GROUP**

A discussion took place on the proposal for the setting up of a Planning Working Group and the draft terms of Reference.

It was proposed by Cllr Hennell and seconded by Cllr Bownas and:-

**RESOLVED** that the Terms of Reference be accepted.

On a vote being taken this was unanimously agreed.

A further discussion then took place regarding the constitution of the group.

It was proposed by Cllr Bennett and seconded by Cllr Hennell and:-

**RESOLVED** that Cllr Fairbank be Chairman of the Planning Working Group.

On a vote being taken this was unanimously agreed.

**18-197 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)**

The following correspondence received since the November meeting was received and noted:-

- Cornwall Council – *Cornwall Site Allocations DPD Inspectors Announcement /Adoption of Cornwall Minerals Safeguarding DPD / Sowenna Appeal / Agenda for Cornwall Countryside Access Forum (29.1.19)*
- Communities & Devolution – *Agenda of CNA meeting on 29/1/19 + minutes of last meeting*
- Cornwall Community Foundation (CCF) – *December e-Newsletter / January e-Newsletter*
- Cornwall Streetworks – *Road Closure No Mans Land 28<sup>th</sup> – 31<sup>st</sup> Jan / Road Closure A39 between Hillhead Roundabout and Falmouth Road Roundabout – overnight 21<sup>st</sup> February*
- CALC – *Crantock Neighbourhood Planning Update / Result of Crantock's request for a judicial review / Letter regarding Devon & Cornwall Police element of Council Tax / Police & Crime Commissioner's Poll of Police Numbers*
- CPRE – *Campaigns Update – Let's kick bottles and cans out of our countryside / Why we need to 'Save our Soils'/ Help us reclaim our dark skies*
- GWR – *Improvement work on GWR Network over the Christmas period / GWR 2019 Improvement work*
- Alan Percy – *North Cornwall Cluster Group – Rural Exemption Sites, EVA's and County Conference / Save Crantock Village Update / Judicial Review findings*
- Cornwall Hospice Care – *Thank you letter for donation*
- NALC – *Legal Update December 2018 / Chief Executive's Bulletins / Open Letter to all Councillors*
- Cornwall Community Land Trust – *December 2018 Newsletter*
- Western Power Distribution – *Invitation to Annual Stakeholder Workshops.*
- Cornwall Rural Housing Association Ltd – *Advert for Volunteer Board members*
- Police – *info on counterfeit Scottish £50 notes being handed over in Cornwall*
- Citizens Advice Bureau – *Rural Access Report January 2019*
- Nichola Sherriff – *Information relating to Climate Change in Cornwall and what it means to our parish*
- Climate Zero – *Invitation to Climate Change & Neighbourhood Planning Conference*

Cllr Geraty said that he has registered his interest in attending Western Power Distribution's Annual Stakeholder Workshops.

**18-198 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

Following decisions were noted:-

**28.11.2018 PA18/10008 APPROVED** - Mrs Randlesone – Kalugra, Penwarne - Various works to different trees

**10.12.2018 PA18/07891 APPROVED** - Mr John Hick - St Mawes, Pendra Loweth, Maen Valley - Replace the existing aging chalet building with a more substantial two bedroom timber frame construction occupying the same footprint of the existing chalet/decking structure, built to a standard more suitable to all year round residence

**14.12.2018 PA18/02752/PREAPP Closed - advice given** - The Trustees Of The Annear Trust - Land North Of Broad Reach Trewen Road - Pre-application advice for erection of up to 10 residential dwellings

**21.12.2018 PA18/10487 APPROVED** - Mr & Mrs Cooksey – 20, Vicarage Close - New Single Storey Side Extension with Internal Alterations - amendment to previously approved scheme PA17/08559

**24.01.2019 PA17/11701 APPROVED** - Mr Kevin Betts - St Pirans Healthcare, Kryllas Manor, Roscarrack Road - Submission of details to discharge conditions 1, 2, 3, 4, 5 and 6 in respect of decision notice PA14/04492

**22.01.2019 PA18/09285 APPROVED** - Mr Peter Valaitis - Land West of the Tennis Courts, Roscarrack Road, Maen Valley - Construction of a Single Dwelling Amended Scheme

**21.01.2019 PA18/11703 APPROVED** - Mrs J Whittaker - 2 College Wood - Proposed Conservatory

**18-199 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

- i) **PA18/11882 – Replace steps & path with level concrete platform, platform lift & associated works – 1/57 Maen Valley Park – South Cornwall Park Homes**

After discussion it was proposed by Cllr Hart and seconded by Cllr Bownas and:-

**RESOLVED** that the following Comment be submitted:- *“Budock Parish Council has ‘No Objections’ to this application.”*

On a vote being taken this was agreed with 1 abstention.

- ii) **PA18/12103 - Division of property into 2 dwellings – Redenek, Vicarage Hill – Mrs S Moore**  
After discussion, particularly considering the access it was proposed by Cllr Fairbank and seconded by Cllr Heritage and:-

**RESOLVED** that the following Comment be submitted:- *“Budock Parish Council support the conversion of this property into 2 dwellings, with a rider that the access arrangements should be the same as required in the Decision Notice for PA17/05899.”*

On a vote being taken this was agreed with 1 abstention.

**18-200 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

- i. **Footpaths & Rights of Way** – Reported that there are broken wooden posts with barbed wire attached on the path between Churchtown and Bickland Water Road.  
ii. **Budock Village Hall** - The oil tank has been replaced as it was found that the bund on the tank had split in half. It had also been the subject of vandalism. A claim will be submitted requesting a contribution towards the cost.  
iii. **Treverva Village Hall** – A successful Quiz was held on 19<sup>th</sup> January. Further Defibrillator training is taking place in the hall on 2<sup>nd</sup> March.  
iv. **Playing Field** – Nothing to report.  
v. **Community Speed Watch** – Next session planned for later this week.

**18-201 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING**

These were received.

**18-202 TO RECEIVE A QUARTERLY BUDGET STATEMENT**

This was received.

**18-203 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTHS OF DECEMBER AND JANUARY**

It was proposed by Cllr Geraty and seconded by Cllr Mrs Clark and: -

**RESOLVED** that accounts totalling **£3,296.05** for the month of December and **£1,769.54** for the month of January are approved for payment.

On a vote being taken this was unanimously agreed.

**18-204 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.**

- The Clerk will arrange meetings during the next month for a review of the Standing Orders and other documents and for a GDPR audit.
- Agenda items for next month will include an update on the recruitment campaign and on the speed visor situation.

**18-205 DATE AND TIME OF NEXT MEETING**

**The next scheduled meeting will be held on Monday 25<sup>th</sup> February 2019 in Budock Village Hall commencing at 7.30pm.**

**There being no further business the meeting closed at 9.07pm.**

Signed: .....25<sup>th</sup> February 2019

Chairman