



DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

**MINUTES OF THE 918TH MEETING OF BUDOOCK PARISH COUNCIL HELD AT BUDOOCK VILLAGE HALL
ON MONDAY 25TH FEBRUARY 2019**

PRESENT: Cllrs Bastin (until 8.26pm), Bennett (Chairman, Bownas, Mrs Clark, Fairbank, Geraty, Hart, Hennell and Heritage.
IN ATTENDANCE: Mrs L Iddon (Clerk).

18-206 SAFETY PROCEDURES

The Chairman explained the Safety Procedures.

18-207 PUBLIC PARTICIPATION

There were no members of the public present.

18-208 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies received from Cllr Palmer – working.

18-209 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Hart declared a non-registerable interest for agenda item 20(i). He will leave the meeting when this item is discussed.

18-210 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None were requested.

18-211 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 28TH JANUARY 2019 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Fairbank and seconded by Cllr Hennell and:

RESOLVED that the minutes of the Council Meeting held on the 28th January 2019 are received and approved.

On a vote being taken this was approved unanimously. The Chairman then signed them.

18-212 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

Since the last meeting it has been reported that the Treveryn salt bin has been damaged. This has been noted and when the contents have been used, the purchase of a replacement bin will be considered.

18-213 TO RECEIVE ANY POLICE UPDATES

The latest information on the Police website lists one crime in Budoock Parish in December. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>.

18-214 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Bastin reported the following:-

- Cornwall Council will be announcing their precept following a Budget Meeting this week – a rise of 3.99% is expected.
- A number of Cornwall Council car parks are being modified to barrier operated. This will free up the Parking Enforcement Officers to concentrate on monitoring illegal parking in the towns.
- Stadium for Cornwall issue still ongoing – the Government has requested another plan.
- It appears that the Cornish hedging originally agreed will not be used on the footpath across Lower Wayfield. – this is now an Enforcement issue.
- The next CNA meeting is scheduled for 26th March.

18-215 TO RECEIVE FEEDBACK FROM RECENT MEETINGS ATTENDED BY COUNCILLORS

- i) **CALC Conference** – Cllrs Bastin and Hart attended this with a particular interest in the agenda items regarding Governance. They received a presentation on this from Malcolm Brown. The emphasis was more on how we serve communities rather than boundary changes and amalgamations. A timetable for the Governance Review is being drawn up.

- ii) **WPD Stakeholder's meeting** – Cllr Geraty gave feedback on a recent stakeholder's meeting with Western Power Distribution. There was considerable emphasis on the future needs of small scale renewables (solar panels/wind turbines) being connected to the network.
- iii) **CNA Meeting** – Cllr Hart represented Budock Parish Council at this meeting. Items discussed were the Community Network Highways Scheme and the Governance Review. It was noted that due to promotion Mark James will shortly be replaced as the Falmouth / Penryn Community Link Officer by Esther Richmond. It was also noted that there will be the election for a new Chairman of the local CNA at their next meeting.

18-216 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED

Cllr Heritage updated the meeting as follows:-

- The Draft Housing Policy is now on the website for comment.
- Now a need to focus on publicity such as drop-in events, newspaper articles and flyers.
- A six week Consultation is part of the process of getting a plan accepted – this will be discussed at the next NDP meeting on 4th March.
- There will be a need to purchase some 'Graphic Design' in the near future.
- Information on the Governance Review could be displayed on a board alongside the NDP information at future drop-in events. It is envisaged these will take place in the spring.
- As yet the effect on the NDP by possible future boundary changes is unknown.

18-217 TO CONSIDER AND APPROVE THE REVISED STANDING ORDERS AND FINANCIAL REGULATIONS

These revised documents had been sent out to all Councillors for consideration. No comments were made. It was proposed by Cllr Hart and seconded by Cllr Hennell and:-

RESOLVED that the revised Standing Orders and Financial Regulations are accepted.

On a vote being taken this was agreed unanimously.

Copies will be printed for Councillors and a copy signed by the Chairman kept in the office.

18-218 TO CONSIDER AND APPROVE A SECTION 133 GRANT TOWARDS THE COST OF A REPLACEMENT OIL STORAGE TANK FOR BUDOCK VILLAGE HALL

Cllr Fairbank gave a report to the meeting regarding the recent problems with Budock Village Hall oil storage tank and the need for it to be replaced.

It was proposed by Cllr Hart and seconded by Cllr Geraty and:-

RESOLVED that a Section 133 Grant of £1000 is given to Budock Village Hall towards the cost of a replacement oil storage tank.

On a vote being taken this was unanimously agreed.

18-219 TO RECEIVE UPDATE ON THE CURRENT SITUATION REGARDING SPEED VISORS

Information on Community Speed Initiatives was sent out after the last CNA meeting and this has been passed on to all Councillors. An event on this is being run by the Safer Cornwall team at Cornwall Council. It is hoped a representative from Budock will be able to attend this event.

After further discussion on speed visors it was proposed by Cllr Hennell and seconded by Cllr Bownas and:-

RESOLVED that Viv Bidgood be invited to a meeting with Councillors as soon as possible after the Safer Cornwall event to answer any further questions.

On a vote being taken this was unanimously agreed.

18-220 TO CONSIDER ACCEPTANCE OF THE LOCAL MAINTENANCE PARTNERSHIP AGREEMENT FOR 2019

It was proposed by Cllr Fairbank and seconded by Cllr Hart and:-

RESOLVED that Budock Parish Council accept the LMP agreement for 2019.

On a vote being taken this was unanimously agreed.

18-221 TO CONSIDER RENEWING THE ANNUAL CPRE MEMBERSHIP

It was proposed by Cllr Fairbank and seconded by Cllr Hart and:-

RESOLVED that the CPRE membership will be renewed for 2019/20.

On a vote being taken this was unanimously agreed.

18-222 TO CONSIDER SUPPORTING THE 'GREAT BRITISH SPRING CLEAN'

After discussion it was proposed by Cllr Bownas and seconded by Cllr Hart and:-

RESOLVED that Budock Parish Council will support the 'Great British Spring Clean'.

On a vote being taken this was unanimously agreed.

18-223 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)

The following correspondence received since the January meeting was received and noted:-

- Cornwall Council – *Town & Parish Newsletter January 2019 / Invitation to attend a Cornwall Community Resilience Workshop in March*
- Communities & Devolution – *Armed Forces Covenant Local Grants – New Information / Notification requested on out of date Kerrier and Cornwall Council Signage / Notification of changes of date for next CAN Meeting*
- Cornwall Community Foundation (CCF) – *e-newsletter February 2019*
- Cornwall Streetworks – *Road Closure Hillhead Road to Penwarne Road 12th March 2019*
- CALC – *Agenda for CALC Annual Conference*
- CPRE – *Campaigns Update – Winter, Women & Wellbeing in the Countryside*
- NALC – *Chief Executive's Bulletin*
- Coastline Housing – *Latest News*
- Keep Britain Tidy – *Great Britain Spring Clean 23rd March – 23rd April 2019*
- SAFE38 – *Let's Build a Better Cornwall (Petition re duelling of A38)*

18-224 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

The following decisions were noted:-

25.01.2019 PA18/11475 APPROVED – Mr P Lochrie - The Old Farmhouse, Menehay Farm - Various tree works.

30.01.2019 PA18/09203 APPROVED - Mrs S Paddy - Little Crill Farm, Roscarrack Road, Maen Valley - Outline planning permission with some matters reserved: Construction of dwelling.

31.01.2019 PA18/11722 APPROVED - Mr & Mrs Greenwood, 3 Condor Cottages, Trewen Road - Two-storey extension and loft conversion.

12.02.2019 PA18/10861 APPROVED – Taylor Wimpey - Land off Bickland Water - Non-material amendment (No. 1) for substitution of original natural stone to a better quality Portuguese Granite to (PA17/12160) Reserved Matters application for the appearance of proposed development. (Details following PA17/05422 dated 21/12/17).

13.02.2019 PA19/03405/PREAPP Closed - advice given - Mr C Paffitt - Belle Vista, Hillhead Road, Kergilliack - Pre application advice to demolish existing semi-detached dwelling and out buildings and rebuild new detached 3 bedroom detached dwelling with an attached garage with games room above.

11.02.2019 PA19/00417 APPROVED - Mr James Smith - Argal Home Farm, Argal, Kergilliack - Non-material amendment (No.2) for repositioning of the house 1500mm approximately south. Area of external paving increased to account for revised location to (PA16/10702) - Replacement dwelling (Including Demolition of Existing Dwelling).

20.02.2019 PA18/11882 APPROVED - South Cornwall Park Homes - 1A-57, Maen Valley Park, Maen Valley - Replace steps and path with level concrete platform, platform lift and associated works.

18.02.2019 PA19/00827 APPROVED - Mr M Vercisi - Pendra Loweth Tennis Courts, Roscarrack Road, Maen Valley - Non Material Amendment to Planning Application No. PA18/03445 dated 26th July 2018 for the Erection of two dwellings and associated infrastructure including new vehicular access off Roscarrack Road namely changing the position and orientation of the dwellings in Plots 1 and 2 and re-configuration of windows, doors and internal layout.

18-225 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

Cllr Hart left the room at 8.26pm

Cllr Bastin left the meeting at 8.26pm

- i) **PA19/00491 – Conversion of bungalow into two storey dwelling with integral garage and balcony to the rear – Sorrento, Trewen Road – Mr D Mayes**

After discussion, particularly with regard to any possible overlooking issues, it was proposed by Cllr Hennell and seconded by Cllr Bownas and:-

RESOLVED that the following Comment be submitted:- “ Budock Parish Council does not object to the principle of modernisation of this bungalow, however because of its elevated position Budock Parish Council is concerned about the possible overlooking and resultant loss of privacy by other properties in the locality, and this should be addressed as a condition of any approval. We do not consider that the design is appropriate to the area, and conflicts with other neighbouring properties. The proposed design does not address the guidance given in the emerging Budock Neighbourhood Development Plan”.

On a vote being taken this was unanimously agreed.

Cllr Hart returned to the room at 8.34pm

- ii) **PA18/12102 – Proposed barn conversion – Argal Manor, Kergilliack – Mr & Mrs C Spencer**
It was proposed by Cllr Hart and seconded by Cllr Bownas and:-

RESOLVED that the following Comment be submitted:- “Budock Parish Council supports this application. The building is a traditionally and substantial stone built barn and is now redundant from its agricultural use. The change of use may help to secure its future. The approval would be in accordance with the Cornwall Local Plan Policy 7 - Housing in the Countryside - paragraph 3”.

On a vote being taken this was unanimously agreed.

- iii) **PA19/01403 – Non Material Amendment to PA18/09285 dated 22nd January 2019 for the Construction of a Single Dwelling – Amended Scheme namely Alterations to windows and rooflights, reduction in length of dwelling, retention of originally approved access.**

After discussion, particularly with regard to the access issue, it was proposed by Cllr Hart and seconded by Cllr Mrs Clark and:-

RESOLVED that the following Comment be submitted:- “Whilst Budock Parish Council has no objection to the proposed alterations to the building, we are concerned to note that the application seeks to revert to an access that crosses a bridleway and which was previously described by the Countryside Access Team (PA18/04414) as a criminal offence unless an access rights agreement has been granted.
Clarification of what the applicant's intentions are in respect of access to the site is requested, before Budock Parish Council can arrive at a considered opinion”.

On a vote being taken this was unanimously agreed.

18-226 REPORTS FROM COMMITTEES AND REPRESENTATIVES

- i. **Footpaths & Rights of Way** – An increase in discarded poo bags has been noted – Clerk to supply more laminated signs on this subject. Report on damaged footpath sign by the chapel at Treverva to be chased up.
- ii. **Budock Village Hall** – Council thanked for the grant towards the oil storage tank.
- iii. **Treverva Village Hall** – Further defibrillator training is taking place in the hall on 2nd March.
- iv. **Playing Field** – Nothing to report – Cllr Geraty has not been made aware of any further meetings.
- v. **Community Speed Watch** – At the last Speed Watch 20% of the vehicles were in excess of the speed limit.

18-227 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING

These were received.

18-228 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF FEBRUARY

It was proposed by Cllr Hart and seconded by Cllr Geraty and:-

RESOLVED that accounts totalling **£834.01** for the month of February are approved for payment.

On a vote being taken this was unanimously agreed

18-229 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.

Agenda items for next month will include publicity for the Governance Review.

18-230 TO RESOLVE TO EXCLUDE THE PRESS AND PUBLIC FOR THE REMAINING ITEMS OF THE AGENDA BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS

As there were no press or public present this resolution was not made.

18-231 TO RECEIVE AN UPDATE ON STAFFING ISSUES

The Clerk gave an update regarding the current Recruitment Campaign.

18-232 TO RECEIVE THE TENDERS FOR THE MAINTENANCE OF FOOTPATHS AND APPOINT A CONTRACTOR

These were received and considered.

It was proposed by Cllr Fairbank and seconded by Cllr Bownas and:-

RESOLVED that the contract be awarded to M L Rashleigh and Son for a period of 3 years from 1st April 2019.

On a vote being taken this was unanimously agreed.

18-233 TO RECEIVE THE TENDERS FOR THE GRASS CUTTING OF BUDOCK PLAYING FIELD AND APPOINT A CONTRACTOR

These were received and considered.

It was proposed by Cllr Fairbank and seconded by Cllr Bownas and:-

RESOLVED that the contract be awarded to M L Rashleigh and Son for a period of 3 years from 1st April 2019.

On a vote being taken this was unanimously agreed.

18-234 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 25th March 2019 in Budock Village Hall commencing at 7.30pm.

There being no further business the meeting closed at 9.02 pm.

Signed:25th March 2019
Chairman