



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE 920<sup>TH</sup> MEETING OF BUDOCK PARISH COUNCIL HELD AT BUDOCK VILLAGE HALL  
ON MONDAY 25<sup>TH</sup> MARCH 2019**

**PRESENT:** Cllrs Bastin, Bennett (Chairman), Bownas, Mrs Clark, Fairbank, Geraty, Hart, Heritage and Palmer.

**IN ATTENDANCE:** Mrs L Iddon (Clerk), Paul Boaden, Sam Silcock + 1 other in connection with PA19/01782, and Bea Shrewsbury.

**18-235 SAFETY PROCEDURES**

The Chairman explained the Safety Procedures.

**18-236 PUBLIC PARTICIPATION**

i) Bea Shrewsbury spoke about her wish for the Parish Council to join other local councils and declare a Climate Emergency. It was agreed that this would be an agenda item at the next meeting.

ii) Paul Boaden (Architect) spoke to support PA19/01782

**18-237 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies received from Cllr Hennell – away.

**18-238 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

None were declared.

**18-239 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**

None were requested.

**18-240 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 25<sup>TH</sup> FEBRUARY 2019 AND THE CHAIRMAN TO SIGN THEM**

It was noted that the February minutes were the 919<sup>th</sup> meeting.

It was proposed by Cllr Fairbank and seconded by Cllr Geraty and:

**RESOLVED** that the minutes of the Council Meeting held on the 25<sup>th</sup> February 2019 are received and approved.

On a vote being taken this was approved with one abstention.

The Chairman then signed them, amending the meeting number to 919<sup>th</sup>.

**18-241 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**

The Clerk reported that the broken footpath sign beside Trevverva Chapel has been chased up – Highways state that the repair of signage is low priority.

**18-242 TO RECEIVE ANY POLICE UPDATES**

The latest information on the Police website lists two crimes in Budock Parish in December. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>.

**18-243 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

i) PA17/01782 – Demolition of existing property and construction of a new dwelling house and detached garage – Parkside, Penjerrick Hill – Mr S Silcock

A site visit was carried out for this application and the Councillors who attended reported their findings to the meeting.

It was proposed by Cllr Fairbank and seconded by Cllr Bownas and:-

**RESOLVED** that the following comment be submitted:- *“Budock Parish Council supports this application, which will replace an old, substandard dwelling. The proposed re-build will provide a modern, energy-efficient home which will go beyond what is required by current building regulations. We feel that the modern design will, in the context of its location, meet the objectives of the NPPF and the emerging Neighbourhood Development Plan. However, the existing dwelling and associated extensions and outbuildings appear currently to be ideal roosting and nesting spaces for bats and*

*birds, and we are concerned that proper surveys should be carried out well before any demolition commences”.*

On a vote being taken this was agreed with one abstention.

*3 members of the public left the meeting at 7.47pm*

**18-244 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

The following decisions were noted:-

**04.03.2019 PA18/11118 APPROVED** - Mr & Mrs George - Higher Argal Farm, Higher Argal Argal - Variation of Condition 2 (approved plans) of Application Reference No. PA16/00929 dated 7th March 2016 approved under Appeal Ref: APP/D0840/W/16/3150729 dated 20th September 2016 for the Erection of detached family annexe to change roof lights on the north west and south east elevations

**13.03.2019 PA19/00491 APPROVED** - Mr D Mayes – Sorrento, Trewen Road - Conversion of bungalow into two storey dwelling with integral garage and balcony to the rear

**11.03.2019 PA19/00139/PREAPP Closed - advice given** - Mr & Mrs Griffiths - Church View, Lamanva - Pre application advice for development of one or two detached dwellings

**12.03.2019 PA19/01403 APPROVED** - Mr P Valaitis - Land west of The Tennis Courts, Roscarrack Road, Maen Valley - Non Material Amendment to PA18/09285 dated 22nd January 2019 for the Construction of a Single Dwelling - Amended Scheme namely alterations to windows and rooflights and reduction in length of dwelling

**19.03.2019 PA19/01735 APPROVED** - Mr & Mrs Geoff & Lesley Newman - Hansy House, Roscarrack Road, Maen Valley - Non-material amendment (No. 1) for: Amendment to the external appearance of the garage. The revised garage sits on the same footprint as the approved but has a lower ridge and eaves line. Similarly to the approved scheme the proposed garage's walls and roof are clad to match the house to (PA18/03278). Reserved matters in respect of application PA16/11958 (Outline application with all matters reserved for construction of dwelling).

**18.03.2019 PA19/01823 Screening Opinion - EIA Not Required** - South West Water - South West Water Treatment Works, College Wood - EIA screening request for proposed additional infrastructure plant and machinery

**18-245 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

Cllr Bastin reported the following:-

- From 1<sup>st</sup> April Cornwall Council Concessionary Bus Passes can now be used 24/7.
- Cornwall Council's Road Safety Event is now taking place on 14<sup>th</sup> May.
- Truro's Park & Ride is extending its opening hours.
- Enforcement has received no response from Midas regarding the lack of Cornish hedges on their Bickland Water Road development.
- Another meeting has taken place with the Site Manager of the Taylor Wimpey development – aware of problems caused by the traffic lights on Bickland Water Road. The current lights will be removed shortly but there will be lights for 6 weeks in June and July when a Pelican Crossing is installed and other work carried out.

**18-246 TO RECEIVE FEEDBACK FROM RECENT MEETINGS ATTENDED BY COUNCILLORS AND CONSIDER ANY ACTIONS REQUIRED**

- i) Site meeting at Higher Argal Farm** – Several Councillors and the Planning Officer recently met at Higher Argal Farm. One of the main concerns was the commencement of certain work before permission had been granted.
- ii) Meet the Planners Event** – Cllrs Bennett and Fairbank attended this event to meet with the Planning Team (West 3) who will be dealing with the Falmouth / Penryn CNA area.

**18-247 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED**

Cllr Heritage updated the meeting as follows:-

- Last met on 4<sup>th</sup> March. The focus is now on publicity for the emerging plan. Drop in events will take place at Budock Village Hall on 11<sup>th</sup> May and Treverva Village Hall on 18<sup>th</sup> May.
- A flyer will be sent to every dwelling in the parish and also an article will go into the Falmouth Packet to give further publicity to these events.
- Draft documents of the Plan to date can be found on Budock Neighbourhood Development Plan website.

**18-248 TO CONSIDER AND APPROVE THE REVIEWED ASSET REGISTER**

The revised document had been sent out to all Councillors for consideration. No comments were made.

It was proposed by Cllr Fairbank and seconded by Cllr Hart and:-

**RESOLVED** that the Reviewed Asset Register be approved.

On a vote being taken this was agreed unanimously.

**18-249 TO CONSIDER AND APPROVE THE REVIEWED RISK ASSESSMENT**

The revised document had been sent out to all Councillors for consideration. No comments were made.  
It was proposed by Cllr Geraty and seconded by Cllr Hart and:-

**RESOLVED** that the Reviewed Risk Assessment be approved.

On a vote being taken this was unanimously agreed.

**18-250 TO CONSIDER AND APPROVE THE INTERNAL CONTROL STATEMENT FOR 2018-19**

This had been sent to all Councillors for consideration. No comments were made.  
It was proposed by Cllr Fairbank and seconded by Cllr Hart and:-

**RESOLVED** that the Internal Control Statement for 2018-19 be approved.

On a vote being taken this was unanimously approved.

**18-251 TO RECEIVE UPDATE ON THE CURRENT SITUATION REGARDING SPEED VISORS**

It was agreed that a set of questions, unanswered to date, will be sent to Andy James, Head of Cormac, before he attends the local CNA meeting. Representatives from Budock will be attending the rearranged Road Safety Event in May. It is hoped that as more information is gathered so it will get nearer the time when appropriate visors can be purchased.

**18-252 TO CONSIDER AND APPROVE MAINTENANCE OF THE PUMP GARDEN 2019**

The tubs and pots in the Pump Garden have been replenished recently by Phil & Sue Kellow.  
It was proposed by Cllr Geraty and seconded by Cllr Bownas and:-

**RESOLVED** that Budock Parish Council make a payment of £50 to Phil & Sue Kellow to cover their expenses.

On a vote being taken this was unanimously agreed.

**18-253 TO CONSIDER THE WEED SPRAYING IN THE PARISH FOR 2019**

Falmouth Town Council has submitted a price to carry out our weed spraying this year.  
As it is within the figure budgeted for thi, it was proposed by Cllr Mrs Clark and seconded by Cllr Hart and:-

**RESOLVED** that Falmouth Town Council carry out the weed spraying in the parish this year for the agreed amount.

On a vote being taken this was unanimously agreed.

**18-254 TO CONSIDER THE PURCHASE OF A REPLACEMENT LAPTOP**

The Council's laptop is now almost 6 years old and in need of replacing with a later model, to coincide with the appointment of a new Clerk.

It was proposed by Cllr Bownas and seconded by Cllr Fairbank and:-

**RESOLVED** that a replacement laptop be purchased at a maximum spend of £700.

On a vote being taken this was unanimously agreed.

**18-255 TO DISCUSS AND AGREE ARRANGEMENTS FOR THE 'GREAT BRITISH SPRING CLEAN'**

After discussion it was agreed that the 'Spring Clean' in Budock will take place on or around the 25<sup>th</sup> May. This will be outside the dates of Keep Britain Tidy's Great British Spring Clean. Notification of the event will be added to the flyer being sent out regarding the Neighbourhood Development Plan drop-in sessions.

**18-256 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)**

The following correspondence received since the January meeting was received and noted:-

- Cornwall Council – *Polling Districts and Polling Places Review / Posts from Cornwall Reports 8<sup>th</sup> March 19 / Advise on registering an interest in relation to the Community Governance Review / Grant Resources and Information Network / Latest Funding Information*
- Communities & Devolution – *CNA meeting information*
- CALC – *Newsletter + attachments / PowerPoint presentations on Governance Review from the recent CALC conference*
- Calor Gas – *Calor Rural Community Fund*
- CPRE – *Campaigns Update – A Plastic Free Generation*
- NALC – *Chief Executive's Bulletins*
- Bact2backTV – *Paranormal TV Series (search for suitable houses)*
- Tree Charter – *February update / Newsletter – Plant for the Future*
- Mark Hopwood GWR – *Compensation Charges*

**18-257 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

- Footpaths & Rights of Way** – Fallen ivy partially obstructing footpath 202//24/1 (from School Hill to Dark Lane) – this will be reported to Highways.
- Budock Village Hall** – Some regular bookings are being lost. If anyone is aware of anyone wanting a regular booking please let Cllr Fairbank know.
- Trevera Village Hall** – Nothing to report.
- Playing Field** – An Easter Egg hunt is taking place on 6<sup>th</sup> April. The concrete base for the table tennis table has been laid.
- Community Speed Watch** – No Speed Watch has been held since the last meeting.

**18-258 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING**

These were received.

**18-259 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF FEBRUARY**

It was proposed by Cllr Fairbank and seconded by Cllr Mrs Clark and:-

**RESOLVED** that accounts totalling **£2739.44** for the month of March are approved for payment.

On a vote being taken this was unanimously agreed.

**18-260 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.**

It is envisaged that the new Clerk will be in post by the next meeting.

Proposed agenda items are for a discussion on 'Climate Emergency' and for the approval of a sum of money to cover the expenses of the member of the public who regularly picks up litter in Budock.

**18-261 DATE AND TIME OF NEXT MEETING**

The next scheduled meeting will be held on **Monday 29<sup>th</sup> April 2019 in Budock Village Hall commencing at 7.30pm.**

**There being no further business the meeting closed at 8.48 pm.**

Signed: .....29<sup>th</sup> April 2019  
 Chairman