

28th May 2019



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE 922nd MEETING OF BUDOOCK PARISH COUNCIL HELD AT BUDOOCK VILLAGE LOWER HALL ON MONDAY 20<sup>TH</sup> MAY 2019**

**PRESENT: Cllrs Bastin, Bennett (Chairman) Bownas, Clark, Fairbank, Hart, Hennell, Heritage, Palmer**  
**APOLOGIES: Cllr Geraty**  
**IN ATTENDANCE: Alex Roebuck (Clerk).**

---

- 28. SAFETY PROCEDURES** -The Chairman explained the safety procedures
- 29. PUBLIC PARTICIPATION** - None attended.
- 30. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE** - Apologies were received from Cllr Geraty
- 31. TO ELECT A CHAIRMAN FOR THE YEAR 2019/20** - It was PROPOSED by Cllr Fairbank and SECONDED by Cllr Bownas and RESOLVED that there being no other nominations, Cllr Bennett be elected Chairman for the coming year 2019/20  
On a vote being taken this was APPROVED unanimously.  
The 'Acceptance of Office' document was completed, and Cllr Bennett became Chairman for a second year.
- 32. TO ELECT A VICE CHAIRMAN FOR THE YEAR 2019/20** - It was PROPOSED by Cllr Bennett and SECONDED by Cllr Hennell and: RESOLVED that there being no other nominations Cllr Fairbank be elected as Vice - Chairman for the Year 2019/20.  
On a vote being taken this was APPROVED unanimously.
- 33. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25** – None declared
- 34. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS** – No dispensations requested.
- 35. TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 29<sup>th</sup> APRIL 2019 AND THE CHAIRMAN TO SIGN THEM** –  
Cllr Hennell PROPOSED and Cllr Fairbank SECONDED. On a vote being taken this was APPROVED unanimously with four abstentions.
- 36. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA.**
- i) The Clerk explained that a request for Defibrillator refresher training had been received and that arrangements were underway to confirm dates. The Trainer has requested a maximum of 10 people for the session.
- 37. TO RECEIVE ANY POLICE UPDATES** - The latest information on the Police Website lists four crimes for Budoock Parish in February.

Further information can be found here <https://www.police.uk/devon-and-cornwall/CIOS.4068/>

Summary - Criminal damage and arson (3) -Includes damage to buildings and vehicles and deliberate damage by fire. Other theft (1) - Includes theft by an employee, blackmail and making off without payment.  
Anti-social behaviour (1) Includes personal, environmental and nuisance anti-social behaviour  
Vehicle crime (1) Includes theft from or of a vehicle or interference with a vehicle  
Burglary (1) Includes offences where a person enters a house or other building with the intention of stealing

38. **TO CONSIDER AND AGREE INSURANCE RENEWAL QUOTES** – Quotes were considered and after discussion it was; PROPOSED by Cllr Fairbank and SECONDED by Cllr Palmer and RESOLVED to accept the Insurance Proposal by Community First Ltd.  
On a vote being taken this was APPROVED unanimously.

**39. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER –**

**Cllr Bastin;**

Cornwall County Council has had an electoral review and elected a new leader a new Chair and a new Cabinet. Julian German is the new leader of Cornwall Council.

**40. TO RECEIVE FEEDBACK FROM RECENT MEETINGS ATTENDED BY COUNCILLORS AND CONSIDER ANY ACTIONS REQUIRED**

**Last Community Network Panel meeting**

**Cllr Bastin;**

The Panel includes local Cornwall Councillors and representatives from town and parish councils within the community network area. Present were 7 County Councillors (2 from Rural) from Budock, Constantine, Falmouth, Mabe, Mawnan, Mylor, Penryn, Perranarworthal and St Gluvias, One corporate team leader will also attend.

The Public are welcome to attend these Community Network Panel meetings and have 3 minutes to speak. If the general public would like a question answered at this meeting, they are to send it to the Panel with three days' notice and the Panel will endeavour to answer it. The Community Network Panel encourage members of the Public to attend.

The aim of the Panel is to address current issues and how they can be resolved by working together, agree local priorities, local service delivery and local projects.

Working together to promote social economic and environmental wellbeing. Build local relationships with local partners and build strong local cohesion. The Community Link Officer for Towns and Parishes in our Network is Esther Richmond based at New County Hall.

Identified Issues thus far; Cyber Crime and Policing, Speed Activated Signs, Environmental Options for Parishes. There is a Climate Change Group called 'Good Companions' who can make recommendations as to what you can do within a Parish. There is a budget of £150k within the Highways over three years to make environmental improvements to Highways.

The Panel meets every two months.

**41. TO DISCUSS THE CLIMATE EMERGENCY**

Discussions focused on practical actions that could be taken whilst waiting for Cornwall Council's response to their declaration of a 'Climate Emergency';

Cllr Bennett explained that potentially there is funding to support tree planting on available land and in gardens. That there is a need to identify member/s of the community that would be interested in taking on the role to identify suitable areas and who would like to take part in the scheme.

Cllr Palmer also recommended links to be made available on the Budock Parish Council Website for interested parishioners to access useful information, sites that advise on how to reduce the use of single use plastic. Clerk to identify and implement.

**42. TO RECEIVE AN UPDATE ON THE CURRENT SITUATION WITH REGARD TO SPEED VISOR PURCHASE**

Meeting planned on 23/05/2019 in Budock Village Hall with Viv Bidgood Viv Bidgood, CORMAC, Highways and Environment Manager, Esther Richmond Community Link Officer and Budock Parish Councillors, to clarify options.

**43. FINALISE ARRANGEMENTS FOR THE SPRING CLEAN IN BUDOCK PARISH**

- a. Date confirmed for Spring Clean, Litter Picking, on Saturday 1<sup>st</sup> June 2019 at 10.30am meeting at Budock Village Hall for safety briefing and litter picking kit.

**44. TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED.**

- i) First Draft of NDP Flyer now received from Cornwall Council
- ii) 'Strategic Environmental Assessment' report received and much work to be done to prepare for formal consultation in June and for public consultation in the early Autumn.

**45. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – (for information only)**

**Cornwall Council –**

- i) The minutes for Strategic Planning Committee
- ii) Planning Application Consultations
- iii) A Guide for Parish/Town Councils by Application Type.
- iv) CN Panel Meeting Information

**Streetworks** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic  
A39 between Antron Hill and Union Road, Penryn- 27th May 2019 to 27th September 2020 (24 hours)-South West Water, Tel: 0344 3462020

The above closure has been approved.

**Communities & Devolution** – Falmouth & Penryn Community Link Officer  
Localism

- i) Latest Funding Information from GRIN
- ii) pre consultation for the Public Space Protection Order on dogs on seasonal beaches in Cornwall.

**CPRE** – Campaigns Update – On Thursday, over a 24 hour period, campaigners and organisations in 22 countries around the world started their day by calling for a #CleanPlanet. Together, we sent a powerful message to world leaders, telling them we'll no longer stand for the billions of littered bottles and cans that cause so much damage to the environment.

**NALC** – The National Association of Local Councils (NALC) and the Local Government Resource Centre (LGRC) are staging a major one-day exhibition for the local (parish and town) council sector. Taking place at Chateau Impney Hotel and Exhibition Centre, Droitwich Spa on 21 June 2019. -Chief executive's Bulletin

**Budock Walking Carnival** – Information and Invite to attend a meeting request 'Walking Carnival' Invite to meeting in June– Cllr Hart will attend on behalf of Budock Parish Council. Discussion regarding a Winning Cup potentially to be provided for one of the Walking Carnival classes, further information required and a decision to be made at next Parish Council Meeting.

**Menheniot Parish Clerk** -preparing its first submission to the Community Governance Review Panel in Truro and defending itself against proposals from neighbouring Liskeard Town Council that Menheniot should give up 600 acres of housing and farmland.

**AONB** Latest Newsletter

**Charities Commission** – Updated Budock Parish Council details

**46. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

- i) **PA19/03352** South West Water Treatment Works College Wood-Proposed buildings to house additional plant and equipment. - South West Water Ltd  
It was **PROPOSED** by Cllr Hart and **SECONDED** by Cllr Heritage and **RESOLVED** that the following comment be submitted;

Budock Parish Council has no objection to this application. It is expected that due reference will be made to the detail including environmental matters that are clearly set out in the relevant sections of the emerging Budock Parish Neighbourhood Development Plan.

On a vote being taken this was unanimously agreed with one abstention.

- ii) **PA19/04023** Extension and alterations - replacement ground floor extension and replacement roof with loft conversion- Oakland- Oakland Park Falmouth -Ms Woof  
It was **PROPOSED** by Cllr Bownas and **SECONDED** by Cllr Hart and **RESOLVED** that the following comment be submitted;  
Budock Parish Council has no objection to this application. It is expected that due reference will be made to the detail including exterior finishes and also the environmental matters that are clearly set out in the relevant sections of the emerging Budock Parish Neighbourhood Development Plan

On a vote being taken this was unanimously agreed with one abstention.

#### 47. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

PA19/00522/PREAPP Closed - advice given  
PA19/02482 APPROVED  
PA19/03246 APPROVED with conditions  
PA18/12103 APPROVED

#### 48. TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES Footpaths & Rights of Way – None made

**Budock Village Hall** – Takings continue to decline; the Village Hall Management Committee has agreed that charges will need to be increased from October and notifications will be sent to existing groups that use the hall, in the next few days.

#### **Treverva Village Hall – TREVERVA VILLAGE HALL ANNUAL REPORT - Cllr Bennett**

##### **Social Events**

Our pre-Christmas drinks get-together continues to be a great success, and the Christmas tree on the green, funded by the parish council, adds to the festive lights in the village.

Two quizzes were held; these were well-attended.

A regular group attend the monthly coffee mornings in the hall.

Another defibrillator training session was requested and carried out.

##### **Newsletter**

Our quarterly newsletter continues to provide an informative and friendly way to keep Treverva and Lamanva in the picture. Many thanks to Pauline for her efficient production of each newsletter.

##### **Neighbourhood Watch**

All residents were supplied with window stickers, and new road signs were erected. The noticeboard is kept up-to-date with information about illegal activities, including scams.

##### **Community Speedwatch**

Continues to use the hall for storage of equipment and as a meeting point. Special thanks to Peter, David and Phil from Budock for taking the time to come over to our village to ensure our safety.

##### **Hall Maintenance**

We are grateful to the parish council for being ready to finance general maintenance. I am happy to report that this year we have had no need for funding, as the hall is in good order.

##### **Finances**

Once again, our special thanks to Len, our Treasurer, who continues to keep our outgoings to a minimum. Current figures are:

Income .. ..	£337.00
Expenditure .. ..	£535.95

Hall bookings are difficult to find, potential users often say that the hall is too small for many activities, and there are problems parking.

The hall committee work hard to look after our hall.

**Playing Field – None Made – Apologies received.**

**Community Speed Watch (CSW) – Cllr Hennell**

CSW Report for Parish Council AGM For last year:

17 Sessions. 1176 vehicles monitored, 76 speeding. 6.5 percent.

Slightly more targeted timing of sessions for last 6 months produced 47 vehicles speeding out of 444.

Producing 10.5% speeding rate.

Thanks to the team for their efforts. There is no doubt that the CSW has reduced speeding through Treverva.

**49. TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING - RECEIVED**

**50. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY**

PROPOSED by Cllr Hart and SECONDED by Cllr Hennell and RESOLVED that accounts totalling £1581.12 are approved for payment.

On a vote being taken this was unanimously APPROVED

**51. COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting  
(for information only)**

**BUDOCK PARISH COUNCIL  
CHAIRMAN'S ANNUAL REPORT**

The Parish Council consists of ten councillors from the community, who give of their time freely to administer our rural parish.

1. Planning issues and development continue to dominate, with several large housing projects under construction, and more at the planning stage. We are under great pressure to maintain a natural buffer between our neighbouring authorities and the rural character of Budock Parish as a whole. The powerful developers, with seemingly limitless financial and legal resources, present a big challenge.
2. The N.D.P. has now reached a crucial stage after over two years of hard work by a small band of skilled and dedicated volunteers, led by David Heritage.
3. Routine Maintenance  
Salt bins have been filled and deployed.  
Weed control, grass cutting and footpath maintenance continue to be carried out.
3. Speed watch continues in Treverva, and five parish councillors continue to carry out C.S.W. sessions.
5. Speed Visors  
A decision will soon be made, with the assistance of County Highways, as to the most appropriate device to be installed in Treverva. Discussions are under way to put a system in Budock Water, possibly with financial help from C.N.A.
6. Grants have been given by the Parish Council to the following groups:
  - i) The Playing Fields were given a grant of £400 towards the cost of felling a number of trees and their disposal.
  - ii) Budock Village Hall was given a grant of £1,000 towards the cost of replacing a defective oil tank.
  - iii) New noticeboards were purchased with a grant in the sum of £1,950.01 and fitted to the outside of the hall.
  - iv) New lighting was installed in the basement with a grant in the sum of £311.40.
  - v) Two new benches were purchased and fixed to replace existing damaged seats.

N.B. Management committees of all groups in Budock desperately need additional members, so if you could spare a little of your time to help, you would be warmly welcomed.

7. Cornwall Council has declared a Climate Emergency and the Parish Council is starting a process of engagement with the community, with the intention of forming a strategy going forward.
8. Lois Iddon has been clerk to the Parish Council for many years and her warmth and professionalism have been a great asset. Her guidance to myself and my fellow councillors has been invaluable. We wish her well in her retirement, and we very much look forward to working with our new Parish Clerk, Alex Roebuck.  
Finally, it came as a great surprise and honour to be asked to become Chairman, and it has certainly been a steep learning curve. I would like to thank Peter, as vice-chairman, who always been on hand to offer sound advice, and my fellow councillors for their patience and understanding over the last twelve months.  
I wish you all well.

**AGENDA ITEMS FOR NEXT MEETING;**

- PURCHASE OF A PERMANENT SPEED VISOR FOR TREVERVA VILLAGE.
- 'PROVIDING A WINNING CUP FOR BUDOCK WALKING CARNIVAL'
- UPDATE ON 'IMPROVING ACCESSIBILITY OF DEFIBILATOR BOX AND REFRESHER TRAINING'

**52. DATE AND TIME OF NEXT MEETING**

The next scheduled meeting of the Parish Council will be held on 24<sup>th</sup> June 2019 at Treverva Village Hall commencing at 7.30pm.