



Budock, A Climate Conscious Parish

DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

**MINUTES OF THE 943rd MEETING OF BUDOCK PARISH COUNCIL HELD ON MONDAY 29th MARCH 2021
HELD VIRTUALLY ON ZOOM**

PRESENT: Cllrs Andrew Bastin, John Bastin, Bennett (Chairman), Grounds, Hart, Hennell, Heritage, Palmer and Wright
IN ATTENDANCE: Miss T Hladkij, (Clerk) **Members of the public** None

20-160 PUBLIC PARTICIPATION

None

20-161 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

20-162 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

None

20-163 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None

20-164 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 22ND FEBRUARY 2021 AND THE CHAIRMAN TO SIGN THEM.

It was proposed by Cllr Andrew Bastin and seconded by Cllr John Bastin and:

RESOLVED that the minutes of the Council Meeting held on the 22nd February 2021 are received and approved. On a vote being taken this was unanimously approved.

The Chairman to sign them.

20-165 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

There were no matters arising.

20-166 TO RECEIVE CORRESPONDENCE

Parish Council Election Packs

Change in Auditor.

Received two enquiries from residents about boundary changes and a statement prepared to be loaded to the website.

20-167 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Kergilliack progress now being made as Barratts enter discussions with landowners resetting the road back into their gardens.

This would mean the road would not have to be reduced in width.

Development Plan Document out for discussion — my feeling it does not go far enough to protect grade 3a and above agricultural land from development. This is a threat to long term food security. Also, Area of Natural Outstanding Beauty needs stronger protection.

Community Network Panel and Climate Action Group meeting delayed until June because of elections and PURDA

PURDA starts on the 21st March — guidelines sent to Councils on acceptable protocols and behaviour.

Budock Parish Council now considered to be under the Truro Falmouth area for election purposes.

This is because the Cornwall Councillor will in future represent both Budock and the Trescobeas ward of Falmouth.

20-168 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE.

The NDP Team at Cornwall Council have indicated that July is a likely time for the referendum to take place. In the meantime, we feel that it would be useful to send a mailshot to all addresses in the Parish providing an update and a link to the NDP website where the Plan can be viewed. A letter has been drafted and the website has been updated.

20-169 CHAIRMAN AND DIVISIONAL MEMBER TO REPORT ON PA19/10381 PEN BETHAN HILLHEAD ROAD KERGILLIACK CLOSE BARRATT HOMES

Chairman agreed this item was covered in Item 20-167 to receive a report from the Cornwall Council divisional member. The Chairman thanked Cllr J Bastin on behalf of the parish council for his support with this application.

20-170 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

PA18/02967 APPROVED Applicant: Ms Georgina Hayman Location: Land at Kergilliack Road Falmouth TR11 4JN Proposal: Reserved matters application following outline approval PA18/02967 for 37no. dwellings (including affordable housing) and open space Parish : Budock.

PA21/00487 APPROVED Applicant: Mr Ross Almond Location: 48 Watersmead Parc Budock Water TR11 5EL Proposal: Demolition of existing single garage and erection of double garage/workshop with gym/hobby room above and re-siting of external staircase Parish : Budock

20-171 TO NOTE PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL AND THE COUNCIL'S RESPONSES

- 1) **PA21/01779** Application Proposal Change of use of land to domestic curtilage and construction of garage incorporating workshop Location An Skiber Hillhead Road Kergilliack TR11 5PA Applicant Mr T Anik Grid Ref

It was proposed by Cllr Heritage and seconded by Cllr Wright and:

RESOLVED that the following comment be submitted:- Budock Parish Council has no objections subject to a condition that a Cornish hedge is built to separate the proposed domestic curtilage from the remaining land.

On a vote being taken this was agreed with one abstention.

- 2) **PA21/02270** Application Proposal T1 Oak - fell this standing stem, T2 Oak - remove 3 lowest limbs and T3 Oak - remove the first branch back to the fork Location Kalugra Penwarne Mawnan Smith TR11 5PG Applicant Mr Mervyn Randlesome Grid Ref 177246 / 30962

It was proposed by Cllr Hart and seconded by Cllr Grounds and:

RESOLVED that the following comment be submitted:- Budock Parish Council has no objection to the proposed tree works but would recommend the work is carried out by a qualified arborist.

On a vote being taken this was agreed with one abstention.

- 3) **PA21/01852** Application Proposal Extension to existing garage Location Tyane Maenporth Road Falmouth TR11 5HJ Applicant Mr M Carr Grid Ref 179012 / 30921

It was proposed by Cllr Hennell and seconded by Cllr Hart and:

RESOLVED that the following comment be submitted:- Budock Parish Council has no objections subject to a condition that prevents its use for anything other than described in the application.

On a vote being taken this was agreed with one abstention.

20-172 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Footpaths and rights of way – Nothing to report.

Budock Village Hall – Nothing to report.

Treverva Village Hall – Nothing to report on village hall other than it is to be used on polling day.

Community Speed Watch – Community Speed Watch has had no recruits so not viable at present.

Playing Field – Nothing to report.

20-173 TO RECEIVE A REPORT FROM THE POLICE WEBSITE

7 items in January and February 2021 to report.

January 2021 – On or near Penwarne Road – Violence and sexual offences - Under Investigation.

January 2021 – On or near Watersmead Parc – Violence and sexual offences - Under Investigation.

January 2021 - On or near Parking area Argal Reservoir / Wild Vibes Cafe - Violence and sexual offences - Under Investigation.

February 2021 - On or near Pendra Loweth - Anti-social behaviour - No crime timeline

February 2021 - On or near Trelil Lane – Public Order - Under Investigation.

February 2021 - On or near Bickland Hill - Violence and sexual offences - Under Investigation.

February 2021 - On or near Kergilliack Road - Criminal damage and arson - Unable to prosecute suspect.

20-174 TO CONSIDER AND APPROVE THE REVISED ASSET REGISTER

The asset register had been updated and presented.

It was proposed by Cllr Hennell and seconded by Cllr Heritage and: -
RESOLVED that the asset register be adopted and approved.
On a vote being taken this was unanimously approved

20-175 TO CONSIDER AND APPROVE THE REVISED RISK ASSESSMENT

The risk assessment was updated to include the risks associated with COVID 19.

It was proposed by Cllr Wright and seconded by Cllr J Bastin and: -
RESOLVED that the risk assessment be adopted and approved.
On a vote being taken this was unanimously approved

20-176 TO CONSIDER AND APPROVE THE STANDING ORDERS AND FINANCIAL REGS

The standing orders and financial regs were reviewed.

It was proposed by Cllr Hart and seconded by Cllr J Bastin and: -
RESOLVED that the standing orders be adopted and approved.
On a vote being taken this was unanimously approved

It was proposed by Cllr Heritage and seconded by Cllr Grounds and: -
RESOLVED that the financial regs be adopted and approved.
On a vote being taken this was unanimously approved

20-177 TO CONSIDER AND APPROVE THE STAFFING COMMITTEE POLICY

The staffing committee terms of reference were reviewed.

It was proposed by Cllr Heritage and seconded by Cllr Hennell and: -
RESOLVED that the terms of reference of the staffing committee be adopted and approved.
On a vote being taken this was unanimously approved

20-178 TO CONSIDER AND APPROVE THE REVISED INSURANCE POLICY

The insurance policy has been revised to reflect the changes in workplaces and to increase the fidelity guarantee to £50,000 as per the auditor's recommendations.

It was proposed by Cllr J Bastin and seconded by Cllr Hart and: -
RESOLVED that the revised insurance policy be adopted and approved.
On a vote being taken this was unanimously approved

20-179 CHAIRMAN TO INVITE ALL MEMBERS TO WRITE A LETTER TO EXTEND VIRTUAL MEETINGS

The Chairman explained that as a council we will be writing to our MP George Eustice to lobby to have the legal right to continue with Zoom meetings if we feel the need is still required. He asked that as individual councillors each member also writes expressing their concerns in returning to face to face meetings.

20-180 TO CONSIDER AN APPLICATION FOR A S.137 GRANT IN RESPECT OF WOMEN'S CENTRE CORNWALL

All Councillors had received copies of the application prior to the meeting.

It was proposed by Cllr Hennell and seconded by Cllr Wright and: -
RESOLVED that a S.137 Grant of **£100** be awarded to Women's Centre Cornwall.
On a vote being taken this was unanimously approved

20-181 TO CONSIDER AN APPLICATION FOR A S.137 GRANT IN RESPECT OF MARIE CURIE DAFFODIL APPEAL

All Councillors had received copies of the application prior to the meeting.

It was proposed by Cllr Grounds and seconded by Cllr J Bastin and: -

RESOLVED that a S.137 Grant of **£100** be awarded to Marie Curie Daffodil Appeal.

On a vote being taken this was unanimously approved

20-182 TO APPROVE THE RENEWAL OF THE CPRE MEMBERSHIP

The Chairman explained that as a rural community the work of the CPRE was of great importance, it was discussed as to what amount should be sent for our annual membership 2021.

It was proposed by Cllr Heritage and seconded by Cllr J Bastin and: -

RESOLVED that **£50.00** be sent to CPRE for our annual membership for 2021.

On a vote being taken this was unanimously agreed.

20-183 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTHS OF MARCH 2021

It was proposed by Cllr Hart and seconded by Cllr Wright and: -

RESOLVED that accounts totalling **£1,035.32** for the month of March 2021 are approved for payment. This total includes Salaries, contractual payments, training, books, and office supplies.

On a vote being taken this was unanimously agreed.

20-184 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 28th April 2021 by virtual communication commencing at 7.30pm.

20-185 Exclusion of the Public and Press Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it was RESOLVED that members of the press and public be excluded from the meeting for agenda item 21 as it relates to confidential staffing matters.

It was proposed by Cllr Grounds and seconded by Cllr A Bastin and: -

RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public from the meeting due to the confidential nature of the matter to be discussed.

On a vote being taken this was unanimously agreed.

A role call was also taken to confirm the confidentiality of the location of each councillor.

20-186 TO AGREE A NEW WEBSITE CONTRACTOR

The councillors had received tender documents from three contractors for the contract to provide a new website for Budock Parish Council. After discussion one was selected.

It was proposed by Cllr Hennell and seconded by Cllr J Bastin and: -

RESOLVED that WesternWeb be awarded the contract to produce a new website for Budock Parish Council

On a vote being taken this was unanimously agreed.

There being no further business the meeting closed at 8.30 pm.

Signed:28th April 2021

Chairman